

North Shore Community College - Transcript Request Form

Please fill out form and forward it to:

North Shore Community College
Enrollment & Student Records Office
One Ferncroft Road
Danvers, MA 01923

Current Name: _____

Current Address: _____

City, State, Zip: _____

Phone: _____

Date of Birth: _____

Name while attending: _____
(if different from current)

Graduated: Yes No Program of Study _____

Please check the type of transcript you are requesting:

NSCC All Credit Coursework (including ESL and Developmental)

NSCC College-Level Credit Coursework only

NSCC Aesthetics, Cosmetology or Fiber Optics Coursework

Essex Aggie Coursework Year of graduation: _____

Current students only:

Please process after grades have been issued

Please process after graduation

SIGNATURE REQUIRED FOR RELEASE: _____

Recipient/College/Business name and address where you would like transcript sent (please use back for additional requests).

_____	_____
_____	_____
_____	_____
_____	_____

Upon receipt of the completed request, official transcripts are normally mailed within 5 to 7 business days except during peak work periods. Requests for multiple copies may slow down the processing time.