



2019–2020

Verification Worksheet *Independent Student*

Student Financial Services • 1 Ferncroft Road • Danvers, MA 01923-0840
978-762-4189

www.northshore.edu/paying/financial-services
sfs@northshore.edu

Required (please print)	19VWKI								
Student ID# <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 20px;">N</td> <td style="width: 20px;">0</td> <td style="width: 20px;">0</td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table> Last Name: _____ First Name: _____	N	0	0						<p><i>Your application was selected by the federal government for review in a process called verification. In this process, we will be comparing information from your application with your (and your spouse's, if you are married) 2017 federal tax data. If you are not required to file a 2017 federal tax return, we will need your (and your spouse's) 2017 W2 forms. The law states that we have the right to ask you for this information before awarding federal and state aid.</i></p>
N	0	0							

You need to:

Complete this form and submit any additional documentation as soon as possible so that the processing of your aid will not be delayed. Please note that students are randomly selected for verification and that this process may occur at any time throughout the award year. If you have any questions about verification, please contact Student Financial Services.

A. List people in household

List the people that you (and your spouse) will support between July 1, 2019 and June 30, 2020 in the chart below. Include:

- **yourself**
- **your spouse**
- your dependent children if you provide more than half support and will continue to do so from July 1, 2019 through June 30, 2020.
- other people if they now live with you and will receive more than half of their support from you and/or your spouse and will continue to provide more than half of their support through June 30, 2020.

B. List the college they are attending

Also, write in the name of the college/university for any family members who will be attending college/university at least half-time between July 1, 2019 and June 30, 2020 and will be enrolled in a degree or certificate program in the chart below. If you need more space, attach a separate page.

A. List people in household			B. List the college they are attending if applicable	
Full name	Age	Relationship	College/University	Will be enrolled at least half time
Martha Jones (example)	36	spouse	Central University	
		self	NSCC	

(OVER)



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2019–2020 Verification Worksheet Independent Student (continued)

C. Tax information

You must check only ONE box that applies to your 2017 tax filing status. This status applies to BOTH you and your spouse if you indicated you were married on the FAFSA.

If you do not qualify to use DRT, instructions on how to obtain a transcript are listed at www.northshore.edu/paying/aid/irs-transcripts.html

Student's tax information (check ONE box)

- | | |
|---|---|
| <input type="checkbox"/> I have completed the IRS DRT through FAFSA. | <input type="checkbox"/> I will provide a copy of my 2017 Tax Transcript . |
| <input type="checkbox"/> I filed an amended 2017 IRS tax return and will provide both a signed copy of my IRS 1040x and a 2017 Tax Transcript. | <input type="checkbox"/> I will provide a signed copy of my 2017 Federal Tax Return . |

Spouse's tax information (check ONE box)

- | | |
|---|---|
| <input type="checkbox"/> I have completed the IRS DRT through FAFSA. | <input type="checkbox"/> I will provide a copy of my 2017 Tax Transcript . |
| <input type="checkbox"/> I filed an amended 2017 IRS tax return and will provide both a signed copy of my IRS 1040x and a 2017 Tax Transcript. | <input type="checkbox"/> I will provide a signed copy of my 2017 Federal Tax Return . |

D. Non Tax Filer Information

Complete this section if you left the Tax Information box blank. This section is if you and/or your spouse will not file and are not required to file a 2017 federal income tax return with the IRS. **Check only ONE box** that applies.

You (and your spouse, if applicable) must submit a Verification of Nonfiler letter from the IRS. Instructions on how to obtain the letter can be found at www.northshore.edu/paying/aid/obtain-irsverification.html

Student's Non Tax Filer Information (check ONE box)

- | |
|---|
| <input type="checkbox"/> I will not file a 2017 Federal Tax return , but worked in 2017. Submit a copy of all W2 forms issued by your employer(s). |
| <input type="checkbox"/> I did not earn any income in 2017 and did not file taxes. |

Spouse's Non Tax Filer Information (check ONE box)

- | |
|---|
| <input type="checkbox"/> I will not file a 2017 Federal Tax return , but worked in 2017. Submit a copy of all W2 forms issued by your employer(s). |
| <input type="checkbox"/> I did not earn any income in 2017 and did not file taxes. |

E. Certification and Signatures

Each person signing below certifies that all the information reported is complete and correct.

We cannot accept digital signatures.

STUDENT'S SIGNATURE

DATE

SPOUSE'S SIGNATURE

DATE

WARNING: If you purposely give false or misleading information on this form, you may be fined, sentenced to prison, or both.