



# Paralegal (PAD) – Business and Administration Pathway Associate in Science • Career & Technical Education and Business Division

Recommended	Course Selection Sequence	Required	Credits	Course Offered	CPL Option	Completion
CMP101	Composition 1	R	3		Х	
PLG101	Introduction to Law and Paralegal Practice	R	3			
PLG102	Legal Research	R	3			
PLG104	Basic Criminal Law and Procedure	R	3			
PLS104 or Social Scier	State/Local Government in America nce Elective	R	3		х	
CMP102-150	Composition 2 Elective	R	3		Х	
CPS100	Information Technology and Its Applications	R	3		х	
PLG106	Legal Writing	R	3	Spring and Summer only		
PLG202	Litigation	R	3			
ACC101 or ACC108	Basic Accounting 1 Financial Accounting	R	3		х	
BUS102	Business Law	R	3		Х	
LIT202-216	Advanced Literature Elective	R	3			
Humanities Elective		R	3		Х	
PLG201	Estates and Trusts	R	3			
PLG108	Real Estate Law	R	3			
Open Elective		R	3		Х	
PLG203	Business Organizations	R	3	Spring and Summer only		
PLG204	Family Law	R	3			
PLG206	Field Placement for Paralegals	R	3	Fall and Spring only		
SPE102 or SPE104	Speech Small Group Communication	R	3		Х	
Total Program Credits:			60			

## **Program Notes**

- Open admissions
- Eligible North Shore Promise programThis program is approved by the
- American Bar Association (ABA)
- Day or evening program
- A minimum of 9 credits of legal specialty courses must be taken in the traditional classroom

#### **Campus Information**

• Danvers campus based

### **Additional Graduation Requirements**

- Cumulative CLGPA at or above 2.0
- Submit your intent to graduate form at: www.northshore.edu/registrar

## Advising Notes

- The award of transfer credit for legal specialty courses is subject to review and approval by the Program Director.
- This degree is designed upon completion to prepare students for entry level employment as a paralegal.
- Courses are listed in the recommended order you should take them.
- Many courses have prerequisite requirements that must be fulfilled to be eligible to enroll in the course.
- If you intend to graduate with an associate degree in two years, you should enroll in at least 15 credits if taking only fall/spring courses.
- Completing 30 credits each year helps students stay on track to timely graduation.
- Taking classes in the winter intersession and summer can accelerate your time to degree completion.
- All student degree audits for graduation purposes will be based off the official program of study the student is enrolled in.

 $(\mathbf{R})$  Required course for degree

X Center for Alternative Studies & Educational Testing (CAS) – Course competencies and prerequisites may be fulfilled through Credit for Prior Learning (CPL). **Visit www.northshore.edu/cas** for more information.

**Congratulations NSCC Graduate!**