



NORTH SHORE COMMUNITY COLLEGE

**North Shore Community College
Board of Trustees Meeting Minutes
Tuesday, March 12, 2024 5:00pm-7:00pm
Lynn Community Boardroom and Zoom**

In Attendance

J.D. LaRock, Andrea Gayle-Bennett, Maria Vega-Viera, Richard Yagjian, Joseph Riley, Barbara Heinemann, AnhDao Tran-Moseman, Rosario Ubiera-Minaya, Michael Pollack, Marissa Vaillancourt, Francesca Purcell

President Heineman, Jill Palermo, Jennifer Mezquita, Laurie LaChapelle, Jan Forsstrom, Tim Johnson, Eileen Gerenz, Stephanie Riccardi, Jonathan Miller, Felix Daniels, Frederic MacDonald-Dennis, Loyce Brown, Natalie Aleman, Jenn James Price, Lori Vinci, Lorin Buksa, Josiah Bourgeois, Sara Hilinski, Bethany Croteau, Bret Seferian

Call to Order

Chair LaRock called the meeting to order at 5:01

New Members of the North Shore Community

President Heineman read names, titles, and departments of new employees at NSCC. New employees who were present were invited to introduce themselves.

Public Comments

There were no public comments

Student Trustee Report

Student Trustee Vaillancourt gave an update on the Massachusetts Hunger Free Campus campaign

- Trustee Vaillancourt will be attending the session at the State House on March 27
- She will be 1 of 3 students from across the state speaking in support of the bill
- NSCC students Trustee Vaillancourt has spoken with would also like some fitness equipment on campus they could use, noting the benefits to student's overall wellness
- There is fitness equipment on the Lynn campus that can be explored. The Danvers campus will be more of a challenge to equip
- NSCC has an agreement in place with the YMCA for students and their families to get a discounted rate

- Chair LaRock asked for an update at the April meeting

Education Report

Health Professions Dean, Lori Vinci presented the Education Report on the [Henderson Bertolon Simulation Center](#)

- Dean Vinci reviewed the why, the how and the benefits of the simulation center
- A short video was shared showing NSCC students participating in simulations in the new lab
- The division hopes to apply for the Society for Simulation Healthcare Accreditation-this is the gold standard for simulation labs

Chair's Report

Review minutes of 2/13/24 meeting: [Doc 24 FY2024](#)

Chair LaRock asked if there were any corrections or edits to the minutes of 2/13/24
Hearing none he then asked for a consensus motion to approve the minutes of 2/13/24

Motion 24:09 to accept the minutes of 2/13/24

Move-Trustee Riley

Second Trustee Vega-Viera

Motion Passed

Finance Committee

Trustee Tran-Moseman updated the Board on the most recent Finance Committee Meeting

- The Finance Committee will be meeting with Eastern Bank Wealth Management on 4/16/24 at 3:30pm to discuss the college's investments
- Trustee Tran-Moseman encouraged all the trustees to attend so that everyone has the same information when reviewing the investments
- The Finance Committee is working on a draft policy on investments
- She advocated for a meeting sometime in May to review the draft of the policy and asked for a motion to approve the policy at the June Board meeting
- The Finance Committee will present a preliminary, high-level FY 25 budget for discussion at the April Board meeting

President's Report

Strategic Plan Update

President Heineman presented the [Strategic \(Year 2 Tactical\) Plan Update](#)

- The Strategic Plan Tactical Committee and President's Cabinet gauges progress on completing the initiatives in the plan
- 20% of the initiatives will carry over to next year
- Changes in some leadership positions, as well as work to rule has resulted in some delays while others were caused by issues specific to the activity
- More information is needed to complete some initiatives such as student non-academic needs

- The Tactical Committee will be seeking new members to serve, as half of the committee members cycle out each year out to allow for new members and voices to be heard
- Work on the Master Academic Plan invites the opportunity to engage faculty.

Strategic Employer Relations

Assistant Vice President of Strategic Employer Relations Jenn James Price presented the [Strategic Employer Relations Impact Concept](#)

- The presentation focused on potential directions for the new Strategic Employer Relations Division
- It suggests promoting NSCC talent development to impact both students and employers
- The presentation highlighted the concept of Talent Pathways across Divisions at NSCC
- NSCC can use this as an enrollment path
- ESL and Healthcare pathways are the currently most robust

Update on No Confidence Votes

President Heineman made note of the work being done in response to the MCCC No Confidence votes in the Provost and Presidents

- President Heineman emphasized that college leadership takes these votes and the concerns underlying them seriously
- The president is regularly meeting with the MCCC Leadership to discuss next steps
- President Heineman reviewed steps being taken so far:
 - An Interim Assistant Provost has been appointed
 - A search for a permanent Assistant Provost has begun
 - The Assistant Provost serves on the President's Cabinet
 - Adding an Operations Cabinet consisting of middle management
 - Regular meetings between faculty and professional staff leaders and the President's Cabinet
 - Structured, facilitated small group conversations for employees with President and Provost are being planned.
 - The Interim Assistant Provost is examining the needs of Academic affairs and will provide feedback to President Heineman and Provost Mezquita
 - The President made clear he believes these steps are just the start of the process of trust building with MCCC members and within that context is optimistic collaborative progress will be made over time
- The Board expressed their support and thanks to President Heineman and Provost Mezquita for their swift action and poised reaction after the vote of no confidence
- Chair LaRock noted that the interest of the Board is that of the progress of the college.

Other Business

There was no other business

Adjournment

Chair LaRock adjourned the meeting at 6:41