



Dual Enrollment Program

For High School and Home-Schooled Students

The Dual Enrollment Program at North Shore Community College allows qualified high school and home-schooled students to begin earning college credit while still in high school. Day, evening, weekend and online courses are available.

The NSCC Dual Enrollment Program coordinator will work directly with the student, parent and guidance counselor to design an individualized program based on the student's academic skill level and educational goals. Academic and student support services, including academic advising, career counseling, tutoring, computer labs, and library access are provided to maximize success. Admitted students are eligible to participate in NSCC-sponsored activities and clubs.

PROGRAM COST

The cost of tuition and fees for one course per semester is paid for through a Dual Enrollment Grant from the Commonwealth of Massachusetts. Funding is limited. Students may register for additional courses and pay the expenses out-of-pocket.

ELIGIBILITY REQUIREMENTS

To be eligible for acceptance into the Dual Enrollment Program, a student must:

- be currently enrolled in a Massachusetts public or private secondary school or participating in an approved home-school program.
- take NSCC's Computerized Placement Test and be eligible for college-level courses (or provide SAT score report with adequate scoring).
- plan to enroll in college level courses (developmental coursework is not eligible) that will also count toward high school graduation requirements.
- provide an up-to-date copy of high school transcripts (or the equivalent for a home-school program).
- complete the Dual Enrollment Program Agreement Form, including authorization from your high school guidance counselor (this form should be renewed by the guidance counselor each semester).

Preference will be given to individuals who will be first-generation college students and students interested in science, technology, engineering and math (STEM) disciplines.

APPLICATION PROCESS

- Step One:** Complete NSCC's Computerized Placement Test (CPT). No appointment is necessary; test is given on a walk-in basis. For more information and office hours, contact the hotline at 978-762-4000 x5429 or 781-593-6722 x5429 or log onto: www.northshore.edu/spotlight/cas
- Step Two:** Complete the Dual Enrollment Agreement form with the high school guidance counselor. Include the In-State Tuition Eligibility Form. Application materials are available at the Admissions Office or on the web at www.northshore.edu/spotlight/dual.
- Step Three:** Make an appointment with an academic counselor for an application review. Bring completed application materials.

To make an appointment with an academic counselor:

Danvers Campus: **Michele A. Harris** • 978-762-4051
mharris@northshore.edu

Lynn Campus: **Lisa Barrett** • 781-593-6722 x6225
lbarrett@northshore.edu

Kei Tiggs • 781-477-2108
ktiggs@northshore.edu

- Step Four:** Attend a New Student Registration and Orientation session. For schedule and more information contact the Student & Advising Center at 978-762-4036 or 781-477-2132.

FOR MORE INFORMATION ABOUT DUAL ENROLLMENT

For more information and additional copies of applications, visit: www.northshore.edu/spotlight/dual, or contact: The Office of Admission & Recruitment • 978-762-4188 (Danvers Campus) • 781-477-2107 (Lynn Campus)



Dual Enrollment Program Agreement

For High School and Home-Schooled Students

Please select a term. FALL _____ WINTER/SPRING _____ SUMMER _____

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LAST NAME

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FIRST NAME

MIDDLE NAME _____

ANY PREVIOUS LAST NAME _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

GENDER: FEMALE MALE

DATE OF BIRTH

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MONTH DAY YEAR

HOME PHONE

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CELL PHONE

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EMAIL ADDRESS (PLEASE PRINT NEATLY.) _____ @ _____

High School and Home-Schooled Information

I AM CURRENTLY ENROLLED AT (name of high school) _____.

I INTEND TO GRADUATE IN (month/year) ____ / ____.

Ethnicity Information

ARE YOU HISPANIC OR LATINO? YES NO

ARE YOU: Please check any that apply.

- AMERICAN INDIAN OR ALASKA NATIVE ASIAN BLACK OR AFRICAN-AMERICAN NATIVE HAWAIIAN OR PACIFIC ISLANDER
 CAPE VERDEAN WHITE

Is English your Native Language?

YES NO

I am interested in the following areas:

- BUSINESS MATH OR SCIENCE ENGINEERING OR TECHNOLOGY
 HEALTH PROFESSIONS COLLEGE GENERAL EDUCATION REQUIREMENTS UNDECIDED

Has either of your parents graduated from college with a 4-year degree?

YES NO

Required Signatures: Guidance Counselor, Parent/Guardian, Student, NSCC Academic Counselor

SIGNATURES ARE REQUIRED FROM THE STUDENT APPLYING TO THE DUAL ENROLLMENT PROGRAM, THE STUDENT'S PARENT OR GUARDIAN, THE STUDENT'S GUIDANCE COUNSELOR, AND THE STUDENT'S NSCC ACADEMIC COUNSELOR.



PLEASE ENSURE ALL SIGNATURES ARE INCLUDED.

Dual Enrollment Program *For High School and Home-Schooled Students*

Required Signatures: Guidance Counselor, Parent/Guardian, Student, NSCC Academic Counselor

1. TO BE COMPLETED BY GUIDANCE COUNSELOR (this form should be renewed by the guidance counselor each semester)

I CERTIFY THAT THE APPLICANT IS A STUDENT AT: _____
Name of high school

NAME OF APPLICANT: _____

PLEASE LIST COURSES THAT WILL FULFILL HIGH SCHOOL REQUIREMENTS FOR THIS STUDENT. FOR DETAILED COURSE INFORMATION, LOG ON TO WWW.NORTSHORE.EDU/CATALOG.

HIGH SCHOOL COURSE	NSCC COURSE CODE	NSCC COURSE TITLE	# OF CREDITS	COURSE MEETS HIGH SCHOOL REQUIREMENT IF SUCCESSFULLY COMPLETED (PLEASE INITIAL)

GUIDANCE COUNSELOR SIGNATURE

DATE

OFFICE PHONE - -

EMAIL ADDRESS (Please print neatly) _____ @ _____

2. PARENT/GUARDIAN SIGNATURE

I HEREBY GRANT PERMISSION FOR MY CHILD TO APPLY TO THE DUAL ENROLLMENT PROGRAM AT NORTH SHORE COMMUNITY COLLEGE. SHOULD MY CHILD BE ACCEPTED, I GRANT PERMISSION FOR HIM/HER TO ENROLL IN COURSES AT THE COLLEGE. AS A PARTICIPANT IN THE DUAL ENROLLMENT PROGRAM. I UNDERSTAND THAT IT IS MY CHILD'S RESPONSIBILITY TO OBTAIN COPIES OF HIS/HER NSCC ACADEMIC TRANSCRIPT FOR HIS/HER HIGH SCHOOL RECORDS.

PARENT/GUARDIAN SIGNATURE

DATE

TELEPHONE - -

EMAIL ADDRESS (Please print neatly) _____ @ _____

3. STUDENT SIGNATURE

IF ACCEPTED TO THE DUAL ENROLLMENT PROGRAM AT NORTH SHORE COMMUNITY COLLEGE, I AGREE TO ACCEPT THE REGULATIONS OF THE COLLEGE AND WILL COOPERATE WITH THE STUDENT, FACULTY, AND ADMINISTRATION IN THE MAINTENANCE OF HIGH STANDARDS AND APPROPRIATE CONDUCT. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN COPIES OF MY NSCC ACADEMIC TRANSCRIPT FOR MY HIGH SCHOOL RECORDS. I CERTIFY THAT ALL INFORMATION STATED IN THIS APPLICATION IS ACCURATE AND COMPLETE.

STUDENT SIGNATURE

DATE

4. NSCC ACADEMIC COUNSELOR SIGNATURE

ACADEMIC COUNSELOR SIGNATURE

DATE

Dual Enrollment Program *For High School and Home-Schooled Students*

Release of Information Permission Form

TO BE COMPLETED BY STUDENT

I PLAN TO ENROLL IN COURSE(S) AND ASSUME RESPONSIBILITY TO FORWARD GRADE REPORTS UPON COURSE COMPLETION TO MY SCHOOL SYSTEM. I GIVE NSCC PERMISSION TO RELEASE INFORMATION PERTAINING TO MY ACADEMIC PERFORMANCE* TO THE FOLLOWING INDIVIDUALS (PLEASE WRITE YOUR INITIALS NEXT TO THE INDIVIDUALS TO WHOM YOU GIVE PERMISSION TO RELEASE INFORMATION AND THEN SIGN BELOW).

_____ GUIDANCE COUNSELOR(S) AND/OR OTHER HIGH SCHOOL OFFICIAL(S)

_____ PARENT(S)/LEGAL GUARDIAN

_____ OTHER(S) *(Please specify by printing the name(s) below. Please print neatly)*

I ACKNOWLEDGE THAT THIS PERMISSION REMAINS IN EFFECT UNTIL I PROVIDE WRITTEN NOTIFICATION TO NSCC TO WITHDRAW THE ABOVE-INDICATED PERMISSION TO RELEASE INFORMATION.

STUDENTS SIGNATURE

DATE

* For the purpose of this document, "Academic Performance" includes but is not limited to: grades, alerts, attendance, classroom behavior, and any other items/issues that may be deemed by an NSCC official to have an affect on a student's ability to meet academic expectations.

Checklist. **There is no charge to apply.**

- Complete NSCC's Computerized Placement Test (CPT).**
For more information: 978-762-4000 x4376 • www.northshore.edu/spotlight/cas
- Complete Dual Enrollment Program Agreement form with all required signatures.**
PDF version available to download at www.northshore.edu/spotlight/dual
- Include high school transcript.**
- Include In-State Tuition Eligibility Form.**
- Schedule appointment with Academic Counselor.**
Michele Harris • 978-762-4051 • mharris@northshore.edu • Danvers Campus
Lisa Barrett • 781-593-6722 x6225 • lbarrett@northshore.edu • Lynn Campus
Kei Tiggs • 781-477-2108 • ktiggs@northshore.edu • Lynn Campus

Massachusetts Community Colleges In-State Tuition Eligibility Form

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LAST NAME

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FIRST NAME

MIDDLE NAME

ANY PREVIOUS LAST NAME

ADDRESS

CITY

STATE

ZIP

ENTER SOCIAL SECURITY #

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Optional, but required if seeking financial aid or tax credit.

DATE OF BIRTH

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MONTH

DAY

YEAR

STUDENT ID NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

ARE YOU A U.S. CITIZEN?

YES

NO

IF NOT, PLEASE COMPLETE THE FOLLOWING:

ARE YOU A PERMANENT RESIDENT?

YES

NO

IF YES, LIST ALIEN REGISTRATION NUMBER

IF YOU ARE NOT A U.S. CITIZEN OR PERMANENT RESIDENT, PLEASE STATE YOUR VISA OR IMMIGRATION STATUS IN DETAIL:

Please check the in-state or reduced tuition eligibility category that applies to you:

I HAVE BEEN A MASSACHUSETTS RESIDENT FOR SIX CONTINUOUS MONTHS AND INTEND TO REMAIN HERE.

As proof of my intent to remain in Massachusetts, I possess at least two of the following documents, which I shall present to the institution upon request. These documents* are dated within one year of the start date of the academic semester for which I seek to enroll (except possibly for my high school diploma). The institution reserves the right to make any additional inquiries regarding the applicant's status and to require submission of any additional documentation it deems necessary. Please check-off those documents you possess as proof of your intent to remain in Massachusetts.

VALID DRIVER'S LICENSE

UTILITY BILLS*

EMPLOYMENT PAY STUB*

VALID CAR REGISTRATION

VOTER REGISTRATION*

STATE/FEDERAL TAX RETURNS*

MASS. HIGH SCHOOL DIPLOMA

SIGNED LEASE OR RENT RECEIPT*

MILITARY HOME OF RECORD*

RECORD OF PARENTS' RESIDENCY FOR UNEMANCIPATED PERSON*

OTHER

I AM AN ELIGIBLE PARTICIPANT IN THE NEW ENGLAND BOARD OF HIGHER EDUCATION'S REGIONAL STUDENT PROGRAM.

I AM A MEMBER OF THE ARMED FORCES (OR SPOUSE OR UNEMANCIPATED CHILD) ON ACTIVE DUTY IN MASSACHUSETTS.

Certification of Information

I certify that this information is true and accurate. I understand that any misrepresentation, omission or incorrect information shall be cause for disciplinary action up to dismissal, with no right of appeal or to a tuition refund.

Signature of Applicant

I certify that all above information is true.

Date

Signature of Parent

If applicant is under 18 years of age.

Date

For official use. Do not write in this box.

I have reviewed the above information in order to determine applicant's eligibility to receive the in-state tuition rate. Based on my review I have determined this applicant:

IS eligible for the in-state tuition rate.

IS NOT eligible for the in-state tuition rate.

I am unable to make a determination at this time. The following additional information has been requested from the applicant:

Authorized College Personnel Signature

Date