



## Meeting Minutes

NSCC

Board of Trustees

Monday, September 30, 2024, 5:00pm - 7:00pm

Lynn Campus Community Conference Room LS328

### In Attendance

J.D. LaRock, Maria Vega-Viera, Richard Yagjian, AnhDao Tran-Moseman, Rosario Ubiera-Minaya, Andrea Gayle-Bennett, Michael Pollack, Barbara Heineman, Gianna Lang, Francesca Purcell

President Heineman, Board Liaison Jill Palermo, VP of Administration and Finance Jan Forsstrom, AVP of Accounting and Finance Tim Johnson, AVP of Strategic Finance Eileen Gerenz, Chief Diversity and Equity Officer Nikki Pelonia, Interim Assistant Provost Chris Bednar, Andrea Milligan, Dean of Enrollment Services Jason Marsala, Executive Director of IR Melissa Christensen

1. 5:00pm Call to Order  
Chair LaRock called the meeting to order at 5:00 p.m.
2. 5:05pm New Members of the North Shore Community  
President Heineman read names, titles, and departments of new employees at NSCC
3. 5:10pm Public Comments  
There were no public comments
4. 5:15pm Introduction of New Student Trustee Gianna Lang
  - a. Gianna is from Ipswich.
  - b. She is a full-time Psychology major and President of the Phi Theta Kappa Honor Society.
  - c. Gianna plans to transfer to a four year institution once she completes her degree at North Shore.
5. 5:25pm [Education Report](#): Professional Development Plans for FY25, Center for Teaching, Learning and Innovation
  - a. Andrea Milligan presented the Education Report
  - b. The Education Report highlighted new initiatives that align with Strategic Plan Priorities 1 and 2.
  - c. Generative AI and the NSCC New Faculty Onboarding program were reported on
    - CTLI has been exploring generative AI and its impact in Teaching and Learning
    - New Faculty Onboarding with CTLI had not been offered since the pandemic. Previously this training had only been offered to only full time faculty.

- Topics covered include:
  0. Online Learning Redesign Institute
  1. Equitable Student Outcomes were the focus
  2. 14 Faculty participated-100% stated on survey results this was a valuable tool
- Equity Minded Summer Teaching Institute
  1. Allowed faculty to look at their own data, success rates, learn more about their students
- The redesign around online classes-how do we foster connection and engagements in online classes?
  1. 6 week online faculty training on teaching online is included
  2. Focus on hybrid and asynchronous learning
  3. Review every few years is encouraged

## 6. 5:45pm Chair's Report

- Review minutes of 6/11/24 meeting  
Chair LaRock asked if there were any corrections or edits to the minutes of 6/11/24  
Hearing none he then asked for a consensus motion to approve the minutes of 6/11/24

\*Motion 25:01 to accept the minutes of 6/11/24

Move-Trustee Yagjian

Second: Trustee Gayle-Bennett

Motion Passed

- Finance Committee:
  1. FY25 Annual Budget
    - a. VP Forsstrom presented the Revised FY 25 Budget
    - b. With MassEducate and the expected increase in enrollment for both fall and spring the budget needed to be reviewed and adjusted

\*Motion 25:02 to accept FY25 Annual Budget

Move-Trustee Heinemann

Second-Trustee Vega-Viera

Motion Passed

- Investment Policy Update  
AVP of Strategic Finance Eileen Gerenz reviewed the Investment Policy update
  - Will present investment proposal at the October Board of Trustees meeting
  - Waiting to learn how the college will be reimbursed for MassEducate-vote will happen in October
- Elect Vice Chair of Board of Trustees  
Chair LaRock invited the Board to elect a new Vice Chair
  - Trustee Vega Viera was nominated

\*Motion 25:03 to elect a new Vice Chair of the NSCC Board of Trustees

Move-Trustee Gayle-Bennett

Second-Trustee Purcell

Motion Passed

## 7. 6:25pm President's Report

### a. [Free Community College Update/Primer](#)

- Enrollment update/program details: Jason Marsala, Dean of Enrollment Services
  - Dean Marsala noted that MassReconnect had a Fall start last year with huge spring enrollment increases
  - We should expect the same with MassEducate
  - The new faculty and staff positions being requested are to help alleviate the bottlenecks we have experienced since the program started
  - The growth has been in all demographics
- Wider implications: President Heineman
  - President Heineman outlined the risks and challenges associated with these programs
  - The state is putting forth these programs now to;
    - Fill talent shortages
    - Increase upward social mobility
    - Increase post secondary credentials
  - Success rates are a concern
  - The 4 year schools are concerned about competition
  - One risk is, if we don't show success rate improvements critics will want the money spent elsewhere
- Risks
  - Employee capacity
  - Philanthropic support loss-donors may think NSCC needs less support
  - Facilities: stress-space could be an issue- we are almost at capacity now at certain times of day/week
  - We will be measured by the success rates of the graduates we send out into the workforce
- How are we preparing?
  - Increased budget request/Personnel increases
  - Updated Facilities Master Plan
  - Philanthropic Support-framing a new reality of giving-not just scholarships anymore
  - Student and Academic Success Planning-meeting student demands in and out of the classroom

Chair LaRock noted that in years past a focus of the Board had been around Student Success/Academic Progress. He suggested that perhaps this is a good time to revisit this focus.

- Asking questions such as-*How can we address the significant needs, other than financial, of our students*
  - Specific strategies and additional metrics will be needed to report on success
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- Provost/CAO Search Update
    - The search has begun
    - RH Perry has been hired to assist in the search
    - The application deadline is 10/15/24
    - 3 Co-Chairs will be leading the search

1 Faculty

1 Student Support Manager

1 Cabinet member

- 1st round of interviews will be via zoom
- Finalists will be brought onto campus for in person interviews
- Hoping to have someone in place by start of Spring Semester

8. 6:50pm Other Business

There was no other business

9. 7:00pm Adjournment

Chair LaRock adjourned the meeting at 6:55 p.m.