

**MINUTES Approved 4.24.19**

**North Shore Community College**

**Board of Trustees**

**March 2019**

**Wednesday, March 20, 2019, 8:15 am - 10:00 am**

**LYNN**

In Attendance

Alex Stone; Anhdao Tran-Moseman (via phone); Dharma Cortes; Dr. J.D. LaRock(via phone); Jon Gjorga; Joseph Riley; Maria Vega-Viera

Not In Attendance

Dale Pyatt; Kevin Harron; Nicole Bluefort; William DeRosa

Additional attendees: David Houle, Tim Johnson, Janice Forsstrom, Linda Brantley, Trish Callahan, Stephen Creamer, Karen Hynick, Madeline Wallis, Cate Kaluzny, Patricia Gentile, Miranda Gualtieri, Nicole Marcotte, Laurie LaChapelle, Susan Sullivan

1. Call to Order

Vice Chair Joe Riley opened the meeting asking for a motion to approve the remote attendance of J.D. LaRock and Anhdao Tran-Moseman.

Move: Dharma Cortes Second: Maria Vega-Viera Status: Passed

2. Public Comments

None.

3. Federal Reserve Bank Challenge Trophy Presentation

This agenda item was passed over as the students were not there. It has been moved to the April agenda.

4. Student Trustee Report

Jon Gjorga reported that Student Government has been meeting to plan events. The recent town halls on both campuses were well attended and students were engaged and asked questions. Elections for Student Government are coming up.

a. Student Showcase

• Student Government Officers

Jon Gjorga introduced the Student Government officers:

Nirwendjie "Elle" Altidor, President

Ryan Duggan, Vice President of Culture and Inclusion

Cheryl Amadi, Vice President of Academics

Nirwendjie shared her experience of helping her father support her education and family as other family members struggled with difficult health issues. They had to

fight for health and survival. Nirwendjie is happy to be "crossing the finish line" and thanked the Trustees for supporting the students of NSCC. Nirwendjie plans to pursue medicine.

## 5. Chair's Report

There was not a Chair's Report.

### a. Motion 19:18 to approve Minutes of 2/13/19, Doc: 48

There was not a quorum to vote.

## 6. Committees

### a. Policy and Planning Committee

- CP2435 Professional Development and Self Evaluation of Board of Trustees Discussion only, Doc: 49

Maria Vega-Viera briefly commented on the need to have a system of Board Self Evaluation.

## 7. President's Report

### a. Carnegie Reclassification, Doc: 50

The original agenda order was changed to allow Cate Kaluzny to give her presentation on the Carnegie Reclassification. The College applied for classification in 2006 and was 1 of 12 colleges in over 200 to be given this special classification. The reclassification deadline is April 15th. There was discussion about the prestige of the award in a very competitive landscape, as well as questions regarding the distinguishing factors for NSCC. Cate reported that faculty are passionate about their work and that NSCC has a high level of Community engagement. There was also discussion about marketing and getting the word out.

### b. Fee-Aid Support and Draft Tactical Plan Doc: 53

President Gentile reviewed the Fee-Aid Support presentation and reminded Trustees that they should review the Draft Tactical Plan that will be coming in April with the budget for approval. The College projects a 5% decline in enrollment for budgetary purposes. Support for students needs to increase while containing costs. The College has been efficient at utilizing labor through attrition. President Gentile reported that there will be a change in Student Health Services. As of July 1st, instead of providing direct medical services, the resource will be re-positioned on wellness and Here to Help student support activities. President Gentile also reported that technology is a major part of the budget, hence the continued slow increases in the technology fee proposal.

There was also discussion about Financial Aid and Susan Sullivan reported that there are many initiatives in place to demystify the FASFA process. There are workshops, videos and targeted outreach for specific populations.

- Finance Committee Recommendation on FY20 Fees

- i. Motion 19:19 to Raise the General Fee by \$1 per credit and the Technology Fee by \$3 per credit (total \$4 (1.9%) per credit) as outlined in Slide 14 and change or initiate institutional per course and per semester or per program fees as outlined in Slides 15 and 16. Doc: 54

This motion was tabled due to lack of a quorum. A Special Meeting is scheduled for 3/25/19 to vote on this motion only.

- c. IRS 1098T Issue Doc 40

President Gentile reported that NSCC received an IRS notification of potential penalty fees of 1.7M due to negligence of the vendor responsible for uploading Form 1098T data information to the IRS. President Gentile went over the history of this issue and updated the Trustees that the first layer review for a requested waiver was denied. NSCC administration is working with an attorney based in D.C. who specializes in this type of situation. There are several layers to the process and it is expected to continue getting denials until the matter is under legal review. It will likely be a multi year process. Vice Chair Joe Riley asked about indications of the IRS penalizing a Community College and President Gentile reported that legal council anticipates it would be viewed as outrageous in the courts. Vice Chair Joe Riley suggested getting the legislative body involved in advocating for a waiver. There was also discussion about getting assurances and certifications to ensure that going forward this will not happen again. Stephen Creamer reported that the new vendor is very responsive and there is a way to manually verify that the files have been uploaded on a website.

- d. Philanthropic Initiatives for FY20, Doc: 51

Nicole Marcotte spoke about Philanthropic Initiatives for Trustees and is asking Trustees to consider 100% philanthropic participation by Trustees. Anhdao Tran-Moseman asked about a tool or mechanism that can be used to engage family members and friends to contribute.

- e. Commencement

Packets were distributed to Trustees with information for Commencement.

## 8. Human Resources Development, Doc:52

There was only one item and a combined review will be provided for the April Meeting.

#### 9. Adjournment

The meeting was adjourned at 10 a.m.