

Corporate Training  
SOLUTIONS

Train your people. Transform your company.



## Essential Skills for Leaders Program Starts March 29th!

All sessions will be in-person at NSCC Danvers

One Ferncroft Rd., Danvers, MA 01923 | Math/Science Building | Room 106

### SPRING 2023 PROGRAM

Wednesdays, 8:30 AM – 11:30 AM or 12:30 PM-3:30 PM

Module 1	March 29	Role of the Supervisor	Hayley Buonopane hjbunopane@gmail.com
Module 2	April 5	Communication Styles	Hayley Buonopane
Module 3	April 12	Performance Coaching	Hayley Buonopane
Module 4	April 26	Effective Delegation	Hayley Buonopane
Module 5	May 3	Motivation & Conflict	Hayley Buonopane
Module 6	May 10	Difficult Conversations	Hayley Buonopane
Module 7	May 17	Labor Laws & HR Part I	Laurie LaBrie LLaBrie@integratedhrteam.com
Module 8	May 24	Laws & HR Part II	Laurie LaBrie
Module 9	May 31	Employee Performance	Ginny Maglio vdmaglio@optimumdevelopment.com
Module 10	June 7	Performance Review	Ginny Maglio

- **SPRING BREAK/ NO CLASS on April 19<sup>th</sup>**
- The cafeteria is open between 7am and 2pm, but please feel free to bring your own beverages.
- Please email Adelin Núñez (anunez@northshore.edu) and the instructor if you are going to miss class.
- In the event of inclement weather, please call the weather hotline at 978-762-4200 to determine if school has been canceled.