REQUEST FOR OFFICIAL GED SCORE REPORT

In compliance with state and federal laws intended to protect the confidentiality of your academic records, any request for an Official Score Report must be made in writing and include the legal signature of the GED recipient. Please allow one to two weeks for processing.

PAYMENT:
- There is no charge for score reports sent to North Shore Community College.
- For all other transcript requests, there is a $5.00 fee which is only accepted in the form of a MONEY ORDER (1 transcript request requires a $5 money order, 2 transcripts = $10 money order, etc). Please make money orders payable to NSCC.

*Name: ________________________________________________
* You must provide us with the name under which you tested.

Social Security Number: ________________________________

Date of Birth: ________________________________ Telephone #: ________________________________

Approximate date of testing: ______________ Email __________________________

Please send (# of copies) _______ Official Score Reports to:

______________________________________________________________
(your name or name of school/business)

______________________________________________________________
(your address or address of school/business)

city state zip

My signature below serves as authorization to release my GED test records to the individual/school/business indicated above. (If requesting more than one report, please include additional addresses on the back of this form.)

______________________________________________________________
Signature Date

Mail this form and proper payment* (money order only) to:
North Shore Community College
Center for Alternative Studies and Educational Testing
ATTN: G.E.D.
1 Ferncroft Road
Danvers, MA 01923 FAX: 978-762-4062

*No charge for transcripts sent to North Shore Community College Enrollment Services and $5 fee per transcript for all other requests

**Please note- in Massachusetts, GED Transcripts do not indicate awarding or receiving a Massachusetts GED certificate/diploma, only that the five tests were taken and passed. To verify that you have received your Massachusetts GED, you must contact the Mass. Department of Education at 781-338-6625.