EVALUATION CREDIT BY CERTIFICATE/LICENSE PROGRAM OVERVIEW (ECC, ECS)

A. Description: The Evaluation Credit by Certificate/License Program provides the opportunity for a student to earn academic course credit at North Shore Community College for off-campus college-level learning as follows:

- A classroom and/or formal on-the-job training program sponsored by a business, industry, agency, the military, an educational institution, association or organization.
- Training demonstrated by the award of a license or certificate issued by a State or Federal regulatory agency or recognized professional association.
- Training program inclusion is based on the following criteria:
  - The training is current and on-going (longevity).
  - The training is nationally recognized subject to formal evaluation.
  - The training is based in local area (proximity).
  - Course content is comparable to NSCC courses.
  - Significant numbers of prospective or current students will benefit.
  - Documentation is available pertaining to instruction, content, evaluation.

B. Documentation Required: The student presents documentation to the Center for Alternative Studies and Educational Testing in the form of a license, diploma, certificate, transcript or letter of verification.

C. Eligibility: Prospective, current and prior students are eligible.

NOTE: Eligibility restrictions may apply to certain Programs.

D. Payment: All students must pay a $50.00 application fee.
Note: Fee waived for Eligible Military Personnel.

E. Application Deadlines: Evaluation Credit by Certificate/License applications are accepted throughout the calendar year and are evaluated by departments during the academic year.

F. Evaluation Criteria: Evidence must be presented showing performance at a level of C (73%) or better.

G. Credit Awards: Evaluation Credit by Certificate/License awards are transcripted for the comparable catalog course at NSCC with grades of “PC” for “PASS” (with a grade of C or better) and may be used to fulfill required and/or elective course requirements. ECC Credits do not apply to the 15-credit residency degree requirement.

* Due to departmental guidelines some courses are specified as “P” grade only
H Evaluation Credit by Certificate/License Program Application Procedures

Evaluation Credit by Certificate/License (ECC)/ Blue form

The student completes an application and presents specified documentation in accordance with the official College policy for the training program/license. CAS reviews student eligibility and credentials. If all is in order, payment is made by money order and the student is registered for Evaluation Credit by Certificate/License for the appropriate NSCC catalog course.

I. A separate Policy sheet (Salmon form )is available for Evaluation Credit by Certificate/License for FAA Certificates or Aviation Credits/ Buff form

Please address all questions to:

- John Kreeft, Coordinator of the AVS Program: 978-762-4000 x5592
- Janet Kimball, Alternative Studies Coordinator: 781-593-6722 x6238 (Lynn – LE232)

J. A separate Policy sheet is available for Evaluation Credit by Certificate/License for CDA Certificates (Kathryn Gallo has form)

Please address all questions to:

- Kathryn Gallo, Director, Edu & Care Partnership Human Services
  kgallo@northshore.edu
  Lynn Campus LE-217 7815396722 x6249
- Janet Kimball, Alternative Studies Coordinator: 781-593-6722 x6238 (Lynn – LE232)