

# **Transfer Articulation Agreement**

**North Shore Community College  
and  
New England Institute of Technology**

**Associate of Science Degree in Occupational Therapy Assistant**

**To**

**Occupational Therapy Bridge Program  
Master's Degree in Occupational Therapy**

North Shore Community College (NSCC) and New England Institute of Technology (NEIT) have traditionally sought to provide access to higher education for qualified students. To expand this mutual commitment and to facilitate students' progression from the associate degree into the Master's degree, NSCC and NEIT hereby agree to establish an Articulation Agreement, the terms of which are as follows:

## **I. Process and Conditions**

The Articulation Agreement into New England Institute of Technology's Occupational Therapy Master's degree program shall begin upon execution of this agreement and is available to incoming North Shore Community College OTA students.

- A. To enroll in the Master's degree program in Occupational Therapy at NEIT under the Articulation Agreement, students must (1) enroll as an OTA student at NSCC as described above; (2) earn an Associate degree in the prescribed curriculum at NSCC within three years of their initial matriculation at NSCC; (3) complete all the requirements of NSCC according to accreditation (ACOTE) guidelines; (4) meet all admission standards for the MS in OT program.
- B. Students who complete the associate in science degree for the occupational therapy assistant at NSCC and meet the admission criteria for the MS in OT program will receive advanced, conditional standing prior to passing the certification examination. The parties agree to advise each other in writing of any changes in curriculum design or instructional methodology which may affect the provisions set forth in this agreement.
- C. Transfer students will receive academic credit for all college-level courses applied toward the requirements of the associate degree, excluding C- and D grades. Non-credit or remedial courses judged to be below college level will not be accepted for transfer

- D. the requirements for admission into the Master's degree in Occupational Therapy will be governed by the NEIT catalog in effect the year of entry to the NEIT MSOT program.
- E. Students who have been withdrawn from NEIT as a result of an administrative or academic dismissal must file a petition with NEIT to apply for re-admission.
- F. Students under this Articulation Agreement shall be governed by the regulations and procedures of NSCC until such time as they are granted the specialized associate degree. At such time as they matriculate at NEIT, they will be governed by the regulations, requirements, and procedures at NEIT.

## II. Information Sharing and Exchange

New England Institute of Technology and North Shore Community College acknowledge that it may be useful to share certain information about their respective students during the term of this agreement. The purpose of this exchange is to monitor the progress of students pursuing a degree under the Articulation Agreement, educate them about the range of academic choices, provide them with information conducive to academic success at NEIT, and to evaluate the success of the program. To that end, once students identify their interest in transfer to NEIT, each student will be asked to sign a release authorizing NEIT and NSCC to share individual student information as described below:

- A. Once a student signs release form, NSCC shall provide representatives of NEIT with the name, address, and academic record of each NSCC student interested in this Articulation Agreement.
- B. Beginning when the first student completes the specialized associate degree at NSCC under this program and during the term of this Agreement, NEIT will provide NSCC with the student retention rates, graduation rates, and the grade point averages for those NSCC students who entered NEIT as part of the Articulation Agreement.

## III. Advisement and Communication with Students

North Shore Community College and New England Institute of Technology recognize that the Articulation Agreement should emphasize collaborative communication, including joint academic counseling for students enrolled in this Agreement.

- A. NSCC shall make available on campus information regarding requirements for obtaining the progression from the associate degree to the Master's degree at NEIT pursuant to the Articulation Agreement.
- B. NSCC and NEIT shall provide academic counseling to students interested in the Articulation Agreement to assist them in choosing elective courses which satisfy the course requirements of NEIT.

#### IV. Curriculum Development and Faculty Exchange

For the programs listed in this Agreement, North Shore Community College and New England Institute of Technology are committed to coordinating their respective curricula, developing faculty collaboration, and discussing curriculum changes during the term of this Agreement.

- A. NSCC and NEIT shall each appoint an individual responsible for transmitting information in a timely manner about proposed and adopted curriculum changes by his or her respective College. The Director of Early College Partnerships shall be the contact person for NSCC. The Provost shall be the contact person for NEIT.
- B. NSCC and NEIT shall endeavor to have faculties collaborate on issues of curriculum development and course syllabi to ensure that students who seek to progress from an associate degree to the Master's degree in Occupational Therapy will be prepared for their course of study at NEIT.

#### V. Terms of Agreement

The parties acknowledge that each may acquire information and knowledge respecting the confidential affairs of the other institution's curricula, teaching methods, course outlines, daily lesson plans, admissions procedures and records, and other proprietary ideas or information belonging to the college. Accordingly, the parties agree not to disclose confidential information to any third party individual, corporation, or other entity without the prior written consent of the other.

The parties agree that any and all brochures, advertising, press releases, catalog descriptions and/or other references to this Articulation Agreement will be approved in writing by both parties prior to publication.

This Agreement becomes effective on the date of signatures by both parties and shall continue in force from year to year unless terminated by either party upon ninety (90) days written notice giving due protection to those students currently enrolled at North Shore Community College and New England Institute of Technology. This agreement may be revised by the parties at any time by written mutual consent.

NORTH SHORE COMMUNITY COLLEGE

NEW ENGLAND INSTITUTE OF TECHNOLOGY

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Dr. Patricia Gentile, President

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Richard I Gouse, President

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Dr. Karen Hynick, Vice President  
Academic Affairs

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Dr. Douglas Sherman, Provost

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Maryanne Atkinson, Dean  
Health & Human Services Division

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Dr. Carol A. Doehler, Department Chair  
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Maureen Nardella, Chair  
Occupational Therapy Assistant Program

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Dr. Randal Fedoruk, Program Director  
MSOT Program

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Susan Curry, Director  
Early College Partnerships

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Karen Schultz, Assistant Provost  
Office of Teaching and Learning