

# FUNERAL SERVICE APPLICATION REQUIREMENTS

## Fall 2025

Priority Application Deadline: May 16, 2025

Checklist Item	Important Information
NSCC Online Application for Admission	Submit the online application for the year for which you are applying; regardless of whether you are a new or current student (a previously submitted application does not count).
Mandatory Information Session Attendance	Applicants <b>MUST</b> attend a Mandatory Information Session prior to submission of your application. Applicants must attend a session during the academic year prior to admission (after September 2024). Upcoming dates will be available by visiting: <a href="https://www.northshore.edu/academics/programs/fns/index.html">https://www.northshore.edu/academics/programs/fns/index.html</a> <b>Attendance will be recorded.</b>
High School Transcript or GED score report	Upload a copy of your high school transcript or GED score report (required even if you submit higher level coursework). If you previously submitted the transcript or score report and attended classes within the past 5 years, then Enrollment likely has it on file. You can confirm by emailing: <a href="https://www.northshore.edu/admissions/apply/index.html">https://www.northshore.edu/admissions/apply/index.html</a>
Math Proficiency	<p>There are many ways to demonstrate this. Please review the list <a href="#">HERE</a> carefully.</p> <p>If you demonstrate proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials. If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please upload that document to your application.</p> <p>If you do not demonstrate this proficiency from the list, please plan to take the math Accuplacer Exam(s) at our testing center. This can be done remotely during testing center hours. Let them know the program you are applying to. <a href="https://www.northshore.edu/cas/testing/index.html">https://www.northshore.edu/cas/testing/index.html</a></p> <p>Note: Once admitted, Students must also meet the prerequisites for CHE115 (Chemistry of the Human Body) otherwise they may have to take a math course(s) which may interfere with program progress. CHE115 math prerequisites include Mathematics Proficiency <b>AND</b> one of the following:</p> <ul style="list-style-type: none"> <li>• <b>Next Generation Quantitative Analysis, Algebra and Statistics 247 or above (offered in our testing center and recommended for students applying to program who need to meet this requirement)</b></li> <li>• PSAT Math 540 or higher</li> <li>• SATM 510 or above (if taken prior to 2016) or SATM 540 or above</li> <li>• ACT 22 or above</li> <li>• CEAR 54 or above</li> </ul>

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	<ul style="list-style-type: none"> <li>• *High School GPA 2.7 or above (*Must be within 3 years post high school.)</li> <li>• MAT 091 or MAT 002 or MAT 061 or MAT 094 with a C or better</li> <li>• Math Module 8 or above.</li> </ul> <p>Ideally, applicants should aim to meet this benchmark when applying to the program.</p>
Communications Proficiency	<p>There are many ways to demonstrate this. (See link below.) If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please upload that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials.</p> <p><a href="https://www.northshore.edu/academics/proficiency/communications-proficiency.html">https://www.northshore.edu/academics/proficiency/communications-proficiency.html</a></p>
Essay	<p>A word-processed essay must be uploaded for the year in which you are applying. Please compose an essay detailing your answer to the specific questions below:</p> <p style="text-align: center;"><i>What led you to an interest in the field of funeral service?</i></p> <p style="text-align: center;"><i>What do you feel you can contribute to this profession that is unique?</i></p> <p style="text-align: center;"><i>Why do you feel you would be a good candidate for the funeral services program at NSCC?</i></p>
Official transcripts from <u>all</u> Colleges/Universities previously attended	<p><b>All</b> official transcripts from previously attended Colleges/Universities <b>must</b> be submitted directly to NSCC and uploaded by Admissions staff. We cannot accept copies of transcripts coming directly from applicants. If you have previously submitted transcripts and have since completed courses or are currently registered for courses, then you need to <b>submit an updated transcript</b>. Transcripts may be sent electronically from your college(s) to NSCC at: <a href="mailto:SelectiveAdmissions@northshore.edu">SelectiveAdmissions@northshore.edu</a> or mailed to: North Shore Community College, Attn: Admissions/Human Services/ERP, 1 Ferncroft Rd., Danvers, MA 01923</p>
Resume	<p>Submit a detailed resume including professional experience, volunteer experience, education, and professional organizations that you are a member of. Please include any funeral home experience, if applicable.</p>

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Letter of Recommendation	Applicants must submit <b>ONE</b> letter of recommendation. It is strongly preferred that the letter be from a licensed funeral professional or similar field. You will need to enter the name and email of your reference into your application and a direct link to upload a letter of recommendation will be sent directly to them. <i>(Your application will not be complete and able to be submitted until this has been entered.)</i>
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