



Respec

## Respect in the Workplace

### Summary

In this workshop, we will touch on basic points of respect in the workplace and how to create a more comfortable and respectful environment. We must accept the differences in fellow employees to create equality in the workplace. If there is no standard of equality, there will be a lack of respect between coworkers and a higher chance of conflict or harassment occurring. In this workshop, we will give examples to show what is and is not acceptable in the workplace.

### Workshop Takeaways

In this class, participants will learn:

- What is respect in the workplace?
- What is the definition of a hostile work environment?
- How to deal with co-workers or bosses that think differently than you or have different styles.
- How respect in the workplace increases productivity.

**Date:** **Wednesday, May 15, 2019**  
**Time:** 8:00am – 10:00am  
**Cost:** \$49.00 per workshop  
**Place:** NSCC-- CTS, One Ferncroft Rd., DS106, Danvers, MA 01923

**Facilitator:** Deirdre Higgins brings over 20 years of experience as a Human Resources Executive, with knowledge including recruiting, training, performance management, career development, diversity program development, employee relations, benefits, compensation, payroll, safety, leadership development and compliance issues. Deirdre has a BA in Education from Wheelock College and a MBA from Cambridge College, and has been a Corporate trainer for CTS for many years.

**Please Register by May 8th**

Call: **(978) 236-1240** or Fax: **(978) 236-1220**

Cancellations must be received one week prior to the event to receive a refund.  
 Workshop may be rescheduled if minimum enrollment is not met.

Please complete all questions on this registration form and fax to: NSCC (978) 236-1220 or mail payment and form to: Ms. Susan Ryan, North Shore Community College, One Ferncroft Road, Danvers, MA 01923.

**Date of Birth:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ (Must Include Birth Date to Register)      **Gender:** Male    Female  
**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle Initial** \_\_\_\_\_  
**Street Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_  
**Home Telephone** (    ) \_\_\_\_\_ **E-mail Address** \_\_\_\_\_  
**Business** \_\_\_\_\_ **Business Telephone** (    ) \_\_\_\_\_ **Ext.** \_\_\_\_\_

Course Code	Sec.	CRN#	Course Title	Date	Time	Cost
XXX	XXX	XXX	Respect in the Workplace	5/15/2019	8am – 10am	\$49.00

Payment *MUST* accompany registration form. Please make check payable to: North Shore Community College.  
 MasterCard, Discover or Visa accepted. (circle one)

**Account #** \_\_\_\_\_ **Expiration Date** (mo) \_\_\_\_\_ (yr) \_\_\_\_\_

**Cardholder Signature** \_\_\_\_\_