

North Shore Community College
Board of Trustees
Tuesday, April 25, 2017, 5:30 pm - 7:30 pm
Board Room/Danvers Campus

Approved June 20, 2017

In Attendance

Dr. J.D. LaRock; Elizabeth Hogan; Jesse Perkins; Joseph Riley; Kevin Harron; Lesley Peters; Lyn Kaplan

1. Call to Order

Additional meeting attendees: President Patricia Gentile, Vice President Janice Forsstrom, Vice President Karen Hynick, Vice President Madeline Wallis, Vice President Jermaine Williams, Linda Brantley, Patricia Callahan, Stephen Creamer, David Houle, Laurie LaChapelle, Mariflor Uva

2. Public Comments

No Public Comments

3. Student Trustee Report

Mr. Perkins mentioned his nomination for the 2017 Newman Civic Fellowship award, a national award. He offered thanks, saying that the past two years have been a very rewarding experience and he's grateful for all the assistance that he's received at NSCC. His goal is to continue to work in the community and be a positive force for young people.

Mr. Perkins made a few other announcements: The Almost Sunrise premier had a great turnout on April 6th. Last Saturday the Trio club fed the homeless in Lynn. The Environmental Club and the Veterans Club went to the Lynn Woods Cleanup event. Two veterans from NSCC received the Beverly VFW award. Students have also participated in Spring Fling activities planned by SGA and Early Accept Nights.

a. Student Showcase - Graduating Student

Student Trustee Jesse Perkins introduced Gregory Wigfall, a NSCC student who will graduate in June with a degree in Human Services Practitioner. Mr. Wigfall, a Lynn native and father of 4, described himself as community oriented and focused on his family. He praised the staff at NSCC for getting him engaged in school. He is transferring to Lesley University in the fall.

4. Alumni Association Update

Lesley Peters described the Alumni Association's plan to become part of the students' journey from the start, to build better relationships with future alumni. The Association is going to provide some recruitment scholarships to introduce students to the Alumni Association right from the start, so that when they graduate they might feel inclined to become active in the association. The Association is trying to give students some of the experiences they could get at a 4 year school, by sponsoring travel/study, for instance.

Upcoming Alumni Association events: A medium in Danvers in May, to raise money; a dinner at the Tides in the fall, and on May 19th there will be a "random act of kindness day" in memory of Lisa Milso. Additionally, the Distinguished Alumni award will go to Richard Yagjian, the former chairman of the Board of Trustees. This year's graduation speaker is an alumna, Rhonda Kallman.

5. Chair's Report

a. Motions

- Motion 17:18 - to approve Minutes of March 21, 2017 Doc: 37 - FY2017

Move: Elizabeth Hogan Second: Lyn Kaplan Status: Passed

- Motion 17:19 - to approve Q3 Budget to Actual FY2017 Doc: 38 - FY2017

Move: Kevin Harron Second: Elizabeth Hogan Status: Passed

- Motion 17:20 - to approve Posthumous Awarding of Degree Doc: 39 - FY2017

Request from Vice President Williams:

This was a determined student looking forward to commencement and graduation. I am making this determination based on the fact that he had already submitted his application to graduate, including how he wanted his name to appear on his diploma. He was reviewed and cleared by the Registrar's Office to graduate based on his spring registration.

Vice President Hynick explained that Zachary Holmes, who had fulfilled the requirements of his Business Transfer Program, will be awarded his degree posthumously this year.

Move: Lyn Kaplan Second: Lesley Peters Status: Passed

- Motion 17:21 - To Approve Alcohol Exception Doc: 41 - FY2017

President Gentile explained that the after graduation reception will be held on the Salem State Campus and to accommodate the cash bar at the celebration, which is paid for by the MCCC union and the college, the Board of Trustees has to provide a no-alcohol college policy waiver.

Move: Lesley Peters Second: Elizabeth Hogan Status: Passed

b. President's Evaluation Committee Appointment

Chair LaRock announced that the committee will be augmented by Joseph Riley and Lyn Kaplan, making the membership, which includes Elizabeth Hogan and Chair LaRock, complete.

6. President's Report

a. FY2018 Budget Discussion

President Gentile made a presentation on the FY2018 budget. The President touched on the Program Review process and how the results of that review will be part of the budgeting process. In June, the results of program review will be shared with the Board of Trustees. Additional issues around metrics and budgeting will be discussed at a Board retreat to be held in the summer.

Assumptions and context for FY2018 Budget

The proposed budget is preliminary until the state appropriation is known. By September, with a final budget figure and fall enrollment complete, the college will finalize the budget.

- a. Motion 17:22: The President requested Board approval to use \$500K from reserves to fund the purchase of the CRM, the CSM, the Banner 9 upgrade, and the bookstore renovation. The reserves would still be at a level to cover 4 months of cash flow.

Move: Kevin Harron Second: Elizabeth Hogan Status: Passed

b. Partnerships with Employers

Academics

--Credit Programs

--Non-Credit Programs

Experiential Opportunities & Career Services at NSCC

Community Partnerships

--North Shore WIB/One Stop

Vice President Hynick provided an overview of NSCC partnerships with employers. The college has 29 advisory board committees, comprised of 280 members, representing 272 employers. Currently, 11 programs are nationally accredited, and Dietary Technician will be added to the accredited group this year.

Further, 33 programs require experiential learning. Dr. Williams added that experiential learning and Career Services are areas in need of refinement. Dr. Gentile noted that NSCC students can't afford to take unpaid internships, or temporary co-ops. They need permanent employment in their chosen fields, to build their resumes.

7. Human Resource Development - VP Madeline Wallis Doc: 40 - FY2017

8. Other Business

a. Commencement Details for May 25, 2017

Changes to Event

Please RSVP for Participation to Cathy

President drew attention to the commencement packets containing tickets that were distributed, as well as an MCCTA event on May 11th and the Employee Recognition Breakfast on May 12th.

b. MCCTA May 11, 2017

c. Lesley Peters Board Farewell

The Board thanked Lesley Peters for her years of service to the college, both as a Trustee of the Board and also as a member of the Alumni Association and presented her with a gift.

d. Employee Recognition Breakfast Invitation May 12, 2017

9. Adjournment

Move: Elizabeth Hogan Second: Lyn Kaplan Status: Passed