In Attendance:
James Ridley, Lesley Peters, Lyn Kaplan, Maria Carrasco, Martha Farmer, Patricia Gentile, Sean Reid, Steven Seeche

Not In Attendance:
Dale Pyatt, Elizabeth Hogan, Joseph Riley, Richard Yagjian

1. Call to Order

Additional meeting attendees:
Staff: Patricia Gentile, Interim VP Light, VP Forsstrom, VP Hynick, VP Reimer, Linda Brantley, Trish Callahan, Mariflor Uva, Laurie Carlson, Laurie LaChappelle, DHE Commissioner Richard Freeland, Jennifer Perkins, Cathy Anderson

Jim Ridley called meeting to order due to the absence of Chair Yagjian and Vice-Chair Hogan.

Motion was made to elect Jim Ridley as Chair pro-tem to preside at this meeting.

Move: Martha Farmer Second: Lesley Peters Status: Passed

2. Chair's Report

Chair Pro-Tem Ridley defers to Commissioner Freeland to address the Board of Trustees.

3. Richard Freeland, Commissioner of Higher Ed

Attending with Jennifer Perkins, Office of Trustee Relations

Commissioner Freeland began his presentation by congratulating the strong links between his office and the NSCC Campus and Board of Trustees. He believes that both are strongly aligned. After spending an hour with the senior staff, he greatly appreciates the way President Gentile has moved into her new role, hitting the ground running. Making sure that concept
papers like the CommUniverCity at Lynn landed on his desk; building on works being done already, innovation on pathways, reaching out beyond the University and K-12 players for a clear sense of direction to students.

He continued noting the Lynn Campus heightened activity is impressive and he is hopeful for NSCC to receive further capital funding to develop the campus. He noted a number of other issues in transition such as the review of general ed outcomes and changes in administrative structures.

He mentioned the incoming Baker Administration which does not have a clear agenda for higher ed yet but through campaign materials we know that he wants more students to get through the Bachelor's program in 3 years, making it more affordable with additional access to courses on-line. Although not a central issue or agenda for his administration, it's an opportunity to connect the dots. Governor-elect Baker will place a high premium on economic growth and will realize that he needs public higher ed to do this. Commissioner Freeland said that we are at a serious risk of under-producing the needed amount of graduates in the Commonwealth and that will require additional investment in public higher ed along with financial aid that needs to be revamped. The Commissioner mentioned that the Governor-elect is an intelligent policy oriented individual and higher ed will get his attention and the alignment will be consistent in what he needs.

The business community, according to Commissioner Freeland is more supportive than ever due to workforce needs. This is a strong case we have to make to partners in growing our economy.

The Commissioner will work on transition until retirement on June 30th. He added that there is a search underway with the hope of an early spring appointment to his post. He said we should all watch the March Governor's budget as an important signal of addressing any uncertainty. Realistically the state revenues are not as robust as everyone had hoped so the 9C cuts had to be made.

He referenced the document on Closing Achievement Gaps and the dashboard which shows how NSCC looks to the Board of Higher Ed. The data says that things are very good and NSCC is a leader in student success and that Achieving the Dream is the fairest way to look at NSCC with remarkable progress over the last 3 years.

President Gentile mentioned that NSCC is using best practices in developmental math, English & communications; using achievement coaches and student affairs to reach students.

The Commissioner continued saying that NSCC should be proud of the metrics and that there should be heightened attention to latino students. Also that using the experiences of early college and the CommUniverCity at Lynn will help to identify - not the top tier - but the next level down high school student - who need a little more help to come to college. He hopes that this program can expand to the other Lynn High Schools and that there is lots of interest in the Dual Enrollment program. The incoming Secretary of Housing & Economic Development, Jay Ash needs to hear the importance of the linkage between higher ed and economic development and the labor/workforce; the state needs a coherent plan between EOHED and higher ed to launch a strategic plan in various industry and jobs. He stressed that there was no room for complacency.
President Gentile inserted there are challenging issues in this area such as lack of public transportation to our main campus, lack of reliable public transportation in general, and that there should be a reasonable, not high cost solution to these types of issues.

The Commissioner added that Senator Sannicandro, chair of the joint committee on higher ed noted that the committee does not get any calls when it comes to the higher ed budget. The Board of Trustees for all institutions should be advocating and calling their elected officials in February & March regarding budget allocation. He ended saying that on behalf of Governor Patrick, he appreciates the service of the Board, understanding that it is not easy, and that there is no compensation but it is a labor of love.

4. Approval of Minutes Nov 12 2014 Doc 37

Motion to accept the minutes of November 12, 2014.

Move: Martha Farmer Second: Lesley Peters Status: Passed

5. President's Report, Dr. Patricia Gentile

Introduce new VP Mark Reimer

President Gentile introduced Vice President Mark Reimer to the Board of Trustess.

President Gentile described the redesign allocation of staff noting the format is supportive of academic pathways with like functions. Changes have been on-going with more to come in January and March 2015. She stressed that there will be no cutting of jobs but a balance between retirements and added or new responsibilities to staff and that by FY16, all redesign changes will have taken place.

President Gentile noted that the process included working with college union representatives for the proposed changes. Next week on 12/15 she will roll out new org charts and they will be posted on the web. As an overview, many changes are happening in the area of academic affairs where we will now have 5 divisions rather than 6. Pathways were a driving point in the redistributing of programs: Career & Technical Education, Health Professions and Human Services, Liberal Studies, Technical Engineering Science, and Education. A revised org chart will be available soon. Individuals that are effected already know the changes that will be taking place. Additional hires and redistribution of responsibilities include Assistant Deans for Liberal Studies, Engineering Technology, and Health Professions & Human Services. The new Assistant Dean of Strategic Partnerships will have under them: Early College, Dual Enrollment, TRIO, and the CommUnivercity at Lynn. President Gentile expects to have a new Vice President of Student Affairs on board in February with 2 Deans: Dean of Enrollment Services John Duff and a new Dean of Students. The Dean of Students position is currently posted with an expectation of hiring after the Vice President of Student Affairs comes on
board and can have some input into the hiring. She continued that in the President's office there is much more emphasis being placed on data collection and reporting. Therefore Research, Planning, and Assessment will be directly under the President. In the end this will be rolled out over the next few months with reallocation of resources in functional areas.

a. Institutional Advancement Vice President Mark Reimer

Vice President Reimer thanked the Board of Trustees for the opportunity to contribute to the mission and goals of North Shore Community College.

b. Academic Affairs - Vice President Karen Hynick

STEM Pathways with powerpoint

Vice President Hynick presented a PowerPoint titled 'Advancing STEM Pathways - Preparing students for the workforce and/or transfer to the four year university partners'. She addressed the Massachusetts STEM Job Outlook, NSCC STEM Pathways, Recent Highlights in STEM Division, STEM and Health Workforce Alignment, Demographics of Graduates, Initiatives to Advance STEM Enrollment and Graduates, STEM Starter Academy Results, STEM enrollment impact, Curricular Advances in 2014-2015, and Scaling Student Success in STEM. Additional hand-outs included a Summary of STEM Jobs Posted online from the source - Wanted Analytics - with a date range July 1 2014 to October 28 2014 and included STEM jobs posted online with Occupational Detail.

c. Administrative Services - Vice President Janice Forsstrom

Vice President Forsstrom noted that the Lynn Expansion Project group is meeting every 2 weeks and that the design development documents should be ready to go by February. Bidding for the General Contractor will be over the next few months with a start date expected of July 1, 2015. A groundbreaking is being planned for the last week in April or the 1st week in May.

The renovation of the Bookstore on both Lynn and Davners Campuses is complete. Please see the Bulletin for renovated photos with a grand re-opening being planned for February.

d. Human Resource Development - Vice President Madeline Wallis
Vice President Wallis noted 2 new hires this month. She reminded the Trustees of the Friday, Dec 19th President's Holiday Reception and hopes some may be able to stop in.

e. Interim Vice President Joanne Light - Student & Enrollment Services

Interim Vice President Light noted that the enrollment is down for the spring but not for lack of outreach. There was a collaboration of many departments including approximately 60 faculty & staff that provided a Saturday Open House that brought out approximately 160 guests to campus. Everyone said it was a success so a spring open house will be planned.

Interim Vice President Light invited Student Trustee Sean Reid to present.

• Student Trustee Report - Sean Reid

Trustee Reid distributed a Student Trustee Report. There was a special election for Student Government positions welcoming new SGA President Daniel Carmenatty. Student Life has organized a coat drive as well as a toy drive. The Performing Arts Council production 'Sleeping Beauty' was a success. Initiatives for the spring semester through the Student Government Association include a discussion on child care, textbook exchange, and a mentoring program with high school students.

6. Other Business - Cathy Anderson BoardPaq Training

Clerk Anderson noted that info will be sent out to Trustees in early January with Training Date options for the BoardPaq paperless application.

7. Adjournment

Meeting adjourned at 5:47pm.

Move: Lyn Kaplan  Second: Steven Seeche  Status: Passed