

MINUTES
Approved on 11/19/19

Doc: 28 FY2020

North Shore Community College
Board of Trustees
Tuesday, October 22, 2019, 4:45 pm - 6:30 pm
Danvers Campus Board Room

In-Person Attendance

Alex Stone; Anh Dao Tran-Moseman; Barbara Heinemann; Dr. J.D. LaRock; Jamie Perry; Maria Vega-Viera

Remote Attendance

Dharma Cortes

Not In Attendance

Joseph Riley; Kevin Harron; Nicole Bluefort

Additional Attendees

Stephen Creamer, Steve Cohen (left after Audit), Brian Falter, Janice Forsstrom, Patricia Gentile, Miranda Gualtieri, Bill Hebert, Tim Johnson, Laurie LaChapelle, David Smith, Madeline Wallis

1. Call to Order

Chair LaRock called the meeting to order.

2. Motion 20:05 to accept the remote participation of Dharma Cortes

Dharma Cortes joined the meeting via telephone at 5:10pm. Chair LaRock asked for a motion to accept the remote participation of Dharma Cortes.

Move: Alex Stone Second: Maria Vega-Viera Status: Passed

3. Public Comments

There were no public comments.

4. Motion 20:06 to accept the Minutes of September 24, 2019 Doc: 19 FY2020

This motion was inadvertently not brought forth. It will be on the November agenda.

Move: Second: Status: Tabled

5. Board Meeting Showcase

a. Student Trustee Report

Student Trustee Jamie Perry gave a report on the Student Advisory Council Meeting she attended on October 4th. The meeting included keynote speeches on data analytics, OER and sexual assault victims. Jamie reported that the 2 big student initiatives on campus are the SGA page on the website and the transportation issues.

b. SGA President David Smith

SGA President David Smith talked about his individualistic journey that brought him to NSCC. He was born in Ecuador and adopted with his older brother by a nurturing family in Bristol, RI.

Applying to and attending NSCC were defining moments in his life. David participated in the Honors Program that included an 8 week Internship in Washington D.C. David is interested in Immigration Policy and will be speaking at the State House on Student Advocacy Day October 23rd. David will be graduating in May 2020 and plans to attend a Business Program at either Suffolk or Salem State.

6. Chair's Report

a. Introduction and Welcome to New Trustee-Barbara Heinemann

New Trustee Barbara Heinemann was welcomed at the beginning of the meeting. Barbara has over 30 years in Banking and currently serves as a Director at Eastern Bank. She has also been a Foundation Board Director for 2 years. Trustees and Staff introduced themselves to Barbara.

b. Acknowledgement of Former Trustee Dale Pyatt for his service to the College

Chair LaRock and President Gentile acknowledged Dale Pyatt as a generous Trustee who served on the Finance Committee and brought a valuable business acumen to the Board. There is a gift that President Gentile plans to deliver to Dale.

7. Committees

a. Finance Committee

- FY19 Audit Financial Statement Doc: 20 FY2020, Doc: 21 FY2020, Doc: 26 FY2020

Steve Cohen from O'Connor & Drew presented the Audit Report. Financial Statement of the College is still strong.

Chair LaRock acknowledged the good management of the College Finances.

- Motion 20:07 to approve FY19 Audit

Alex Stone asked for a motion to accept the FY19 Audit.

Move: Dr. J.D. LaRock Second: Anh Dao Tran-Moseman Status:

b. Policy and Planning Committee

- BOT Goals FY20 & Professional Development Plan Doc: 7 FY2020

Maria Vega Viera and President Gentile reviewed the BOT goals and Professional Development Plan. Trustees are developing a tool that can be utilized to assess themselves.

Maria Vega-Viera added that the tool has been requested at the state level and that the NSCC Board will be well prepared.

- Retreat Outcomes Docs: 8,9 FY2020

President Gentile reported that the Trustees have prioritized addressing marketing opportunities, getting a balance between Information sharing and fully engaged discussion time of board during meeting, and more Board Involvement with Staff, Faculty, Students.

8. President's Report

Chair LaRock asked President Gentile what the College's current focus is.

President Gentile reported the focus areas are the 5 Year Strategic Plan, the Re-accreditation of the College, and Enrollment. The Senior Staff will begin the re-envisioning process at an upcoming retreat in December to begin the next cycle of the required 5 year strategic plan. Trustees will become involved in the strategic plan as well.

Chair LaRock also asked new Vice President of Student Affairs Bill Hebert as to his early insights. Bill reported that he is in the process of making rounds and has found NSCC to be very student centered and mission driven.

a. FY21 DCAMM Summary Doc: 23 FY2020

President Gentile reviewed the DCAMM Summary. The college has identified a project from the 2016 Campus Master Plan for funding, which is the Renovation and expansion of Science Labs on the second floor of the Math and Science Building on the Danvers Campus.

The cost Estimate is \$15,080,000-\$17,520,000).

- Motion 20:09 to approve FY21 DCAMM Application

Chair LaRock asked for a motion to approve FY21 DCAMM Application.

Move: Maria Vega-Viera Second: Barbara Heinemann Status: Passed

b. NECHE Accreditation Visit Doc: 27 FY2020

Dr. Michael Badolato reported that the NECHE schedule is solidified. Trustees are invited to dinner on Sunday October 27th and to a Trustee Session with the NECHE Team on Monday, October 28th.

President Gentile indicated that Talking Points are on Boardpaq and that NECHE will be most interested in the Trustees relationships with each other and college staff, orientations, self-assessment and ongoing professional development. The Trustees were recognized for their hard work on the College Policies, which NECHE will be looking at during their visit.

c. Early College Designation School Report Doc: 24 FY2020

Dr. Karen Hynick gave an update on Early College. A Spring launch is planned in the Lynn public schools and NSCC is on track to offer 3 sections of Understanding Higher Education and Career Pathways to 75 students. Planning grants have been received for Danvers High School and Essex Technical High School. There is also engagement with Revere High School.

9. HR Report Doc: 25 FY2020

There were no concerns with the HR Report.

10. Other Business

There was discussion about Student Advocacy Day, the Title 3 Award and accessible and affordable transportation.

Chair LaRock also reported that the DHE is looking to amplify state scholarships to adult learners and continue to advance the equity agenda. Dharma Cortes asked how Trustees can advocate at a legislative level.

President Gentile will check with Tom Sannicandro and report back to the Trustees.

A video of the Champions event was also shown.

11. Adjournment

Chair LaRock asked for a motion to adjourn the meeting.

Move: Maria Vega-Viera Second: Barbara Heinemann Status: Passed