Paralegal Certificate (PAC) – Business and Administration Pathway
Certificate • Career & Technical Education and Business Division

Program Notes
- Special admissions requirement
- Associates or Bachelors degree required
- This program is approved by the American Bar Association (ABA)
- Stackable credential
- Day or evening program
- A minimum of 9 credits of legal specialty courses must be taken in the traditional classroom

Campus Information
- Lynn campus based

Additional Graduation Requirements
- Cumulative CLGPA at or above 2.0
- Submit your intent to graduate form at: www.northshore.edu/registrar

Advising Notes
- This certificate is designed upon completion to prepare a student for entry level employment as a paralegal.
- For students interested in continuing their education in the paralegal pathway, courses in this certificate count towards the Paralegal Degree.
- Courses are listed in the recommended order you should take them.
- Many courses have prerequisite requirements that must be fulfilled to be eligible to enroll in the course.
- Taking classes in the winter intersession and summer can accelerate your time to degree completion.
- All student degree audits for graduation purposes will be based off the official program of study the student is enrolled in.

<table>
<thead>
<tr>
<th>Recommended Course Selection Sequence</th>
<th>Required</th>
<th>Credits</th>
<th>Course Offered</th>
<th>CPL Option</th>
<th>Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPS100 Information Technology and Its Applications</td>
<td>☒</td>
<td>3</td>
<td>X</td>
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<tr>
<td>PLG101 Introduction to Law and Paralegal Practice</td>
<td>☒</td>
<td>3</td>
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<tr>
<td>PLG102 Legal Research</td>
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<tr>
<td>PLG202 Litigation</td>
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<tr>
<td>PLG205 Computer Applications for the Law Office</td>
<td>☒</td>
<td>3</td>
<td>Spring and Summer only</td>
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Choose 3 of the following courses: PLG104, PLG108, PLG201, PLG203, PLG204, or PLG206

PLG106 Legal Writing

Total Program Credits: 27

© Required course for degree
X Center for Alternative Studies & Educational Testing (CAS) – Course competencies and prerequisites may be fulfilled through Credit for Prior Learning (CPL). Visit www.northshore.edu/cas for more information.