



## **VETERINARY TECHNOLOGY PROGRAM ADMISSION APPLICATION PACKET**

### **FALL 2020**

Thank you for your interest in the Veterinary Technology Program for Fall 2020. This application packet contains important information about admission requirements, the admission process, and program requirements for Fall 2020 (Note: these admission requirements are applicable to Fall 2020 only. For subsequent years, admission requirements are subject to change without notice).

### **Here are the Steps that must be followed to successfully apply to the program:**

#### **STEP 1: READ THE INFORMATION IN THIS PACKET**

Please read all of the information in this packet carefully and follow all instructions. Admission to this Program is highly competitive and has a selective admission process. It is **your responsibility** to assure that you accurately understand the information in this packet and follow it accordingly.

#### **STEP 2: COMPLETE ALL ADMISSION CHECKLIST REQUIREMENTS**

The Admission Requirements Checklist in this packet details admission requirements and other important information. You must complete all checklist items for your application to be considered complete and ready for review. Please note that it is the applicant's responsibility for assuring that the application is complete and received. **If any of the required items are incomplete/missing when you submit your application material, your application will not be processed (i.e. reviewed).**

#### **STEP 3: SUBMIT YOUR COMPLETED APPLICATION**

**We will begin taking completed applications on September 23, 2019. All completed applications received by close of business on February 14, 2020 will be reviewed for potential acceptance to the program.** Completed applications may be considered under the same procedure after this date because space remains available in the program or waitlist, but there is no guarantee of such consideration. Admission to this program may close at any time after this date without notice. Thus, the only guarantee of consideration is to have the completed application submitted within the above dates. Applicants who submit completed applications between September 23, 2019 and February 14, 2020 will receive written notification of an **admission decision in a letter postmarked by April 1, 2020.** If offered admission, a non-refundable \$150.00 deposit will be required to secure your acceptance to this Program.

**Walk-in Submission - We strongly recommend that you submit your items in person** so that we can review them with you to make sure that your application items are complete.

**Mail-in Submission -** As stated above, it is the applicant's responsibility for assuring that the application is complete and received. You can mail the items to us (see the NSCC application form for address). However, if any of the required items are incomplete/missing when you submit your application material; your application will not be processed.



## ADMISSION REQUIREMENTS CHECKLIST VETERINARY TECHNOLOGY PROGRAM

**INSTRUCTIONS (Page 1 of 2):** The last Column of this form is to be completed by the applicant. It identifies the admission requirements for this program.

Admission Requirements Checklist		
Checklist Item	Important Information	<u>Applicant: initial below when complete</u> ( NOTE: Requirements are considered incomplete if in progress, scheduled, or requested)
Rabies Pre-Exposure Vaccination Requirement	<p>The Rabies pre-exposure vaccination series DOES NOT have to be completed prior to submitting an APPLICATION to the program.</p> <p>Once accepted:</p> <p>Students using personal health insurance need to demonstrate they have started the series by submitting documentation with their health packet by the due date. Documentation that the series is completed needs to be submitted no later than August 16, 2020.</p> <p>Students that have completed their pre-exposure Rabies vaccine series greater than 2 years from when starting the program must submit a titer level for the vaccine with their health packet. If you have had a titer done within 1 year of starting the program, please submit the results with your health packet.</p> <p>A veterinary technology student who is in contact with patients may be exempt from the Rabies pre-exposure immunization requirement due to a medical or religious exemption. Submission of documentation will be required and, if sufficient to qualify for a medical or religious exemption, it will be granted. Failure to complete pre-exposure Rabies vaccination may impact or prevent a student from participating in a Service Learning component of a class.</p> <p>For information on where to obtain the rabies pre-exposure vaccination series, contact: lking@northshore.edu.</p> <p>Information on <u>financial assistance</u> available through the college to aid in <u>offsetting the cost of the rabies pre-exposure vaccination series</u> is available to qualified students once accepted into the program.</p>	Initial: _____

Math Requirement	<p>An applicant must demonstrate <b>ONE</b> of the following:</p> <p>MAT 002 with a C or better, completed Spring 2015 or later.</p> <p>Successful completion of Module 8 of the Preparation for College Math modules.</p> <p>Completion of MAT 091, 092 or 094 with a grade of C or better</p> <p>Completion of MAT 140 or higher with a grade of C or better. This can be completed at NSCC or be an equivalent course from another accredited College or University.</p> <p>Math proficiency and CPT/CEAR of 54 or higher.</p> <p>Math SAT Score of 510 or higher (if taken prior to 2016: no time limit). Math SAT Score of 540 or higher (if taken after 2016).</p> <p>Math ACT Score of 22 or higher (no time limit).</p> <p>For 2014 (or later) High School graduates:</p> <p>Overall HS GPA of 2.7 or higher</p>	Initial: _____
Biology Requirement	<p>Candidates applying for admission to the Veterinary Technology program for Fall 2020 will be required to have an introductory level course in biology (equivalent to NSCC BIO 101) with a C or better <b>completed prior to entry into the program.</b></p> <p>The biology course must have a laboratory component.</p> <p>The biology course must be for science or health science majors.</p> <p>A high school class will meet this requirement, as long as the applicant earned a final grade of "C" or better and the student:</p> <p>took the class while in high school</p> <p>completed the class within 5 years of application</p> <p>graduated high school within 5 years of application</p> <p>Students may be enrolled in the prerequisite course at the time of application, but admission remains conditional until a final grade of C or better is submitted no later than <u>June 30th, prior to the Fall start.</u></p>	Initial: _____
Chemistry Requirement	<p>Candidates applying for admission to the Veterinary Technology program for Fall 2020 will be required to have an introductory level course in chemistry (equivalent to NSCC CHEM 101) with a C or better <b>completed prior to entry into the program.</b></p> <p>On-line courses for chemistry are not accepted, and the chemistry course must have a laboratory component.</p> <p>A high school class will meet this requirement, as long as the applicant earned a final grade of "C" or better and the student:</p> <p>took the class while in high school</p> <p>completed the class within 5 years of application</p> <p>graduated high school within 5 years of application</p> <p>Students may be enrolled in the prerequisite course at the time of application, but admission remains conditional until a final grade of C or better is submitted no later than <u>June 30th, prior to the Fall start.</u></p>	Initial: _____
Communications and Math Proficiency	<p>There are many ways to demonstrate this, including but not limited to: placement testing, by course work here or at another College, SAT scores, and some Entrance Exams. For details visit <a href="http://www.northshore.edu/academics/proficiency/">http://www.northshore.edu/academics/proficiency/</a></p>	Initial: _____
NSCC Application for Admission	<p>This form must be completed for the year for which you are applying; regardless of whether you are a new or current student (a previously submitted application does not count).</p>	Initial: _____
Mandatory Information Session Attendance Form	<p>Upcoming dates are included in this packet. When you attend the orientation, you will be given an attendance form to submit with your application.</p>	Initial: _____

High School transcript or GED score report	Submit an official copy of the high school transcript or GED score report. If you previously submitted the transcript or score report and attended classes within the past 5 years, then Enrollment likely has it on file.	Initial <b>and</b> check: Initial: _____ _____ submitted now with packet of application material. _____ previously submitted
Official transcripts from <b>all</b> Colleges/ Universities previously attended	<p>Submit official transcripts from <b>all</b> Colleges/ Universities previously attended <b>directly to Enrollment</b>. If the College/University will give an official transcript directly to you, then have them do so. This is the <b>most efficient way for you to ensure that receipt of transcripts do not hold up your application</b>. If you have previously submitted transcripts and have since completed courses or are currently registered for courses, then you need to <b>submit an updated transcript</b>.</p> <p><u>Transfer students from another accredited Veterinary Technology education program must also provide:</u> an official transcript proving enrollment in Veterinary Technology courses within the last 5 years course syllabi from all previous Veterinary Technology courses</p>	<p>Initial <b>and</b> check the option(s) that apply :</p> <p>Initial: _____</p> <p>_____ submitted with this packet of application material.</p> <p>_____ mailed directly to NSCC</p> <p>_____ previously submitted (no new courses). <b>NOTE:</b> The sooner you start the transfer request process the better. It has been the College's experience that it can take on average 1-2 months for transcript requests to be processed and sent to us from other colleges.</p>
Questionnaire	The questionnaire is included in this packet. A word-processed questionnaire must be submitted for the year in which you are applying.	Initial: _____
Letter of Recommendation	Applicants must submit ONE letter of recommendation. This may be an academic <u>or</u> professional letter of recommendation. The letter must be submitted in a sealed envelope with the signature of the author across the seal, otherwise, it cannot be accepted and your application will not be accepted because it will be incomplete.	Initial: _____
Program's Student Handbook	Read the Veterinary Technology Student Handbook in its entirety. This can be accessed in the Library or on the website: <a href="http://www.northshore.edu/academics/programs/vet/index.html">http://www.northshore.edu/academics/programs/vet/index.html</a>	Initial: _____

### **Evaluation Information**

Admission decisions are based on careful evaluation of all admission requirements detailed in the checklist. All submitted transcripts will be evaluated for overall academic performance/history and course work in specific subjects (including but not limited to Science, English, Behavioral Sciences, health courses and Math). Questionnaire evaluation includes but is not limited to the following: correct grammar/spelling, overall content and quality of answer (e.g. accuracy, thoroughness, and relevance to the question asked).

### **Confirmation Statement**

**When you can initial every checklist item (on this page and the previous pages) as complete, then sign the confirmation statement below and submit** your application to the Enrollment Center in Lynn or Danvers (submit in person if possible, but you can mail it to the address on the NSCC application form):

I acknowledge that I have read all of the information in this admission application packet and the Veterinary Technology Education Program's Student Handbook in its entirety. I acknowledge that it is my responsibility that I understand all of the information contained in these items by seeking further information/clarification from an Academic Advisor and/or other appropriate College personnel. Furthermore, I agree to comply with all College policies including but not limited to Program policies should I be granted admission to this program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Additional Important Information

1. **If you are accepted you MUST attend a Mandatory Orientation/Registration day scheduled for Wednesday May 20, 2020.**
2. **The program anticipates accepting approximately 20 students for Fall 2020.** The decision in response to your completed application will be: accepted to Veterinary Technology; accepted conditionally to Veterinary Technology; or wait list for Veterinary Technology; or denied admission to Veterinary Technology.
3. Students interested in participating in an academic program that involves working with children, the disabled, or the elderly, or which includes a clinical affiliation, internship, or field placement with a private or public health care provider, may be required to undergo a **Criminal Offender Record Information (CORI), and/or Sex Offender Record Information (SORI), and/or National County Background Check(s).** Depending on the contents of student's CORI(s) or SORI(s), a student's participation in clinical internship or field placement course may not be allowed, and therefore may impact a student's ability to complete program requirements. Furthermore, please note that all screening requirements that occurred during the student's enrollment in the program do not presume a guarantee of eligibility to sit for professional credentialing examination(s) or employment in a medical facility upon graduation.
4. **Drug Screening** - Student(s) accepted to a Health Profession or STEM and Education program and/or enrolled in a health profession course may be required to undergo a drug screening analysis in order to be eligible for participation in clinical internship(s). The drug screening(s) may be random or for cause, and the student will be notified if they are required to undergo such drug screening(s). Students who either fail to pass, or refuse to submit to, or fail to schedule and take a drug screening analysis within the designated time frame required in the notification of drug screening, will be deemed ineligible for clinical placement, which will affect their status in the program. If you have any questions pertaining to this policy, please contact the Dean of STEM and Education, Laura Rubin at [lrubin@northshore.edu](mailto:lrubin@northshore.edu).
5. **Working as a Veterinary Technologist is physically, mentally, and emotionally demanding.** Applicants who are offered admission must document their ability to perform all essential tasks with or without reasonable accommodation in order to begin the professional courses. If you are an otherwise qualified individual with a disability who seeks a reasonable accommodation, you need to contact the Office of Accessibility Services for eligibility determination for reasonable accommodation(s). A list of the essential tasks is in this packet under the section entitled, "Technical Standards for The Veterinary Technology Program".
6. Health science students must meet immunization requirements under state law, MGL Chapter 76, Section 15C and its regulations at 105 CMR 220.000 – 220.700. Students must also meet any additional immunization requirements required by clinical affiliates. According to MGL Chapter 76, Section 15C, a health science student who is in contact with patients may be exempt from the immunization requirements imposed under state law pursuant to a medical or religious exemption. Submission of documentation will be required and, if sufficient to qualify for a medical or religious exemption, it will be granted. **PLEASE BE ADVISED** that, while the college will make a reasonable effort to place you in a clinical facility, **clinical placement cannot be guaranteed in light of an un-immunized status. If a clinical placement cannot be secured, then you will be unable to complete the program's clinical requirement. Thus, you will be unable to progress and will fail out of the program.**

Upon admission, all students must provide evidence of a ONE-Step Tuberculin Skin Test (TST) within the specific guidelines in the health packet **OR** IGRA-serology (T-SPOT or Quantiferon Gold). You may be required to submit an additional TST (2-step) per some clinical placement sites. If you have previously skin-tested 'positive', you need to submit ONE negative chest x-ray report within the past 5 years per OSHA/CDC requirement as well as complete the NSCC Healthcare Provider Tuberculin Screening form.

A **NEW** health requirement for all newly enrolled students between 16-21 years old is ONE dose of MenACWY (formally MCV4) on OR after the student's 16<sup>th</sup> birthday. Students may decline MenACWY vaccine after they have read and signed the MDPH Meningococcal Information and Waiver Form included in this packet (see pages 7 & 8).

**If you are accepted**, you will receive a Health Packet which must be thoroughly completed by you and your health care provider by the date provided in your acceptance letter. Additionally, if accepted, you will receive and will need to sign the Technical Standards form (a copy is included in this packet for your review as part of the admission application process).

Students are **REQUIRED** to make a complete copy of their Health Packet before submitting the original forms.

7. The Rabies pre-exposure vaccination series DOES NOT have to be completed prior to submitting an APPLICATION to the program. When a student is accepted to the program, they need to demonstrate they have started the series by submitting documentation with their health packet by the due date. Documentation that the series is completed needs to be submitted no later than **August 16, 2020**. Students that have completed their pre-exposure Rabies vaccine series greater than 2 years from when starting the program must submit a titer level for the vaccine with their health packet. If you have had a titer done within 1 year of starting the program, please submit the results with your health packet. A veterinary technology student who is in contact with patients may be exempt from the Rabies pre-exposure immunization requirement due to a medical or religious exemption. Submission of documentation will be required and, if sufficient to qualify for a medical or religious exemption, it will be granted. Failure to complete pre-exposure Rabies vaccination may impact or prevent a student from participating in a Service Learning component of a class. For information on where to obtain the rabies pre-exposure vaccination series, contact: [lking@northshore.edu](mailto:lking@northshore.edu). Information on financial assistance available through the college to aid in offsetting the cost of the rabies pre-exposure vaccination series is available to qualified students once accepted into the program.
8. During the program, **students are responsible for their own transportation** to a variety of clinical facilities (which may or may not be accessible by public transportation).
9. Program Fees – In addition to College-wide tuition and fees, please be advised that a high cost program fee is applied to this program. In addition to the high cost program fee, other costs may be incurred to fulfill other program requirements (e.g. uniforms, stethoscopes, etc.).

## VETERINARY TECHNOLOGY PROGRAM ADMISSIONS QUESTIONNAIRE - FALL 2020

**This questionnaire is NOT an application for admission.**

**Instructions, page one:** Please complete this page by printing all of your answers. Attach additional sheet(s) if needed or submit a resume (make sure your name is on each additional sheet).

Name: \_\_\_\_\_ Soc Sec #: \_\_\_\_\_  
                    *Last*                            *First*                            *MI*

Address: \_\_\_\_\_

Day Time Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_

Are you applying to transfer Veterinary Technology credits from another program of study?    Yes    ☐ No    ☐

***Please PRINT all answers (or attach a word processed resume):***

Your current job: Dates:	<i>Employer:</i>
	<i>Duties and Responsibilities:</i>
Prior job(s) Dates:	<i>Employer/Facility:</i>
	<i>Duties and Responsibilities:</i>
	<i>Employer/Facility:</i>
	<i>Duties and Responsibilities:</i>
Animal care Related Experiences or Site Visits Dates:	<i>Employer/Facility:</i>
	<i>Duties and Responsibilities:</i>

**Please proceed to the next page and follow the instructions.**



**VETERINARY TECHNOLOGY PROGRAM ADMISSIONS QUESTIONNAIRE-FALL 2020  
(Continued)**

**Instructions page two:** Please answer all following questions. Evaluation of the answers includes but is not limited to grammar, spelling, as well as overall content and quality of the answer s (e.g. accuracy, thoroughness, and relevance to the question asked). Handwritten applications will not be accepted. Make sure your name is on each of the page(s) submitted.

- 1. Describe how your life/work experiences and extracurricular, and/or volunteer activities contributed to you choosing to become a Veterinary Technician.**
  
  
  
  
  
  
  
  
  
  
- 2. How do you plan to manage your academic commitments and your other life commitments while enrolled in this rigorous Program?**
  
  
  
  
  
  
  
  
  
  
- 3. As a member of the healthcare team, what is the role of a Veterinary Technician?**
  
  
  
  
  
  
  
  
  
  
- 4. Discuss your prior experiences with Math and Science courses. Which were your favorites and why?**
  
  
  
  
  
  
  
  
  
  
- 5. Describe a challenging personal or work situation. How did you manage the situation? What did you learn from the situation?**



**MANDATORY INFORMATION SESSIONS  
FOR APPLICANTS TO THE  
VETERINARY TECHNOLOGY PROGRAM**

Applicants to the Veterinary Technology Program must attend an information session. Please come to learn more about the admissions process and the program. Ask your questions. This information should enable you to make a more informed decision about the Veterinary Technology Program.

**All Mandatory Information Sessions will be held in the  
Health Professions and Student Services Building  
on Mondays, 12:30 pm -1:30 pm, in Room DH226**

**2019 FALL SEMESTER SCHEDULE**

**September 16, 2019  
October 21, 2019  
November 18, 2019  
December 9, 2019**

**Conducted by Program Coordinator: Dr. Lelia King  
(978) 762-4000, ext. 4112  
[lking@northshore.edu](mailto:lking@northshore.edu)**

Last Update – 7/19/19



## Technical Standards for the Veterinary Technology Program

**To the Applicant:** As you review this form please consider your physical and mental/attitudinal ability to perform the Technical Standards associated with the Health Professions program that you are applying to enter. Please carefully consider the expected Performance Level in this program as you evaluate your performance. Contact the Veterinary Technology Program at (978) 762-4112, if you require more specific information about the physical and mental/attitudinal requirements of this program.

**General Job Description:** Utilizes scientific principles to assist the veterinary practitioner in the identification, prevention, remediation, research and treatment of acute and chronic illnesses found in domestic animals, both large and small. Demonstrates the ability to restrain a variety of fractious animals. Reviews existing data and assists in the collection of additional data and samples from a variety of species. Assists the veterinarian in the administration of a variety of pharmaceuticals. Places and maintains intravenous catheters, monitors patients during general anesthesia, assists the veterinarian during surgical procedures, assists in euthanasia, takes and processes radiographs, operates and maintains a wide variety of equipment including: automated chemistry profile units, pulse oximeters, EKG's, cavitrons and autoclaves. Documents necessary information in the patient's medical record and on other forms, and communicates this information to co-workers. Uses problem solving to identify and correct malfunctions in commonly used hospital equipment. Demonstrates appropriate interpersonal skills to work productively with patients, families, staff and co-workers. Accepts directives, maintains confidentiality and upholds the ethical standards of the profession.

Throughout the performance of your duties as a healthcare provider, you will be exposed to infectious diseases in all practice settings. Although you will learn practices and procedures to minimize the risk of exposure, you should be aware of the risk and take it into consideration when deciding to enter this program and profession.

### **Accepted Students: Please sign and return to Health Professions Main Office – DH318**

PHYSICAL STANDARDS	Performance Level*
LIFT: up to 50 pounds to assist moving patients	F
STOOP: to adjust equipment and clean cages	F
KNEEL: to perform CPR	O
CROUCH: to locate and plug in electrical equipment to safely move animals in and out of cages	F
REACH: 5½' above the floor to move animals in upper level cages	C
HANDLE: strong, sometimes aggressive large and small animals	C
small and large equipment for storing, retrieving and moving	C
GRASP: syringes, laryngoscope, endotracheal tubes	C
STAND: for prolonged periods of time (e.g., deliver therapy, check equipment)	C
FEEL: to palpate pulses, arteries for puncture, skin temperature	C

<b>PHYSICAL STANDARDS (cont.)</b>	<b>Performance Level*</b>
PUSH/PULL: large, wheeled equipment. e.g., mechanical ventilators, anesthesia machines	C
WALK: for extended periods of time to all areas of a hospital	C
MANIPULATE: knobs, dials associated with diagnostic/therapeutic devices large, sometimes uncooperative dogs and cats	C
HEAR: verbal directions	F
animal sounds of distress	C
gas flow through equipment	C
alarms	C
SEE: patient conditions such as skin color, work of breathing	C
mist flowing through tubing	F
shapes and forms associated with radiographs	F
TALK: to communicate in English goals/procedures to patients and clients	C
READ: typed, handwritten, computer information in English	C
WRITE: to communicate in English pertinent information (e.g., patient evaluation data, therapy outcomes) regarding patient status	C
<b>MENTAL/ATTITUDINAL STANDARDS</b>	<b>Performance Level*</b>
Function safely, effectively, and calmly under stressful situations.	F
Maintain composure while managing multiple tasks simultaneously.	F
Prioritize multiple tasks.	C
Exhibit social skills necessary to interact effectively with patients, clients, supervisors, and co-workers of the same or different cultures such as respect, politeness, tact, collaboration, teamwork and discretion.	C
Maintain personal hygiene consistent with close personal contact associated with patient care.	C
Display attitudes/actions consistent with the ethical standards of the profession.	C

**\*Performance Level: O = occasionally 50-74%; F = frequently 75-89%; C = constantly 90-100%**

\*Applicants who are offered admission must document their ability to perform all essential tasks with or without reasonable accommodation in order to begin the professional courses. If you are an otherwise qualified individual with a disability who seeks a reasonable accommodation, you need to contact the Office of Accessibility for eligibility determination for reasonable accommodation(s). For those applicants offered admission into the program, you will be asked to self-certify by signing the Technical Standards form which is included in the Health Form packet that will be mailed to you and that you are required to complete no later than July 3, 2019.

I certify that I am able to perform the above Technical Standards and that the above information is true and correct. If, at any time, during my enrollment in the program, I am unable to meet the above performance requirements, I will immediately contact the Program Director for possible referral to Student Services.

\_\_\_\_\_  
SIGNATURE OF STUDENT

\_\_\_\_\_  
DATE