

2009-2010 Verification Worksheet Federal Student Aid Programs

Dependent Student

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your and your parent(s) 2008 federal tax forms and other financial documents. The law says that the college has the right to ask you for this information before awarding federal aid. If there are differences between your application information and your financial aid documents, you or the college may need to make corrections electronically or by using the Student Aid Report (SAR).

Complete BOTH PAGES of this verification form in full and submit it to your financial aid office as soon as possible, so that your financial aid won't be delayed. (All applicants are required to complete sections A, B, C on this form and both student and parent are required to sign where indicated *or form will be returned.*)

What You Should do

1. If you filed federal taxes for 2008, submit a signed copy of your federal income tax form for 2008.
2. If your parent(s) filed federal taxes for 2008, submit a signed copy of his/her federal income tax form for 2008.
3. Complete all Sections A, B and C (both pages) of this worksheet. (See reverse side.)
4. The financial aid office will compare information on this worksheet, tax documents and other support information with the information you reported on your application. As a result, corrections may be necessary that may affect your financial aid eligibility.

A. Student Information

| | | | |
|---|------------|---------------|----------------------------------|
| Last Name | First Name | M.I. | Social Security Number |
| Street address (include apartment number) | | Date of Birth | |
| City | State | Zip code | Phone number (include area code) |

B. Family Information

List the people in your parent(s)' household; include the name, age, relationship and college attending, if applicable, for the following:

- Yourself and your parent(s) (include stepparent) *even if you do not live with your parents;*
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents provide more than half of their support from July 1, 2009 thru June 30, 2010, or (b) the children would be required to provide parental information when applying for federal student aid; and
- Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 thru June 30, 2010.

Below, write the names of all household members (as described above) in the space(s) below. Also, write the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page. (*The first shaded line is a completed example only.*) Please list yourself on the first empty line identified as "SELF."

| Full Name | Age | Relationship | College Attending |
|------------------------|-----|--------------|-------------------|
| Martha Jones (example) | 21 | Sister | ABC College |
| | | SELF | |
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C. Student/Parent Tax Forms and Income Information (All DEPENDENT Applicants)

1. STUDENT INFORMATION: Check this box if you did NOT file federal income tax and were not required to do so for 2008. If you did NOT file federal income tax for 2008, please list the name(s) of your employer(s) and *total* income/wages received from Jan 1, 2008 thru Dec 31, 2008. If not applicable, enter zero. (Don't leave blank.) (Attach an additional sheet if necessary.)

Student's Employer Name: _____ Total annual amount: \$ _____
 [If you filed federal income tax for 2008, attach your signed 2008 IRS form 1040, 1040A, 1040EZ or telefile tax record.
 Important: *Please make sure it is signed.*]

2. PARENT(S) INFORMATION: Check this box if your parent(s) did NOT file federal income tax and were not required to do so for 2008. If either one or both parents did NOT file federal income tax for 2008, please list the name(s) of their employer(s) and total income/wages received from Jan 1, 2008 thru Dec 31, 2008. If not applicable, enter zero. (Don't leave blank.) (Attach an additional sheet if necessary.)

Parent's Employer Name: _____ Total annual amount: \$ _____
 [If your parent(s) filed federal income tax for 2008, attached a signed copy of the 2008 IRS form 1040, 1040A, 1040EZ or telefile tax record. Important: *Please make sure it is signed.*]

3. FOR STUDENT AND PARENT(S): For each item below, please indicate the amount received/paid for the entire 2008 year (from Jan 1, 2008 thru Dec 31, 2008). List amounts for yourself and your parent(s) under each column. If an item is zero or not applicable, please enter 0 (zero) on the appropriate line; **DO NOT LEAVE ANY SPACES BLANK.**

| Item | Student Total (Jan 1, 2008 thru Dec 31, 2008) | Parent(s) Total (Jan 1, 2008 – Dec 31, 2008) |
|--|---|--|
| Child support parent PAID because of divorce or separation or as a result of a legal requirement. (Don't include support as reported in question 96 (or 75 for parents.) | \$ _____ | \$ _____ |
| Taxable earnings from need-based employment, such as Federal Work-study and need-based employments portions of fellowships. | \$ _____ | \$ _____ |
| Student grant and scholarship aid reported to the IRS in your adjusted gross income. (Includes AmeriCorps benefits, etc.) | \$ _____ | \$ _____ |
| Combat pay or special combat pay received. Enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q). | \$ _____ | \$ _____ |
| Payments to tax-deferred and savings plans including amounts reported on W-2 form in Boxes 12a thru 12d. (Codes D, E, F, G, H and S) | \$ _____ | \$ _____ |
| Child Support RECEIVED for all children. (Do not include foster care or adoption payments.) | \$ _____ | \$ _____ |
| Housing, food, and other living expenses paid to members of the military, clergy, and others (including cash payments and cash value of benefits) | \$ _____ | \$ _____ |
| Veterans' non-education benefits such as Disability, Death Pension, DIC, and/or VA Educational Work-Study Allowances. | \$ _____ | \$ _____ |
| Any other untaxed income or benefits not reported elsewhere on this form, such as worker's compensation, disability, interest/dividend income, etc. (DO NOT include such items as student aid, earned income credit, additional child credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, combat pay.) | \$ _____ | \$ _____ |
| Money/cash support received, or any money paid on your behalf (e.g. bills) not reported elsewhere on this form. | \$ _____ | \$ _____ |

IMPORTANT: If you reported zero for income/wages earned for yourself and your parent(s), and ALL zero's in each box above, you must provide a short explanation of how you /your family were supported (e.g., food, clothing, etc.). Use lines below:

SIGNATURES: *By signing this worksheet, I (we) certify that all information reported on it is complete and correct.*

 Student Signature (required)

 Date

 Parent Signature (required)

 Date