



2018–2019

Verification Worksheet *Independent Student*

Student Financial Services • 1 Ferncroft Road • Danvers, MA 01923-0840

978-762-4189

www.northshore.edu/financial-services

sfs@northshore.edu

Required (please print)	18VWKI								
Student ID# <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 20px;">N</td> <td style="width: 20px;">0</td> <td style="width: 20px;">0</td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table> Last Name: _____ First Name: _____	N	0	0						<p><i>Your application was selected by the federal government for review in a process called verification. In this process, we will be comparing information from your application with your (and your spouse's, if you are married) 2016 federal tax data. If you are not required to file a 2016 federal tax return, we will need your (and your spouse's) 2016 W2 forms. The law states that we have the right to ask you for this information before awarding federal and state aid.</i></p>
N	0	0							

You need to:

Complete this form and submit any additional documentation as soon as possible so that the processing of your aid will not be delayed. Please note that students are randomly selected for verification and that this process may occur at any time throughout the award year. If you have any questions about verification, please contact Student Financial Services.

A. List people in household

List the people that you (and your spouse) will support between July 1, 2018 and June 30, 2019 in the chart below. Include:

- **yourself**
- **your spouse**
- your dependent children if you provide more than half support and will continue to do so from July 1, 2018 through June 30, 2019.
- other people if they now live with **you and will receive more than half of their support from you and/or your spouse** and will **continue to provide more than half of their support** through June 30, 2019.

B. List the college they are attending

Also, write in the name of the college/university for any family members who will be attending college/university at least half-time between July 1, 2018 and June 30, 2019 and will be enrolled in a degree or certificate program in the chart below. If you need more space, attach a separate page.

A. List people in household			B. List the college they are attending if applicable	
Full name	Age	Relationship	College/University	Will be enrolled at least half time
<i>Martha Jones (example)</i>	36	<i>spouse</i>	<i>Central University</i>	
		<i>self</i>	<i>NSCC</i>	

(OVER)



2018–2019 Verification Worksheet Independent Student *(continued)*

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C. Tax information

You must check **only ONE** box that applies to your 2016 tax filing status. This status applies to BOTH you and your spouse if you indicated you were married on the FAFSA. If you do not qualify to use DRT, instructions on how to obtain a transcript are listed at www.northshore.edu/financial-services/aid/applying/irs-transcripts.html

Student's tax information (check ONE box)

- I have completed the IRS DRT through FAFSA.
- I will provide a copy of my **2016 Tax Return Transcript**.

Spouse's tax information (check ONE box)

- I have completed the IRS DRT through FAFSA.
- I will provide a copy of my **2016 Tax Return Transcript**.

D. Non Tax Filer Information

This section is if your spouse did not file a **2016 Federal Tax Return**. This section is if you and your spouse will not file and are not required to file a 2016 federal income tax return with the IRS. **Check only ONE** box that applies.

You (and your spouse, if applicable) must submit a **Verification of Nonfiler letter from the IRS**. Instructions on how to obtain the letter can be found at www.northshore.edu/financial-services/aid/applying/obtain-irs-verification.html

Student's Non Tax Filer Information (check ONE box)

- I will not file a **2016 Federal Tax return**, but worked in 2016. Submit a copy of all W2 forms issued by your employer(s).
- I did not earn any income in **2016** and did not file taxes.

Income Source <i>(e.g. Social Security benefit, child support received, TANF)</i>	List Documents Verifying Income <i>(e.g. W2, Schedule C, F, 1099, etc.)</i>	2016 Income Amount

Spouse's Non Tax Filer Information (check ONE box)

- I will not file a **2016 Federal Tax return**, but worked in 2016. Submit a copy of all W2 forms issued by your employer(s).
- I did not earn any income in **2016** and did not file taxes.

Income Source <i>(e.g. Social Security benefit, child support received, TANF)</i>	List Documents Verifying Income <i>(e.g. W2, Schedule C, F, 1099, etc.)</i>	2016 Income Amount

E. Certification and Signatures

Each person signing below certifies that all the information reported is complete and correct. **We cannot accept digital signatures.**