

Priority Application Deadline: May 14, 2027

Application inquiries may be directed to: SelectiveAdmissions@northshore.edu

The Application Process Checklist

Initial when complete	Required Documentation
	Mandatory Information Session Attendance Funeral Service Specific Program Information Sessions are open to anyone interested in the program. (Please note: these are different from general college sessions) Applicants must attend one of these sessions in order to have their application marked as complete and the session attended must have been within the last academic year. Multiple sessions are held via Zoom in the Fall and the Spring. Dates and sign up sheets can be found at https://www.northshore.edu/academics/programs/fns/application-requirements.html Attendance will be recorded.
	NSCC Application for Admission Submit the Funeral Service application; regardless of whether you are a new or current student. Once you submit your application, the remaining required documents must be uploaded to your application.
	High School Transcript or GED score report Official High School or GED score reports should be sent directly to NSCC. If you previously had a transcript or score report sent and attended classes within the past 5 years, then Enrollment likely has it on file and will upload it to your application. If you are graduating in the same calendar year of the Fall term to which you are applying, you must also have your final official transcript sent, once available.
	Official transcripts from ALL Colleges/Universities previously attended All official college transcripts from previously attended Colleges/Universities MUST be submitted directly to NSCC and uploaded by Admissions staff. If you have previously submitted transcripts and have since completed courses or are currently registered for courses, then you need to submit an updated transcript. Transcripts may be sent electronically from your college(s) to NSCC at: SelectiveAdmissions@northshore.edu or mailed to: NSCC Admissions Office 1 Ferncroft Road Danvers, MA 0192
	Essay (<i>Essays submitted with this application must be your own original work. More details can be found in the online application.</i>) Applicants will be required to submit a typed essay, written in English, that addresses each of the following three questions. . What led you to an interest in the field of funeral service? What do you feel you can contribute to this profession that is unique and why? Why do you feel you would be a good fit for the funeral service program at NSCC?
	Resume Submit a detailed resume including professional experience, volunteer experience, education, and professional organizations that you are a member of. Please include any funeral home experience, if applicable.

(continued)

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The following items must be satisfied and submitted to NSCC
in order for the application to be complete and considered for admission.

Checklist Item	Required Documentation
Math Requirement	In order to be considered for the program, applicants must demonstrate that they have met or exceeded NSCC's STEM Math Level 2 Proficiency. Full details how to demonstrate this proficiency can be found here: https://northshore.smartcatalogiq.com/en/current/college-catalog/credit-programs/academic-information-and-policies/academic-information/prerequisites. Please be sure you are reviewing STEM Math Level 2 and NOT Non-STEM. If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please attach that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials. If you are not sure if you meet these proficiencies, please speak to a member of selective admissions and/or arrange to take the appropriate math placement exam with the NSCC Testing Center.
Communication Proficiency	There are many ways to demonstrate this. (See link below) If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please attach that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials. northshore.edu/academics/proficiency/communications-proficiency.html
Letter of Rec	Letter of Recommendation Applications must include ONE letter of recommendation. Applicants will provide an email address of a recommender. An email will be sent to the recommender and they will then submit their letter directly to NSCC. Your application will not be marked as complete until the recommendation is received. Please inform your recommender of this process BEFORE so they are aware of this expectation and know to look for the email. It is preferred that the letter be from a licensed funeral professional or similar field, if available. If not, please select a recommender that can speak to your professionalism and potential fit within this field. In most cases, friends and/or family are not suitable recommenders.