

**Corporate Training
SOLUTIONS**

Train your people. Transform your company.



Essential Skills for Leaders Program Starts Sept. 13th!

All sessions will be in-person at NSCC Danvers

One Ferncroft Rd., Danvers, MA 01923 | Math/Science Building | Room 106

FALL 2023 PROGRAM

Wednesdays, 8:30 AM – 11:30 AM or 12:30 PM-3:30 PM

Module 1	Sept. 13	Role of the Supervisor	Hayley Buonopane hjbuonopane@gmail.com
Module 2	Sept. 20	Communication Styles	Hayley Buonopane
Module 3	Sept. 27	Performance Coaching	Hayley Buonopane
Module 4	Oct. 4	Effective Delegation	Hayley Buonopane
Module 5	Oct. 11	Motivation & Conflict	Hayley Buonopane
Module 6	Oct. 18	Difficult Conversations	Hayley Buonopane
Module 7	Oct. 25	Labor Laws & HR Part I	Laurie LaBrie LLaBrie@integratedhrteam.com
Module 8	Nov. 1	Laws & HR Part II	Laurie LaBrie
Module 9	Nov. 8	Employee Performance	Ginny Maglio vdmaglio@optimumdevelopment.com
Module 10	Nov. 15	Performance Review	Ginny Maglio

- The cafeteria is open between 7am and 2pm, but please feel free to bring your own beverages.
- Please email Adelin Núñez (anunez@northshore.edu) and the instructor if you are going to miss class.
- In the event of inclement weather, please call the weather hotline at 978-762-4200 to determine if school has been canceled.