

## Alternate Format or Assistive Technology on the CPT

The CPT is a state-mandated placement exam taken by incoming students enrolled in credit programs/courses requiring communications and/or mathematics proficiency. The CPT is not a pass/fail exam; it is an assessment tool designed to place students in appropriate classes. There is no advantage in attempting to earn a score that is higher than the student's true ability level, as the student will need to continually demonstrate and build upon that skill level in his/her courses.

The test is comprised of two sections: Reading and Mathematics. Both sections are untimed; therefore, both carry a built-in accommodation. If a student earns a qualifying score on the Reading section, he or she will be able to take the Writing section. Writing is the only part of the exam that is timed, and this section has a built-in accommodation of extended test time (1 hour) for all students. Disability Services recommends that students take the Reading (/Writing) section on one day and the Math section another day. The tests are free and can be taken up to two times per semester.

Disability Services may approve use of the companion version or use of assistive technology on the CPT to students who meet the eligibility requirements. The Audio Version of the CPT is the companion version. JAWS and ZoomText are assistive technologies compatible with the CPT.

### Eligibility Requirements

- Documentation of low vision, blindness, dyslexia, or an upper mobility disability.

### Request Process

- Follow the outlined procedure to request services at [www.northshore.edu/disability](http://www.northshore.edu/disability).
- Request this accommodation as early as possible, as the student will need to attend an intake appointment and make arrangements for testing with accommodations, if approved.

### Special Activation Process

- Arrive at the CAS Testing Center promptly on the arranged date and time.

### Notes

A personal calculator is not permitted on the CPT. The math portion of the CPT begins with addition, subtraction, fractions, and decimals. According to higher education disability law, a calculator is not considered to be a reasonable accommodation for the fundamentals of math. However, the test is untimed and, if the student reaches Algebra questions on the test, the student will have access to a pop up calculator on screen. Students who cannot access the pop up calculator due to visual or mobility disabilities may request appropriate assistive technology.