Paralegal Certificate (PAC) – Business and Administration Pathway
Certificate • Career & Technical Education and Business Division

Recommended Course Selection Sequence		Required	Credits	Course Offered	CPL Option	Completion
CPS100	Information Technology and Its Applications	®	3		X	☐
PLG101	Introduction to Law and Paralegal Practice	®	3			☐
PLG102	Legal Research	®	3			☐
PLG202	Litigation	®	3			☐
PLG106	Legal Writing	®	3	Spring and Summer only		☐
Choose 3 of the following courses: PLG104, PLG108, PLG201, PLG203, PLG204, or PLG206		®	9			☐
PLG205	Computer Applications for the Law Office	®	3	Spring only		☐
Total Program Credits:			**27**			

Program Notes
- Special admissions requirement
- Associates or Bachelors degree required
- This program is approved by the American Bar Association (ABA)
- Stackable credential
- Day or evening program
- A minimum of 9 credits of legal specialty courses must be taken in the traditional classroom

Campus Information
- Danvers campus based

Additional Graduation Requirements
- Cumulative CLGPA at or above 2.0
- Submit your intent to graduate form at: www.northshore.edu/registrar

Advising Notes
- This certificate is designed upon completion to prepare a student for entry level employment as a paralegal.
- For students interested in continuing their education in the paralegal pathway, courses in this certificate count towards the Paralegal Degree.
- Courses are listed in the recommended order you should take them.
- Many courses have prerequisite requirements that must be fulfilled to be eligible to enroll in the course.
- Taking classes in the winter intersession and summer can accelerate your time to degree completion.
- All student degree audits for graduation purposes will be based off the official program of study the student is enrolled in.

® Required course for degree

X Center for Alternative Studies & Educational Testing (CAS) – Course competencies and prerequisites may be fulfilled through Credit for Prior Learning (CPL). **Visit www.northshore.edu/cas** for more information.

Congratulations NSCC Graduate!