

**North Shore Community College  
Board of Trustees  
Wednesday, February 21, 2018, 8:00 am - 10:00 pm  
Board Room/Danvers Campus**

**Approved March 21, 2018**

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In Attendance

Alex Stone; Fatima Jallow Nambouh; Joseph Riley; Kevin Harron; Maria Vega-Viera

1. Call to Order

Joining the meeting by Skype: President Gentile & AnhDao Tran-Moseman.  
By phone: Nicole Bluefort

Additional meeting attendees: Vice President Jan Forsstrom, Vice President Madeline Wallis, Vice President Karen Hynick, Vice President Jermaine Williams, Linda Brantley, Laurie LaChapelle, Stephen Creamer, Laurie Carlson, Jon Gjorga

Vice Chair Riley noted that we do not have a quorum for motion approval. Will provide discussion today with motions moved to March meeting.

2. Public Comments

No Public Comments.

3. Motions

- a. Motion 18:11 - to approve Minutes of Nov 2017  
Doc: 24 - FY2018

Motion for Approval moved to March.

4. Student Trustee Report

Student Trustee Fatima Jallow Nambouh reported the following:

Fall Semester Activities --

- 1) Multicultural Society, SGA, and other student clubs organized multiple fundraisers to support families that were affected by the hurricane raising \$2000.
- 2) SGA Open Forum resulted in request to extend the library and computer lab hours, especially for access to computers and internet; to provide designated Lynn Campus space for club meetings.
- 3) New SGA officers are President, Fanny Cai; Vice Presidents Ryan Duggan (VP of Culture & Inclusion) and Michelle Bernier (VP of Academics)

Recent Activities --

Fanny Cai organized a meeting of club leaders to discuss increase club membership, benefits of extra-curriculum activities, and ideas to build NSCC culture and pride. It was suggested that students should facilitate more community outreach events. STEM club will be holding the NEMSTEM conference on March 9th.

- 4) SGA is organizing a faculty & staff appreciation day.
- 5) SGA will be collecting used textbooks to be distributed to students specifically that do not qualify for

financial aid.

6) SGA has created a newsletter 'The Governor' for club leaders.

7) SGA would like to be included in Orientation events.

8) SGA planning on a 'Graduate/Well Wishes' event the week of March 5th - 9th to share graduating students plans.

SGA Concerns, Observations, and Advocacy --

9) There is still a need for intercampus shuttle. Current transportation plan does not solve campus-to-campus challenges.

10) Parking in Lynn Campus is still an issue.

## 5. Chair's Report

a. Welcome and introductions of new Trustees: *(resumes included)*

Nicole Bluefort

Maria Vega-Mercedes

Dharma Cortez.

Vice Chair Riley introduced new Trustees Maria Vega-Viera & Nicole Bluefort. Each had the opportunity for brief bio then we went around the room for introductions of others.

## 6. President's Report

a. Motion 18:12 - to approve the following 2 new degree programs

-- Restaurant Management Certificate and

-- Associate of Science in Security and Database

Doc: 25 - FY2018

Doc: 25a - FY2018

Vice President Karen Hynick provided background info and rationale of why these new programs are needed.

-- Restaurant Management Certificate

-- Associate of Science in Security and Database and

-- Associate of Arts - STEM Block

Vice President Hynick explained that new degrees usually come from the Advisory Boards and Labor Market Research. There was a discussion on how to market these programs; competitive programs in Boston/North Shore; and how best to find potential employers.

Motion for Approval moved to March.

b. Motion 18:13 - to approve revised Academic Standing Policy

Historical Context: Align Academic Suspension to Financial Aid Satisfactory Academic

Progress

Doc: 26 - FY2018

Vice President Karen Hynick described the proposed change to align the college academic suspension policy with the financial aid satisfactory academic progress. The two separately caused confusion with students and faculty alike. By combining the two policies it clarifies the criteria for the same messaging and alleviates past confusion.

Motion for Approval moved to March.

- c. Motion 18:14 - to approve Fee Aid Support Fee Structure FY2019  
Fee aid support presentation with fee recommendation  
Doc: 27 - FY2018

President Gentile presented information to the Board:

Background on our Financial Situation including FY19 Budget, Appropriations vs FTEs, MA Appropriations for NSCC, FY19 Enrollment Projection for Budget Revenue, FY19 Cost Containment Plans, The Bottom Line analysis.

NSCC Fees comparison to MA Community Colleges General Fee Program Fees Impact including MA CC comparison per Credit Fees, NSCC General Fees, Proposed FY19 Fees per Credit, Institutional Fees, Proposed Course/Program Fees Changes, Impact on Financial Aid Students with EFC \$0.

Financial Aid and Supports Federal and State Grants Student Loans and Institutional Supports including Student Loan Situation at NSCC, Institutional Supports, Discount Programs, and recommended

FY19 Motion: To Raise the General Fee by \$7 per credit and the Technology Fee by \$2 per credit as outlined in Slide 12 and initiate or change Intuitional Per Course and Per Semester Fees as outlined in Slides 13 and 14.

Trustees asked if President could provide for next meeting, the impact this will have on students that do not receive any financial aid. They also asked to reconsider if the college is cutting funds too close with the increase amounts recommended. For March meeting, President Gentile will respond before a motion is voted on.

Motion for Approval moved to March.

- d. PLA (Prior Learning Assessment) Consortium Next Steps VP Hynick  
Doc: 28 - FY2018

This presentation will be delayed to March meeting.

- 7. Human Resource Development - VP Madeline Wallis  
Doc: 29 - FY2018

Professional Employee Action report is included. If there are any questions, can discuss at the March meeting.

- 8. Other Business

- a. Bellwether Finalist Award presentation to BOT from VP Hynick

This presentation moved to March meeting.

- b. Trustee Conference - March 1, 2018  
MA Department of Higher Ed  
Doc: 30 - FY2018

Just a reminder if Trustees are interested in attending, there is still time to register.

- c. Updated BOT Contact sheet  
Doc: 2(rev2) - FY2018 - FINAL FY18  
Updated BOT FY18 Meeting Schedule  
Doc: 3(rev) - FY2018

Included as FYI due to new Board members.

- d. Commencement Participation (for regalia order) at Salem State University - Thursday, May 24, 2018 - 4:30 reception 5:00 photos 6:00 ceremony

Clerk Anderson asked a few Trustees to stay briefly after the meeting to get sizing for Commencement Regalia.

#### 9. Adjournment of Meeting

Adjourned.