

Priority Application Deadline: Applications will be accepted until the program is full.

Application inquiries may be direct to: SelectiveAdmissions@northshore.edu

The Application Process Checklist

Initial when complete	Required Documentation
	<p>1. Mandatory Information Session Attendance Applicants must attend a Mandatory Information Session prior to submission of your application. Applicants must attend a session during the academic year prior to admission. Monthly information sessions will be held starting after September 4th, and are available by visiting:</p> <p>northshore.edu/academics/programs/mac/mandatory-information-sessions.html Attendance will be recorded.</p>
	<p>2. NSCC Application for Admission Complete the application; regardless of whether you are a new or current student. Submit your application along with the remaining required documents.</p>
	<p>3. Essay A word-processed essay written in English must be attached for the year in which you are applying:</p> <p><i>Please state why you would like to pursue a Medical Assisting career and what qualities do you feel would make you a good candidate for our program.</i></p>
	<p>4 High School Transcript or GED score report Attach a copy of your high school transcript or GED score report. If you previously submitted the transcript or score report and attended classes within the past 5 years, then Enrollment likely has it on file. You can confirm by emailing: SelectiveAdmissions@northshore.edu</p>
	<p>5 Official transcripts from ALL Colleges/Universities previously attended All official college transcripts from previously attended Colleges/Universities MUST be submitted directly to NSCC and uploaded by Admissions staff. If you have previously submitted transcripts and have since completed courses or are currently registered for courses, then you need to submit an updated transcript. Transcripts may be sent electronically from your college(s) to NSCC at: SelectiveAdmissions@northshore.edu or mailed to: NSCC Admissions Office 1 Ferncroft Road Danvers, MA 01923</p> <p>Transfer students from another CAAHEP accredited Medical Assistant education program must also provide:</p> <ul style="list-style-type: none"> • an official transcript proving enrollment in clinical courses within the last 5 years • course syllabi from all previous Medical Assistant courses. <p>Additional documents can be emailed to: SelectiveAdmissions@northshore.edu</p> <p>If you have sent us your transcript electronically, please complete, sign and attach the electronic transcript form.</p>

(continued)

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The following items must be satisfied and submitted to NSCC
in order for the application to be complete and considered for admission.

Checklist Item	Required Documentation
Communications Proficiency	<p>There are many ways to demonstrate this. (See link below) If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please attach that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials.</p> <p>northshore.edu/academics/proficiency/communications-proficiency.html</p>
Math Proficiency	<p>There are many ways to demonstrate this. (See link below) If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please attach that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials.</p> <p>northshore.edu/cas/proficiency/math-proficiency.html</p>