



How to get more done in a 12-Week Year

March Supervisors' Connection

Summary: Get more done! Redefine the way you think and do business using a 12-week system rather than a yearly calendar to get more clarity, meet goals faster, and speed up results. Learn how you can be more productive and speed up results; throw away your calendar and boost your productivity in this highly interactive session.

Workshop Takeaways:

At the conclusion of this workshop, participants will learn:

- Why time is a perception and how to change the way you think to maximize focus
- What you need to shift when you plan four years into one
- How to measure results using lead indicators and lag indicators
- Ways you can use the 12-week year to build a stronger, more accountable team
- Why scheduling time to regroup, reflect, and re-energize is key to your success

Date: Wednesday, March 18, 2020
Time: 8:00am – 10:00am
Cost: \$49.00
Place: NSCC -- CTS, One Ferncroft Rd., DS106, Danvers, MA 01923

Facilitator: Robin Samora is a marketing / PR expert, consultant, and mentor. She teaches entrepreneurs and small business owners how to rev up their brand online and offline to attract new clients, connect with customers, get media exposure, and increase sales.

Please Register by March 12, 2020

Call: (978) 236-1240 or Fax: (978) 236-1220

Please complete all questions on this registration form and fax to: NSCC (978) 236-1220 or mail payment and form to: Ms. Susan Ryan, North Shore Community College, One Ferncroft Rd., Danvers, MA 01923.

Date of Birth: Month _____ Day _____ Year _____ (Must Include Birth Date to Register) **Gender:** Male Female
Last Name _____ **First Name** _____ **Middle Initial** _____
Street Address _____ **City** _____ **State** _____ **Zip** _____
Home Telephone () _____ **E-mail Address** _____
Business _____ **Business Telephone** () _____ **Ext.** _____

Course Code	Sec.	CRN#	Course Title	Date	Time	Cost
XXX	XXX	XXX	How do get more done in a 12-Week Year	3/18/2020	8am – 10am	\$49.00

Payment *MUST* accompany registration form. Please make check payable to: North Shore Community College.
MasterCard, Discover or Visa accepted. (circle one)

Account # _____ **Expiration Date** (mo) _____ (yr) _____

Cardholder Signature _____