



REQUEST TO WAIVE AN "F" GRADE

Policy: An "F" grade which is earned within the first 30 attempted credits at NSCC may be waived any time before graduation upon written application to the Enrollment Center. A maximum of THREE "F" grades may be waived. It is required that you discuss fully the option to waive "F" grade with your faculty advisor or a counselor in the Student Support and Advising Center. When an "F" grade is waived it will NOT be calculated into the CQPA.

Please Note: For the purpose of determining honors eligibility "FN" grade WILL be calculated into the honors CQPA as zero quality points.

After you have graduated, you may not request to waive an "F" grade which would affect any semester before graduation. Please note that final approval of this petition rests with the Director of Enrollment and Student Records.

NAME \_\_\_\_\_ D.O.B \_\_\_\_\_
ID \_\_\_\_\_
ADDRESS \_\_\_\_\_
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_
HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

A waiver is requested for the following course(s):

Table with 3 columns: COURSE SECTION, COURSE TITLE, SEMESTER "F" RECEIVED. Includes three empty rows for data entry.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete and return to: NSCC, Enrollment & Student Records

Advisor Signature \_\_\_\_\_ DATE \_\_\_\_\_ Approved \_\_\_\_\_
Disapproved \_\_\_\_\_

Director's Signature \_\_\_\_\_ DATE \_\_\_\_\_ Approved \_\_\_\_\_
Disapproved \_\_\_\_\_