MINUTES

North Shore Community College
Board of Trustees
Tuesday, September 22, 2020, 4:45 pm - 6:30 pm
VIA ZOOM
Approved 10/20/20

In Attendance

Andrea Gayle-Bennett; Anh Dao Tran-Moseman; Barbara Heinemann; Dr. Dharma Cortés; Dr. J.D. LaRock; Joseph Riley; Maria Vega-Viera

Not In Attendance

Alex Stone; Nicole Bluefort

Additional attendees
Interim President Nate Bryant; Interim Vice President Stephen Creamer; Laurie LaChapelle; Linda Brantley; Miranda Gualtieri; Norene Gachgnard; Thanh Giddarie; Tim Johnson; Vice President Janice Forsstrom; Vice President Karen Hynick; Vice President Madeline Wallis; Jesse Thompson (RH Perry); approximately 38 members of the public

1. 4:45 Call to Order

   Chair LaRock called the meeting to order with a welcome to all. He thanked faculty, staff and the college community at large for their hard work.

2. 4:46 Introduction of new trustee Col. Andrea Gayle-Bennett

   Chair LaRock welcomed new trustee, Andrea Gayle-Bennett. Trustee Gayle-Bennett introduced herself.

3. Doc: 1 FY2021 BOT Contacts

4. Doc: 2 FY2021 BOT Meeting Schedule

5. 4:51 Chair's Report

   a. Review Minutes of 6/16/20 Doc: 3 FY2021

      Chair LaRock asked if trustees had any edits to the minutes. Hearing none, he asked for a motion to approve.

      • Motion 21:01 to approve minutes of 6/16/20

      Move: Anh Dao Tran-Moseman Second: Barbara Heinemann Status: Passed

b. Elect Vice Chair

Chair LaRock asked if any trustees had questions or had an interest in serving as Vice Chair. Hearing none, he asked for a motion to approve Trustee Joe Riley as Vice Chair.

- Motion 21:02 to elect Joe Riley as Vice Chair

Move: Dr. Dharma Cortés Second: Maria Vega-Viera Status: Passed

6. 4:55 Public Comments

Interim President Bryant excused himself from the meeting at this time.

Public comments centered around Interim President Dr. Nate Bryant having the opportunity to apply as a candidate for permanent presidency of North Shore Community College, and asking that trustees advocate for Dr. Bryant to be allowed this.

7. 5:10 Presidential Search Committee

a. Discussion of letter from the NSCC community Doc: 4 FY2021

Trustees agreed with members of the public, that Dr. Bryant should be allowed to apply for the permanent presidency, and indicated that if he can apply, that they are committed to a fair and objective process accessing a range of applicants.
There was general discussion about the guidelines of the Presidential Search Process as well as the community following up directly with Commissioner Santiago's office.

b. Motion 21:03 to name the members of the Presidential Search Committee Doc: 5 FY2021

Vice President Madeline Wallis gave a brief overview of the application process for the search committee. 23 employees applied and 5 names were provided by the MCCC. There were also 3 applicants from the student body and 2 from the community.

The trustee subcommittee reported that the selection process was focused on diversity and meeting all criteria to ensure the college community would be as well represented as possible.

Vice President Wallis read the names of the proposed committee members:
J.D. LaRock, Maria Vega-Viera, Andrea Gayle-Bennett, Johnathan Keller, Tiffany Magnolia, Yelenna Rondon, Kamara Kay, Michele Cubelli Harris, Sara Hilinski, Cristy Sugarman, Allissa Flint-Kummel, Claire Price, Flavia Sanabia-Liranzo

Chair LaRock asked for a motion to approve the proposed committee members.

Move: Joseph Riley Second: Andrea Gayle-Bennett Status: Passed

Interim President Bryant rejoined the meeting.

Jesse Thompson reviewed the process and timeline.

8. 5:40 Finance Committee Doc: 11 FY2021

Vice President Jan Forsstrom provided an update on finance. North Shore is in a better position than expected, but recovering from the current crisis is expected to take several years. Once the state budget has been determined, the committee would like to recraft the budget and bring it to the Board at the October or November meeting.
Trustee Tran-Moseman echoed that there needs to be more discussion and long range projections.
Chair LaRock added that North Shore is fortunate to have reserves built up and is not yet experiencing the tumult of other institutions. He indicated there is time to seriously focus on the fiscal challenges and marked decline of the sector, in order to formulate a strategy and plan going forward.

a. FY 21 preliminary annual Budget - status and discussion based on Fall Enrollment Doc: 6 FY2021

b. EY-Parthenon project - information on NSCC June report and BHE FY21 scope of work Doc: 7 FY2021

Vice President Forsstrom reviewed the Parthenon project. The interim report goes to the DHE October 20, 2020. The final report will come out in January 2021.

9. 6:05 Interim President's Report Doc: 8 FY2021

a. Covid-19 Update

Interim President Bryant reviewed safety protocols and supports for students.
While continuing to plan for the unknown, scenarios are being considered for the Spring, such as keeping things consistent with the fall or possibly reverting back to an earlier phase.

Vice President Karen Hynick reviewed academics. 90-95% of courses are virtual for the fall.

b. Enrollment and Retention Update

Interim Vice President Stephen Creamer reviewed enrollment. Although a 20% decline was projected, the actual decline was 12%. There was discussion about the long term outlook of NSCC, given the changing demographics and persistent challenges of Covid-19.

c. Diversity, Inclusion and Equity Update

Interim President Bryant read a brief statement on Diversity, Equity and Inclusion. Funds are set aside for a Chief diversity officer as well as a climate study.

d. FY21 Tactical Plan Doc: 9 FY2021

Interim President Bryant reported that items 7 and 10 of the Tactical Plan were refined.

e. New members of the North Shore community Doc: 10 FY2021

Interim President Bryant recognized new members of the North Shore Community College.

10. 6:29 Other Business

There was no other business.

11. 6:30 Adjournment

Chair LaRock asked for a motion to adjourn.

Move: Maria Vega-Viera Second: Barbara Heinemann Status: Passed

The meeting was adjourned at 6:43pm

Respectfully submitted by Miranda Gualtieri