



NSCC Guided Pathway

NONCREDIT PROGRAM

2018-19

SHRM Essentials of Human Resource Management (XSH)

– Business and Administration Pathway

Certificate of Completion • Corporate and Professional Education Division

Course Number	Course Title	CPL into this Program	CPL into Credit Program
BAA132	SHRM Essentials of Human Resource Management		

Program Notes

- ITA eligible
- WTFP eligible
- Evening program

Campus Information

- Danvers campus

Additional Requirements

- High school diploma or equivalent is required.

How to Register

Students must pay in full for each course at the time registration.

Ways to Register



By Phone – Call (978) 236-1200 with Visa, MasterCard, or Discover card number between 9:00 - 5:00 Monday through Friday



By Mail – Send a completed registration form along with payment to: North Shore Community College, Enrollment & Records Office, 1 Ferncroft Road, Danvers, MA 01923



By Fax – Fax a completed registration form with Visa, MasterCard, or Discover card number to (978) 762-4015



In Person – Visit the Lynn or Danvers Enrollment Center with your completed registration form along with payment: Visa, MasterCard, Discover card, check, or money order

Advising Notes

- This program is intended upon completion to prepare a student for entry level employment as a human resource assistant.
- Students who successfully complete the SHRM Essentials course are eligible for 1.5 CEU's. www.shrm.org
- If you have interest in continuing your education in human resource management, speak with a business and administration pathway advisor to learn about additional educational opportunities at NSCC.
- We strongly recommend students take the Accuplacer Placement Exam in the Center for Alternative Studies and Educational Testing prior to registration for advising purposes. www.northshore.edu/cas/testing/computerized_placement.html

LABOR MARKET OUTLOOK* masscis.intocareers.org

Median Level Wages:	\$39,020 - \$48,000	
10 Year Projected Growth:	United States:	-4.1%
	Massachusetts:	-4.4%
	Metro North:	-5.5%

*Data from Massachusetts Career Information Systems



**Congratulations on
Completing the Program!**