

MINUTES
Approved 11/19/19

Doc: 19 FY2020

North Shore Community College
Board of Trustees
Tuesday, September 24, 2019, 4:45 pm - 6:30 pm
Lynn Campus Board Room

In Attendance

Alex Stone; Dharma Cortes; Dr. J.D. LaRock; Joseph Riley; Kevin Harron; Maria Vega-Viera; Nicole Bluefort

Not In Attendance

Anh Dao Tran-Moseman; Dale Pyatt; William DeRosa

Additional Attendees

Linda Brantley, Laurie LaChappelle, Dr. Michael Badolato, Miranda Gualtieri, President Patricia Gentile, Dr. Karen Hynick, Madeline Wallis, Bill Hebert, Jan Forsstrom, Tim Johnson, Stephen Creamer John Keenan (for agenda item SSU Collaboration only)

1. Call to Order

Chair LaRock called the meeting to order.

2. Public Comments

There were no public comments.

3. Doc: 1 FY2020 BOT Contacts

4. Doc: 2 FY2020 Draft Meeting Schedule

The schedule for the year was reviewed. Meetings are currently scheduled to take place on Tuesday evenings.

5. Motion 20:01 - to approve minutes of June 19, 2019, Doc: 3 FY2020

The minutes of June 19, 2019 were reviewed and Chair LaRock asked for a motion to approve.

Move: Joseph Riley Second: Maria Vega-Viera Status: Passed

6. Board Meeting Showcase

Before the Showcase, Chair LaRock welcomed new Vice President of Student Affairs, Bill Hebert. Introductions were made.

Also before the Showcase, Student Trustee Jamie Perry reported on the initiatives taking place to address transportation, communication and voter registration.

a. SSU Collaboration -President John Keenan

President of Salem State University John Keenan was welcomed to the meeting to discuss the partnerships and collaborations with NSCC. President Gentile reported that in November of 2018, a formal MOU was signed, creating a win/win partnership between the colleges. She also commented on the shared position and residential housing pilots taking place. There is now an Energy Manager, who spends 2 days at NSCC and 3 at SSU. There are currently 6 students in residential halls at SSU.

President Keenan thanked President Gentile for collaborating on this reinvisioned and reinvigorated relationship. SSU and NSCC are recognized as leaders in this initiative. He reported that SSU has 4 options for students with different needs depending on ability and ability to pay for college. He is committed to serving the students of the North Shore and removing as many obstacles as possible. The Alumni Association at SSU is growing and fundraising is expected to double this year. A train stop is also being planned with neighboring North Shore Medical Center.

There was also discussion about the financial logistics of the 4 options. There are specialized advisers at both SSU and NSCC to aid students in making the choice that meets their needs.

There was also discussion about a redo of the entire system and structural issues surrounding inequities in higher education.

7. Chair's Report

Chair LaRock reported on the conference he and President Gentile attended in St. Louis the previous week. The BHE is looking at equity issues and devising a better and more comprehensive support system.

Chair LaRock also reported that he will be moving to a new job in New York City and will be working with President Gentile on a transition plan for the Board. He plans to attend the October meeting and NECHE events at the end of October.

a. Elect Vice Chair

Chair LaRock asked for a motion to reelect Joe Riley as Vice Chair.

- Motion 20:02 to elect Joe Riley as Vice Chair

Move: Dharma Cortes Second: Maria Vega-Viera Status: Passed

b. Motion 20:03 to approve a one day liquor license for Oct. 24th 50th Nursing Reunion and Bertolon recognition event CP14100 Doc:4 FY2020

Chair LaRock asked for a Motion to approve a one day liquor license for the Nursing Reunion.

Move: Dharma Cortes Second: Joseph Riley Status: Passed

8. Committees

a. Finance Committee

Kevin Harron reported that the College is doing a great job managing the budget with limited resources.

- FY19Q4 Budget Doc: 5 FY2020

Chair LaRock asked for a motion to approve the FY19Q4 Budget.

Move: Kevin Harron Second: Maria Vega-Viera Status: Passed

- FY20 Review Annual Budget Doc: 5 FY2020

b. Policy and Planning Committee

Chair LaRock commended Maria Vega-Viera on her deep work on the Policies and Procedures, as well as Board Development.

- CP 5415 Veterans Benefits and Transition Act of 2018 Doc: 17,18

Maria Vega-Viera reviewed CP5415.

- i. Motion 20:04 to accept CP 5415 Veterans Benefits and Transition Act of 2018

Maria Vega-Viera asked for a motion to accept CP 5415.

Move: Dharma Cortes Second: Dr. J.D. LaRock Status: Passed

- ii. Motion to accept CP 8510 Degree Requirements

Although not on the planned agenda, the Committee felt ready to recommend that the board accept the amended CP 8510.

Maria Vega-Viera asked for a motion to accept CP 8510.

Move: Dr. J.D. LaRock Second: Dharma Cortes Status: Passed

- BOT Goals FY20 & Professional Development Plan Doc: 7 FY2020

This agenda item was moved to October.

- Retreat Outcomes Docs: 8,9 FY2020

This agenda item was moved to October.

c. President's Evaluation Committee

Chair LaRock reported that the President's Evaluation will continue to go through the typical process. Chair LaRock asked President Gentile to comment. President Gentile reported that progress is being made and that enrollment continues to be challenging. There was discussion among the Trustees as to the number of variables beyond the ability to control, and how this needs to be taken into consideration. Kevin Harron commented on a terrific job by President Gentile despite the vision statement of the BHE not being in alignment with the plight of community colleges. Chair LaRock commented that NSCC continues to be innovative in addressing the needs of a changing student profile.

- Draft Collective Goals: President's Evaluation Timeline Docs: 10,11,12, FY2020

9. President's Report

President Gentile reported on the 1098T issue. The attorneys have received notification from the IRS that the penalty and fines are reduced to zero in one of the three years being assessed.

a. Enrollment Trends Doc: 13 FY2020

Laurie LaChappelle presented the current Enrollment data. The top enrolled programs include Liberal Arts Transfer Degree, Health Sciences Degree, Business Transfer Degree, Criminal Justice Degree, Health Care Technician Certificate, Early Childhood Development Degree, Nurse Education Degree and Animal Care Specialist. The largest minority of students is Hispanic and white student enrollment continues to decline.

b. NECHE Doc: 14 FY2020

Dr. Badolato reviewed the NECHE final draft. It was delivered to the NECHE team 3 weeks in advance. So far, it has been well received and there are no red flags. Dr. Badolato commented that the NECHE team will be focused on how the Trustees function as a group and the significant milestones. He encouraged the Trustees to attend the dinner on October 27th, as well as the Session with the NECHE team on October 28th. Trustees should be prepared to talk about their roles, and they will be given talking points. Chair LaRock thanked Dr. Badolato for his work on the NECHE accreditation.

10. Human Resource Development Doc: 15 FY2020

There were no concerns regarding the Human Resources Development Report.

11. Other Business

There was no other business.

12. Calendar of Events for Trustees Doc: 16 FY2020

13. Adjournment

Chair LaRock asked for a motion to adjourn the meeting.

Move: Joseph Riley Second: Kevin Harron Status: Passed