

# JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY & CRIME STATISTICS ACT, 2023 ANNUAL SECURITY REPORT



**NORTH SHORE  
COMMUNITY COLLEGE**

**September 25, 2023**



# 2023 ANNUAL SECURITY REPORT

## A Message from the Chief

North Shore Community College Police highest priority is the safety of our students, faculty, staff and visitors while they spend time on our campus. I am extremely proud of the partnerships we have established to advance the collective safety and security of our campus; but we must never slow our efforts. This requires all our cooperation and a willingness to communicate with each other. Please, when you see something of concern, say something. The North Shore Community College Police Department has staff on 24-hours a day and can be reached at 781-593-7032 or in an emergency at 781-477- 2100.

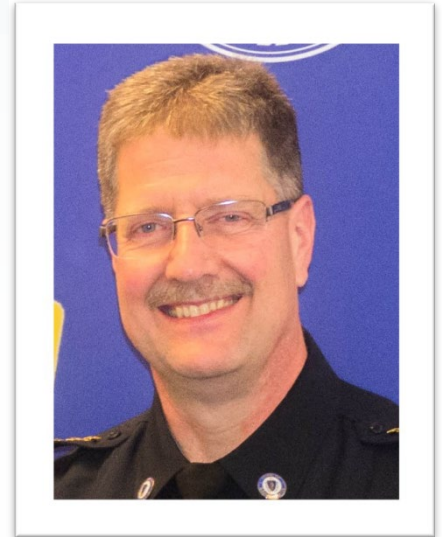
I encourage you to read the information contained in this, our Annual Security Report. I especially want to bring your attention to our policies and procedures for reporting crimes and other emergencies on campus, along with the numerous safety programs designed to prevent injuries or other dangerous incidents. If you have any suggestions on how to improve campus safety or security, please email me at [dcook@northshore.edu](mailto:dcook@northshore.edu).

Together, we can continue to ensure the well-being of our entire campus.

Sincerely,

*David J. Cook*

Chief of Police



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### Special points of interest

- Crime Prevention Initiatives
- College Resources
- Victim Assistance Programs
- Safety Alerts
- Access to Campus
- Crime statistics



## PREPARATION OF THE ANNUAL SECURITY

This North Shore Community College (NSCC) Annual Safety and Security Report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), the Higher Education Opportunity Act of 2008 and Violence Against Women Act (VAWA). This report includes statistics for the previous three calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by North Shore Community College; and on public property within, or immediately adjacent to and accessible from college property.

The report also includes institutional and campus security policies concerning alcohol and drug use, crime prevention, the reporting of crimes and other matters.

This report is prepared in cooperation with the North Shore Community College Police; local law enforcement agencies; Title IX Coordinator, Affirmative Action and Compliance Officer; Director of Community Standards/Code of Conduct Administrator ("CCA"); and Campus Security Authorities (CSAs) on campus. These entities provide updated information on their educational efforts and programs or other information as necessary in order to comply with the Clery Act.

Campus crime, arrest and referral statistics include those reported to the North Shore Community Police Department, designated Campus Security Authorities as defined under the Clery Act and local law enforcement agencies.

*This Annual Security Report outlines policies, practice and resources related to campus security, crime reporting, alcohol and drug use, victim assistance programs, student discipline, community safety alerts, crime prevention, & access to campus facilities*

### HOW TO RECEIVE A COPY

Each year, notification of the Annual Security Report is sent to all enrolled students, faculty and staff. The notification provides information on how to access the Annual Security Report online. Copies of this report may also be obtained at the North Shore Community College Police Departments at both the Lynn and Danvers Campuses. The policies in the report apply to all campus locations (Danvers, Lynn) unless otherwise stated in a particular section of the report. The crime statistics in this report are presented in separate crime statistics charts for each campus, as required by law.

## CAMPUS LOCATIONS

North Shore Community College, with campuses located in Danvers and Lynn shares many of the same interests and problems as the larger community, including the concern about crime. The College maintains a well-trained Campus Police Department and has taken a number of measures to minimize the incidence of crime on campus and to provide a safe, comfortable environment for its students and staff.

This report covers the North Shore Community College Campus location which are listed below

- The Danvers Campus which is located at 1 Ferncroft Rd Danvers MA
- The Lynn Campus which is located at 300 Broad Street Lynn MA
- North Shore Community College also has a non-campus location at Beverly Airport in Danvers MA located at- 175 Old Burley Street/West Side Hangar 10, Danvers, MA 01923. (North Shore Community College utilizes a classroom at this Non-Campus location)
- Frederick Douglass Collegiate Academy which is located on our campus at 300 Broad St Lynn, MA 0190





*North Shore Community College Police, 2023 Commencement Picture*

## COMMUNITY ENGAGEMENT SERVICE ORGANIZATIONAL MODEL

North Shore Community College Police (NSCC PD) have developed a proactive-based philosophy of policing that strives to strengthen relationships and engage community partners in developing strategies to reduce crime. This Community Engagement Service Organizational Model creates connections between the community and NSCC PD that help to build emotional association and inspire positive behaviors. They recognize that community members are not merely the recipients of police services, they are essential partners in maintaining public safety. By embracing approaches that recognize the voices and roles of community members, they can prioritize effective community engagement. Through community police engagement they continue to work with the community members to identify problems and co-produce tangible solutions.

### Questions or Comments

Our goal every year is to ensure the highest levels of safety and security for our campus, and we are always seeking ways to improve on the services and programs we offer. After you read the Annual Security Report, we would welcome any feedback or comments. Questions or comments about this report may be addressed to Chief of Police, David Cook by email at [dcook@northshore.edu](mailto:dcook@northshore.edu) or by calling his office at (781) 477-2126.



**It's our pleasure to be of assistance to you!**

### About NSCC Police

The Campus Police Department is a full-service Public Safety and Law Enforcement Agency and we are available to serve you 24 hours 7 days a week.

Our staff is comprised of talented, trained and motivated professionals. We are equipped and prepared to respond to calls for service and incidents on all of our College Campuses. Our Police Officers are trained through the Massachusetts Municipal Police Academy and receive their Police Authority from the Department of State Police. Our officers' training consists of:

AED First Responder, Critical Intervention Team, Mental Health First Aid, Emergency Response, Patrol Procedures, as well as many other topics.

We also communicate regularly and work closely with the local and State Police and Fire Departments.

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## CAMPUS LAW ENFORCEMENT AUTHORITY

The North Shore Community College Police Department is a full-service department consisting of a number of trained professionals who have full authority to make arrests and to enforce the laws of the Commonwealth of Massachusetts under MGL C. 22 s. 63 on all properties owned and used by North Shore Community College.

The Campus Police Department is composed of the Chief, two Lieutenants, three Sergeants, two Corporals, eleven Police Officers, one Institutional Security Officer IV, ten Institutional Security Officer III's and one Communications Dispatcher. Our police officers are sworn as Special State Police Officers in the State of Massachusetts and have the same professional training and standards as municipal police officers. A combination of Police Officers and Institutional Security Officers work between the hours of 6:30 AM until 10:30 PM seven days a week including holidays. During the hours of 10:30 PM to 6:30 AM which is when the campus is typically unpopulated, Institutional Security Officers provide security coverage at the campus, seven days a week to include holidays.

The NSCC Police receive training from the Municipal Police Training Committee, the Massachusetts State Police Academy, and through annual in-service training. Some of the categories of annual in-service training covered during 2022 consisted of the following:

- CPR First Responder Recertification
- De- Escalation and Use of Force
- Defensive Tactics
- Critical Incident Team Training
- Mental Health First Aid
- Implicit Bias
- Cultural Competency
- How to Handle SWATING calls
- Longevity in Law Enforcement
- Responding to Pandemics and Similar Emergencies
- Domestic Terrorism
- Human Trafficking
- Officer Wellness
- Firearms Annual Recertifications
- Active Shooter
- Legal Updates
- And some attended the Bridge Academy

The NSCC Police also annually conduct a review of College protocols and safety procedures.

## WORKING RELATIONSHIP WITH LOCAL LAW ENFORCEMENT

North Shore Community College Police Department maintains a close working relationship with the police and fire departments of the cities and towns of Danvers and Lynn, as well as the Massachusetts State Police. The Department utilizes the resources of these departments to assist with serious crime investigations, and critical situations which may endanger the campus. NSCC police officers communicate regularly with town police officers and share information regarding incidents which occur on or near any of the campuses. The College also uses Institutional security personnel for overnight coverage, and to supplement NSCC police officers during the day and evening shifts.

## MEMORANDUMS OF UNDERSTANDING

In 2023, NSCC and Danvers PD entered into a Memo of Understanding, in compliance with Massachusetts law, specifically M.G.L. 377, 2020 Act Relative to Sexual Violence on Higher Education Campuses. The purpose of the MOU is to facilitate opportunities for communication between the College and DPD and to establish the respective roles and responsibilities of both the College and DPD regarding the prevention of and response to sexual misconduct; to share information, in accordance with applicable federal and state confidentiality laws, and the consent of the victim, regarding sexual misconduct incidents involving students or other campus community members of the College. The college is currently working with the Lynn Police Department in an effort to put a similar MOU into place with their department.

## ENCOURAGEMENT OF ACCURATE AND PROMPT CRIME REPORTING

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the NSCC Police Department in a timely manner. All crime victims and witnesses are also strongly encouraged to immediately report the crime to on duty NSCC Police Officers. Prompt reporting will assure timely action, timely warning notices on-campus and accurate crime statistics. The sworn staff and personnel of the NSCC Police Department are dedicated to ensuring that the campus is a safe environment for all members of the campus community. Our department strives toward this goal through problem-solving partnerships with faculty, staff, and students, as well as state and local government bodies, and our community neighbors. To report a crime or safety related issue go to our Danvers Campus the NSCC Police located in room 124 -C of the Math and Science building, or at the Lynn Campus the NSCC Police is located in the McGee building room LE-137. NSCC Police Officers may also be reached by calling 781-477-2100 or 781-593-7032.

## HOW TO REPORT CRIMINAL OFFENSES

The College, in fostering a culture of respect, expects that faculty, staff, students, and visitors report all crimes and violations of College policy promptly. To report a crime or emergency, members of the community should call NSCC Police. Professionally trained officers and/or security personnel are available for response 24 hours a day, 7 days a week, 365 days a year. In addition to our publicly posted main numbers (Emergency - 781-477-2100, Routine Business 781-593-7032) if you are a witness to, or are involved in, an on-campus emergency, you can dial 6222 from any office or classroom phone to get campus police assistance.

In an effort to make emergency information readily available to students, faculty, staff and the general public, Campus Police Officers facilitate presentations to students and faculty throughout the year that provides this, and other important public safety information. The NSCC Police has also posted their emergency contact information in the classrooms and common areas on each campus, and on the NSCC Police page on the North Shore Community College website, and have a quick dial feature on all inter-office and classroom phones.



## MISSING STUDENT NOTIFICATIONS

North Shore Community College does not maintain any on-campus student housing facilities, so we are not required to conduct missing student notifications, although if a person feels that an NSCC student is missing, report the concern to NSCC Police directly, who will conduct an immediate investigation. If a student is reported missing and is under the age of eighteen and not an emancipated minor, their parent or guardian will be notified and law enforcement will be notified within 24 hours if it is determined that the student is missing.

## VOLUNTARY CONFIDENTIAL REPORTING

It is the policy of the NSCC Police Department that all crimes be reported to the campus police. Anyone who is the victim or witness to a crime on campus is encouraged to promptly report the incident to the college police. Crimes involving certain offenses shall be reported/referred to the College's Title IX Coordinator, Affirmative Action and Compliance Officer and shall be addressed pursuant to the College's Policy on Affirmative Action, Equal Opportunity, and Diversity ("PAA").

Due to the sensitive nature of crimes involving sexual violence, victims may choose to confidentially report such crimes. While all Clery Act reportable crimes are accounted for in the annual crime statistics, no personal identifying information of a victim or accused will appear in the Annual Security Report.

NSCC police reports may be released as a public record under state law, and therefore, the NSCC Police Department cannot hold reports of crime in confidence indefinitely. All reported criminal incidents will be investigated. When appropriate, violations of the law or the Student Code of Conduct will be referred to the College's Code of Conduct Administrator for review.

## COUNSELORS AND CONFIDENTIAL CRIME REPORTING

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and campus "Professional Counselors" when acting as such are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of procedure, the professional Counselors at North Shore are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis in order to maintain personal and public safety and for inclusion into the crime statistics.

## ANONYMOUS REPORTING

If you're aware of a crime that has been or will be committed, but you do not want to be identified, use the following form to alert the North Shore Community College Campus Police.

<https://www.northshore.edu/safety/police/anonymous-reporting.html>.

We will keep your tips strictly confidential, and if you choose to remain anonymous, we have no means to find out who you are. This form will be anonymously e-mailed to our Investigations Division and shall be treated confidentially. They will evaluate the information and will decide whether the information is actionable.

Other ways to report a crime:

- In compliance with Title IX of the Education Rights Act of the Educational Amendments of 1972, individual members also have the right to report experiencing discrimination or harassment anonymously to the institution via NSCC's online reporting form.
- If you're a victim of a crime or you're reporting a crime in progress please contact us at 781-477-2100 or extension 6222.

Please note that the Campus Police ability to investigate certain crimes and activities may be limited if we do not have an identified victim or witness. Crimes that fall within one of the defined clery type crimes will be documented in our annual disclosure and will also be included and noted as reported anonymously. Information received anonymously is helpful as it allows us to keep accurate records of the number and type of incidents involving members of the College Community, determine where there is a pattern of crime with regard to a particular location, method, or assailant and alert the campus community to potential danger.

## THE AVAILABILITY OF A PUBLIC CRIME LOG

A public crime log documenting any criminal act or alleged criminal act that was reported to NSCC Police & Security is prepared by the NSCC Police daily, and can be viewed by visiting the NSCC Police Department Offices at either the Danvers or Lynn Campuses.

## CAMPUS ACCESS & HOURS OF OPERATION

Most campus buildings and facilities are accessible to members of the campus community, guests, and visitors during normal business hours. The college operational hours are 7:00 AM to 10:00 PM Monday through Friday; 7:00 AM to 4:00 PM on Saturdays, closed on Sundays, closed on Holiday. Facilities are maintained, and their security monitored, in the interest of students, faculty and staff. Facilities such as the Bookstore, library and dining cafes are also open to the public, except during rare occasions when college access was restricted. All academic and administrative buildings are routinely patrolled and are locked at designated times. Most facilities are kept locked during non-business hours, and their access is restricted to individuals who obtain proper authorization. Access to academic and administrative facilities on campus during normal business hours are generally limited to students, employees, and invited visitors for the purpose of study, work, teaching, and to conduct other College business. Individuals found on campus without a legitimate purpose or who disrupt College operations or who commit a crime on College property may be issued a trespass warning and directed to leave campus; failure to comply with a warning may result in arrest.

## CRIMINAL ACTIVITY OFF CAMPUS

North Shore Community College does not operate off-campus housing or off-campus student organization facilities. When a North Shore student is involved in an off-campus incident, NSCC Police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. Local and State Police officers routinely communicate with campus officers on any serious incidents occurring on-campus or off-campus in the immediate neighborhoods surrounding North Shore.

In addition to charges filed by state or federal law enforcement agencies, North Shore reserves the right to take disciplinary action against a student for off-campus conduct; when such conduct adversely affects the College community, poses a threat of harm to the College community or otherwise interferes with the College's pursuit of its objectives or mission. Depending on the circumstances, proceedings under the Student Code of Conduct may be carried out prior to, simultaneously with or following civil or criminal proceedings off campus.

Judicial sanctions may include discipline, up to and including interim suspension, suspension or expulsion from the College. These policies are published annually in the Student Handbook, which is updated every year and posted on the North Shore Community College website.

## CRIME PREVENTION PROGRAMS FOR STUDENTS AND EMPLOYEES

During student orientation sessions, students are informed of services offered by the North Shore Community College Police. Crime statistics are available for students, faculty and staff throughout the year through the NSCC Police Department at each campus police office and on the North Shore Community College website.

A common theme for all awareness and crime prevention programming is to encourage students and employees to be aware of their shared responsibility for their own security and for the security of others.

The Annual Security Report is available on our website at <https://www.northshore.edu/> for potential applicants and students to review. Additionally, HR provides and reviews safety procedures during new hire orientation with all new employees.

The NSCC Police Department believes that through crime prevention and safety awareness education, community members are better prepared to prevent crime and to respond if crime does occur. There are many ways the NSCC PD embraces the principles of crime prevention. They include, but are not limited to:

- The College encourages students and employees to be aware of their responsibility for their own safety/security and the security of others.
- Officers invite all students, faculty and staff to make recommendations of programs or initiatives that could enhance campus safety.
- As part of their regular patrol duties, NSCC police and security officers inspect the lighting and other safety conditions of the campus facilities. If a problem is found, officers will send a work order to the Facilities Department. They also offer suggestions utilizing the process of CPTED crime prevention environmental design.
- NSCC police officers work closely with various other departments to ensure the community receives crime prevention related training.
- An overview of campus safety policies and procedures, student rights and responsibilities, and personal safety at new student orientation.
- North Shore Community College policies prohibit the unlawful possession, use, or distribution of alcohol and controlled/illegal drugs as defined by federal law (including medical and/or recreational marijuana), by any member of the North Shore Community. All community members are expected to fully comply with the College's policies, and with state and federal laws. Any disciplinary action imposed by the College for violations of its drug or alcohol policies may be in addition to any penalty imposed by an off-campus authority. Both students and employees are subject to prosecution under applicable state and federal laws. NSCC Police Officers are generally responsible for the enforcement of alcohol and controlled/illegal drug laws on campus. Violations of the College's drug and alcohol policies may also be referred to the College's Student Code of Conduct Officer or Office of Human Resources.
- The College uses a collaborative approach, to educate community members about the consequences of alcohol and other drug use.
- NSCC Police provide escorts to students, faculty and staff who may feel uncomfortable walking alone on campus.
- The College utilizes an emergency notification system, which enables College officials to send students, faculty and staff voicemails, emails, and text messages with timely information within minutes.
- The Office of Information Technology has placed televisions in common areas in our buildings, which may also be used to broadcast emergency messages.
- NSCC police officers encourage the college community to carry their NSCC ID cards on their person as a means to identify visitors and/or strangers on campus.
- NSCC police officers may patrol the campuses by cruiser, foot as a visible, efficient method of patrolling.
- NSCC police officers have the ability to review closed circuit televisions in public areas on the Danvers and Lynn campuses.
- NSCC police officers work with on campus event organizers to ensure proper security of large scale or controversial events, and those involving dignitaries.
- The NSCC Police Department has posted emergency phone numbers prominently throughout each campus in all classrooms, offices, and hallways on all as well as on all of the evacuation maps
- The College has a system whereby emergency announcements can be broadcast via overhead projectors in classrooms on campus.
- NSCC Police Officers have routinely appeared and made presentations at college-wide events to inform the College community about resources available to them.

- The College conducts Campus Security Authority (CSA) training annually.
- The College has contracted with Vector Solutions LMS, a national on-line training service to provide education and programming on topics such as, Title IX, Sexual Harassment Prevention, and Discrimination Awareness for the College community.
- NSCC Police often presents at the College's Professional Development Day on pertinent issues related to campus safety.
- The Office of Wellness and Accessibility Services sends email, hosts interactive workshops and informational displays across the campus.
- CAST also hosts interactive workshops at both campuses.
- Fire Alarm Systems are located campus wide and monitored by NSCC Police and dispatcher personnel. Drills are conducted on a regular basis to familiarize community members with proper fire alarm evacuation procedures.
- Parking Lot Security is maintained with well-lit parking lots and frequent patrol.
- Patrol Officers periodically conduct a security check of the area where students are working or studying.
- Facilities Surveys are done regularly to identify safety and security issues on the campus.
- A comprehensive fire alarm survey including a test of existing sprinkler systems is conducted yearly by an outside vendor.

## MAINTENANCE AND SECURITY OF CAMPUS FACILITIES

The NSCC PD practice Crime Prevention Through Environmental Design (CPTED) approach to safety by making suggestions on how to change the physical environment in and around schools to both promote safety and reduce opportunities for crime. In addition, the NSCC Police Department regularly patrols the campus and reports malfunctioning life safety conditions to the Facilities Department for correction. Facilities and landscaping are maintained in a manner designed to minimize the potential for hazardous conditions Campus lighting meets or exceeds the industry standard for pedestrian walkways, and parking lots all of which are routinely patrolled by the NSCC Police. Also, when observed the members of the college community report equipment problems to the NSCC Police Department or Facilities Department. Safety concerns for lighting, locks, obstacles blocking clear sight lines can be reported by contacting Facilities 978-762-4040. Report any hazards or on-the-job injuries immediately to NSCC Police at 781-593-7032, and/or the Director of Human Resources at 978-739-5470.

## EMERGENCY MEDICAL RESOURCES

NSCC Police Officers are trained and certified as First Responders, including CPR and AED training. Automatic External Defibrillators (AED's) are available to NSCC Police Officers and security staff. During a medical emergency, it is standard procedure to transport sick or injured persons to local hospitals by ambulance services, if such transport is deemed necessary. NSCC Police will respond to campus emergencies as needed as a function of their job duties.

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## ONE MIND CAMPAIGN (Mental Health Assistance & Response)

The North Shore Community College Chief of Police took a pledge to enhance his departments response to calls involving individuals with mental health conditions and intellectual/developmental disabilities. The pledge is part of an initiative called the One Mind Campaign started by the International Association of Chiefs of Police (IACP), a 30,000-member professional association for law enforcement that provides training, technical assistance, and recruitment services.

To join the campaign, law enforcement agencies must pledge to implement four promising practices over a 12-36-month time frame.

These practices include:

- Establish a clearly defined and sustainable partnership with one or more community health organizations
- Develop and implement a model policy addressing law enforcement response to individuals with mental health conditions
- Train and certify 100 percent of sworn officers (and selected non-sworn staff, such as dispatchers) in mental health by:
  - Providing Crisis Response Training (CIT), Crisis Response and Intervention Training (CRIT), or equivalent crisis response training to a minimum of 20 percent of sworn officers (and selected non-sworn staff); and
  - Providing Mental Health First Aid training (or equivalent) to the remaining 80 percent of officers (and selected non-sworn staff). Mental Health First Aid is a skills-based training course that teaches participants about mental health and substance-use issues.

The department was awarded a state grant through D.H.E. titled "Student Behavioral Health Grant" to get all of their Police Officers, Institutional Security Officers, and Dispatchers certified in Mental Health First Aid, and to certify 20 percent of our officers in CIT.

Lt Kevin Marshall of the North Shore Community College Police Department worked together with various different agencies from the North Shore to organize this training event

The Officers who attend C.I.T. receive 40 hours of specialized instruction from behavioral health experts from their community, previously trained C.I.T. officers and actual consumers and family members. This intensive advanced-officer training is designed to help officers gain an understanding about mental health disorders, substance use disorders and developmental disorders, developing a basic foundation from which officers build their skills. C.I.T. is more than just a training, it will assist officers in becoming more effective during a crisis event in their community when they, as first responders, encounter individuals who are experiencing behavioral health crises due to mental illness and/or co-occurring substance use disorders. C.I.T. will also provide officers with the necessary information to re-direct individuals away from the criminal justice system and into emergency behavioral health facilities.

C.I.T. is a community-based partnership which includes behavioral health and human service providers, consumers and their families, law enforcement, and volunteers working towards common goals. Goals include providing safer interventions for officers and community members while showing concern for citizen's well-being. C.I.T. relies on a crisis system that is vibrant, easily accessible and responsive to the needs of law enforcement.

Upon completion of this program officers will be better prepared to

- Understand signs and symptoms of mental illnesses and co-occurring disorders
- Recognize when those signs and symptoms represent a crisis situation
- Safely de-escalate individuals experiencing behavioral health crises
- Utilize community resources and diversion strategies that are available to provide emergency assistance



## NORTH SHORE COMMUNITY COLLEGE WELLNESS COUNSELORS

North Shore Community College also has Wellness Counselors available to support students on each that address a wide variety issues including, but not limited to:

- Adjustment to college or other new situation
- Crisis management
- Grief/loss
- Anxiety, depression, anger
- Stress management
- Chemical dependency
- Academic concerns
- Difficulties in relationships with significant other, friends, or family members
- Eating disorders
- Sexuality
- Self esteem
- Domestic violence
- Additional outside services contact information is also shared with our students
- Community Emergency Service Providers (ESP)
- For Mental Health Emergencies

Mental Health concerns among college students have been on the rise for the past few decades. In 2019, 87% of College students reported feeling overwhelmed, 85% felt mentally exhausted, 66% felt overwhelming anxiety, and 56% felt things were hopeless (Geary, Chris. The Growing Mental Health Crisis in Community Colleges. May 3, 2022, Blog). The Pandemic added additional stressors leading to a national student mental health crisis.

North Shore Community College students have not been immune to this crisis. Studies on mental health of community college students have shown that financial insecurity, first generation status, minority students, and single parents experienced major stressors that affected their mental health adversely. To address this student need, this year NSCC has appointed an Executive Director of Wellness and Accessibility Services and funded two Wellness Counselors for each campus to support student needs. NSCC has also partnered with TELUS Health to provide confidential, 24/7 mental health and wellness services to students via telehealth. Support will be available in: English, Mandarin & Cantonese (simplified Chinese chat), Spanish and French.

NSCC's app from TELUS Health connects students with credentialed, Masters-level counselors to help them successfully address cultural, physical, and mental health challenges as they pursue their college education. Students can speak with a counselor in their own native language and cultural context no matter where they are.

Students can download the free app from the Google Play or Apple Store, or visit their website at <https://myssp.app/ca/signup>.

Visit our Student Wellness and Community Standards website to access the resources to support student mental health, wellness and for information on who to contact in case of a student emergency.

## CARE AND ACTION FOR STUDENTS TEAM (CAST)

North Shore Community College also has a Care and Action for Students Team. The Care and Action for Students Team (CAST) at NSCC is composed of representatives from several areas across the College, who bring their collective expertise to assess and respond to concerning student situations. These situations can vary both in type and level of urgency. The following are some of the typical situations considered by CAST:

- Mental and emotional health situations
- Behavioral/social situations
- "Red flag" situations (student who is presenting unusual emotional displays, like crying; student who is noticeably angry or disgruntled; students who are not following typical self-care practices; or students whose behavior is mildly interfering with College operations typically are not classified as a Code of Conduct violation)

Some of the following situations might not be handled by the CARE team, but by other entities at the College:

- Students who have suicidal ideation and seek out crisis counseling at the College on their own
- Immediate threats to the College community, which are handled by campus police
- Title IX situations and certain Code of Conduct violations are handled by the Director of Community Standards and Title IX Coordinator.

## MISSION OF THE CARE AND ACTION FOR STUDENTS TEAM

The Mission of CAST is to consider each student case from multiple lenses, assess the level of potential risk to the student and/or others, and then triage appropriately by connecting students to appropriate resources within and/or outside the College, when, and as, necessary. Assessing and triaging also considers threat levels to the Community and appropriate response and follow-up, including working with Campus Police on possible threats. The team provides consultation to faculty and staff regarding behaviors and situations presented by students. In certain cases, the team also provides information and feedback on Title IX, Affirmative Action, and Conduct situations, when consulted by the Title IX Coordinator and/or Director of Community Standards.

## ALCOHOL AND OTHER DRUG POLICIES

### **Alcohol Laws of Massachusetts**

All policies and regulations regarding the consumption and/or sale of alcoholic beverages on the North Shore Community College campus shall be in strict conformity to the appropriate Massachusetts General laws. The following is a summarization of the current law of Massachusetts pertaining to alcoholic beverages taken from Massachusetts General Law, Chapter 138, section 34, 34A, 34B, 34C.

- To lawfully purchase any alcoholic beverages in Massachusetts a person must be of legal drinking age (21)
- Any purchase or arrangement with another person to purchase or procure alcoholic beverages by a person who is less than 21 is punishable by a fine of \$300.00
- Any person under 21 who transports or carries on his person an alcoholic beverage is committing a crime punishable by a fine of \$50.00 and may be arrested without a warrant
- Any licensee, patron of licensed establishment or any person who procures an alcoholic beverage for a person under the age of 21 is committing a crime punishable by a fine of \$2000.00 or a maximum of one-year imprisonment, or both.
- Only a Massachusetts driver's license, an official Registry of Motor Vehicles drinking age ID card, or a military ID card will be acceptable as proof of age
- Whoever falsely makes, steals, alters, forges or counterfeits or procures or assists another in these acts regarding a learner's permit, a license to operate a motor vehicle or an identification card shall be punished by a fine of not more than \$500.00 or by imprisonment for not more than five years in the state prison or in a house of correction for not more than two years
- No person or group may sell alcoholic beverages directly or indirectly through an admission charge or similar fee, without an appropriate license granted by the Commonwealth

- No person shall appear in a state of intoxication in a public place, or disturb the peace in any place while intoxicated
- No person shall operate a motor vehicle while under the influence of alcoholic beverages Alcohol Policy and Drug Policy

North Shore Community College is committed to maintain a drug-free workplace in accordance with the requirement of the U.S. Drug-Free Workplace Act of 1988, Appendix C to 45 CFR Part 620, Subpart F –

Certification regarding Drug-Free Workplace Requirements and the 1989 Drug-Free Schools and Communities Act as amended in Title XII of the Higher Education Act of 1965.

NSCC shall cooperate in the enforcement of federal and state laws concerning illegal drugs and alcoholic beverages. Massachusetts's statutes pertaining to illegal drugs and alcohol include:

- Mass. General Laws, Chapter 94C (Controlled Substances Act)
- Mass. General Laws, Chapter 272, Section 59 (Public Drinking)
- Mass. General Laws, Chapter 90, Section 24 (Operating Under the Influence, Open Containers)

**Third offense** underage possession or consumption of any alcoholic beverage following progressive discipline for the first two offenses will result in automatic suspension.

Prescribed penalties under Chapter 94 range from mandatory probation for a first conviction of possession of more than one ounce of marijuana or a Class E substance to a period of imprisonment of up to two years and a fine of \$2,000 for each subsequent conviction related to sale or distribution. Prescribed penalties under Chapter 90, Section 24 range from a fine of \$100 to imprisonment for not more than two years and a fine of \$1000. Federal judicial guidelines also exist which suggest penalties for violation of federal criminal statutes related to drugs and alcohol.

No Student Activities funds shall be used to purchase alcoholic beverages. NSCC's policy additionally prohibits alcoholic beverages at any College event (on or off campus) that is intended for students or student participation. A "College event" is one that utilizes College facilities or College funds, or is represented as being a College function. All purchase orders for student events will positively exclude payments for alcoholic beverages. Faculty and professional staff who serve as advisors or chaperones to such events should understand that they will be expected to monitor the implementation of the Drug and Alcohol Policy. The College will present campus-wide drug and alcohol education programs on an annual basis. This is in addition to other educational opportunities available in current or future academic offerings.

A copy of the College's Drug Free Schools and Communities Act policy may be accessed at:  
<https://www.northshore.edu/safety/police/policies.html>

## SUBSTANCE ABUSE EDUCATION AND PROGRAMMING

The Drug Free Workplace Act of 1988 & Drug Free Schools and Communities Act Amendment of 1991 mandates that the College have a drug & alcohol abuse prevention program. To comply with this federal mandate North Shore Community College drug & alcohol abuse prevention program, provides education awareness about drug and alcohol use and abuse. Information is disseminated throughout the academic year through special programs to students.

For employees who are experiencing substance abuse problems, NSCC offers supportive services. Employees may seek assistance from the Employee Assistance Program at AllOneHealth, they can receive further information by visiting the website at [www.allonehealth.com](http://www.allonehealth.com) or employees can call 800-451-1834 for 24/7 toll-free support. Students may seek assistance from the Wellness Counselors or the Director of Community Standards, who will then refer them to appropriate resources in the community.

Massachusetts General Laws, Chapter 15A, 7B (St. 1988), Chapter 23, 22, and 117 Code of Massachusetts Regulations Section 3.04 require that students certify their participation in a qualifying student health insurance program, or in a health benefits program with comparable coverage. Students who do not possess adequate medical insurance must purchase the Massachusetts Community College Student Accident and Sickness Insurance Plan. Students may find more information about drug and alcohol abuse counseling as covered under this plan here:

<https://www.mahealthconnector.org/about/policy-center/student-health-insurance-program>

## POLICY ADDRESSING FIREARMS AND OTHER WEAPONS ON CAMPUS

The possession of weapons of any kind, including replicas, is strictly prohibited on campus. This includes, but is not limited to: firearms, all chemical sprays, knives, and martial arts weapons (for example, nunchaku). The College will impose disciplinary sanctions on students and employees who violate College regulations and standards of conduct regarding weapons. Violations of weapons laws are reported under federal and state law. Carrying an illegal weapon is a felony punishable by up to five years in state prison. Students or employees who violate public law are subject to criminal prosecution and college sanctions. A conviction for unlawfully carrying a firearm without a license in Massachusetts mandates a one-year jail sentence. Even if one has a valid firearm license, carrying a firearm on a college campus in Massachusetts is a crime (with the exception of full-time police officers).

## AFFIRMATIVE ACTION, EQUAL OPPORTUNITY & DIVERSITY

### Overall Policy Statement

The Community Colleges have carefully developed and outlined the major elements of an effective Affirmative Action, Equal Opportunity & Diversity Policy with the understanding that a successful policy requires more than the knowledge of laws, regulations and current government requirements. It demands leadership, vision, and commitment to fully comprehend what challenges Community Colleges face in preparing students for the twenty-first century. The Colleges, both collectively and individually, commit themselves to not only the valuing of human dignity, but to the appreciation of the necessity of providing all members of the College Community an experience that equips them to relate to all persons and groups in the increasingly global and diverse world in which we all live and work.

The Community Colleges wish to take a role of leadership in providing an environment where equity and diversity are truly valued beyond verbal commitments and mere tolerance. This leadership role requires that we all share responsibility for making constructive campus-wide changes in response to the principles set forth in this Policy. By turning our collective energies into making Affirmative Action an integral part of campus life, we continue to fulfill our mission in developing the talents and potential of all members of our College Communities and our society. A copy of the full Policy on Affirmative Action, Equal Opportunity, & Diversity can be found at

<https://www.northshore.edu/hr/files/affirmative-action-policy-2021.pdf>

## TITLE IX SEXUAL HARASSMENT POLICY

It is the goal of the Community Colleges to promote an educational environment and workplace that is free of all forms of sexual harassment. Sexual harassment of students or employees occurring in the classroom or the workplace is unlawful and will not be tolerated by the Community College. Further, any retaliation against an individual who has complained about sexual harassment or retaliation against individuals for cooperating with an investigation of a sexual harassment complaint is similarly unlawful and will not be tolerated. To achieve our goal of providing a workplace free from sexual harassment, the conduct that is described in this policy will not be tolerated and we have provided a procedure by which inappropriate conduct will be dealt with, if encountered by students or employees.

Because the Community Colleges take allegations of Title IX Sexual Harassment seriously, we will respond promptly

to complaints of Title IX Sexual Harassment and where it is determined that inappropriate conduct has occurred, we will act promptly to eliminate the conduct and impose such corrective measures, including disciplinary action where appropriate and consistent with applicable collective bargaining agreements, and local and federal laws.

The College does not discriminate on the basis of sex in any education program or activity that it operates, and it is required by Title IX and 34 C.F.R Part 106, §106.8 (b) not to discriminate in such a manner.

## COMPLAINTS OF TITLE IX SEXUAL HARASSMENT

All Formal Complaints of Title IX Sexual Harassment shall proceed under this Policy's Title IX Sexual Harassment Complaint Process. To file a complaint a person may do so by contacting the College's Title IX Coordinator, or designee. A report of an allegation of sexual harassment may also be presented to other "Responsible Employees" or Officials with Authority at the College. These persons are also available to discuss any concerns a person may have and to provide information about the Policy.

For more information utilize the following link: <https://www.northshore.edu/hr/policies/victim-rights.html>

## RECOMMENDED PROCEDURES FOR A VICTIM OF SEXUAL VIOLENCE

For a person subjected to an act of sexual violence, there can be time-sensitive decisions to make about sexually transmitted infections, pregnancy, and collecting physical evidence in the event of prosecution. Individuals who have been victims of sexual violence are advised as follows:

**Protect Yourself and Get Medical Attention** – A victim should be advised to go to a safe place as soon as possible and seek medical attention immediately. Injuries and exposure to disease may not be immediately apparent. A medical examination can provide necessary treatment and collect important evidence. It is recommended that a physical exam be conducted within 72 hours of the violence. Submitting to a physical exam does not mean that a victim is required to press charges. This action merely preserves the option to do so. Designated College personnel can assist in providing transportation to the hospital.

**Preserve Evidence** - It is important to preserve all physical evidence following an act of sexual violence. Physical evidence may be necessary in the event criminal prosecution is pursued. If possible, a victim should be advised not to wash, eat, drink, douche, clean, use the bathroom, or change clothes. If clothes are changed, all clothes that were worn at the time of the incident should not be cleaned and should be placed into an unused or a clean paper bag.

**Health and Support Services** - Various health and support services are available on and off campus for students and employees who have experienced sexual violence. For information about such services, including counseling, please contact the Affirmative Action and/or Title IX Coordinator.

### Rape Crisis Center Contact Information

The following is a list of Rape Crisis Centers in Massachusetts. As the following contact information may be subject to change, current contact information on rape crisis centers in Massachusetts can be found at the Commonwealth's Executive Office of Health and Human Services' Website under "Consumer" information at <http://www.mass.gov/eohhs/>.

#### Greater Boston Area

Boston Area Rape Crisis Center, Cambridge, 617-492-7273 Hotline, 617-492-6434 TTY

#### Northeastern Massachusetts

North Shore Rape Crisis Center, Beverly, 800-922-8772 Hotline, 978-921-8729 TTY Rape Crisis Services of Greater



Lowell, 800-542-5212 Hotline, 978-452-8723 TTY YWCA of Greater Lawrence, 877-509-9922 SA Hotline, 978-686-8840 TTY

### **Central Massachusetts**

Rape Crisis Center of Central Mass., Worcester, 800-870-5905 Hotline, 508-852-7600 TTY Rape Crisis Center of Central Mass., Fitchburg, 800-870-5905

Wayside Victim Services, Milford, 800-511-5070 Hotline, 508-478-4205 TTY Voices Against Violence, Framingham, 800-593-1125 Hotline, 508-626-8686 TTY

### **Southeastern Massachusetts**

A Safe Place, Nantucket, 508-228-2111 Hotline, 508-228-0561 TTY Independence House, Hyannis, 800-439-6507 Hotline, 508-778-6782 TTY Women Support Services, Vineyard Haven, 508-696-7233

Greater New Bedford Women Center, New Bedford, 888-839-6636 Hotline, 508-996-1177 TTY New Hope, Attleboro, 800-323-4673 Hotline/TTY

**Stanley Street Women Center**, Fall River, 508-675-0087 Hotline, 508-673-3328 TTY Womans place Crisis Center, Brockton, 508-588-8255 SA Hotline, 508-894-2869 TTY

### **Western Massachusetts**

Elizabeth Freeman Center, Pittsfield, 413-443-0089 Hotline, 413-499-2425 TTY Everywoman Center, Amherst, 413-545-0800 Hotline, 888-337-0800 TTY NELCWIT, Greenfield, 413-772-0806 Hotline/TTY

YWCA, Springfield, 800-796-8711

YWCA of Western Mass, Westfield, 800-479-6245 Hotline/TTY

### **These Rape Crisis Centers offer FREE services to survivors of sexual violence, including:**

- 24/7 hotline counseling, information, and referral;
- Will go with survivors to hospitals and/or police stations 24/7;
- Will go with a survivor to court;
- Provide one-to-one counseling and support group counseling; and
- Provide primary prevention education; professional training; outreach.

### **State and Federal Remedies**

In addition to the above, if you believe you have been subjected to sexual harassment, you may file a formal complaint with the governmental agencies set forth below. Filing a complaint under this Policy does not prohibit you from filing a complaint with these agencies. Each of the agencies has a short time period for filing a claim (EEOC - 300 days; MCAD - 300 days).

United States Equal Employment Opportunity Commission ("EEOC")  
One Congress Street  
10th Floor Boston, MA 02114 (617) 565-3200.

The Office For Civil Rights ("OCR")  
U.S. Department of Education John W. McCormack Post  
Office and Courthouse, Room 222 Boston,  
MA 02109  
(617) 223-9662

Massachusetts Commission Against Discrimination ("MCAD") Boston Office: Worcester Office: One Ashburton Place Worcester City Hall Rm. 601 484 Main St., Rm. 320

Boston, MA 02108 Worcester, MA 01608  
(617) 994-6000 (508) 799-8010

Springfield Office: New Bedford Office:  
436 Dwight St., Rm. 220 800 Purchase St., Rm. 501 Springfield, MA  
01103 New Bedford, MA 02740 (413) 739-2145 (508) 990-2390

## MANDATORY REPORTING UNDER STATE LAW

Children (a person under the age of 18) may be students at the College, or may be engaged in activities sponsored by the College or by third- parties utilizing College facilities. In such instances, where an employee has reasonable cause to believe that a child is suffering physical or emotional injury, resulting from among other causes, sexual abuse, the employee and the College may be obligated to comply with the mandatory reporting requirements established at M.G.L. Chapter 119, Section 51A-E. In such cases, the employee is directed to immediately report the matter to the College's Affirmative Action and/or Title IX Coordinator, who, in consultation with other officials, shall contact the Commonwealth's Department of Children and Families and/or law enforcement. An employee may also contact local law enforcement authorities or the Department of Children and Families directly in cases of suspected abuse or neglect. State law also maintains mandatory reporting requirements for certain occupations where elderly and disabled abuse or neglect is suspected. For more information on these reporting requirements please contact the College's Affirmative Action Officer.

### **COMPLAINT PROCEDURE - General Information for All Complaints**

#### **Application of Policy**

Both below-listed complaint procedures are intended to provide a mechanism to investigate and where possible resolve complaints of alleged violations of the PAA against employees and students. The procedures outlined below are intended to ensure that the College will conduct an impartial, fair, effective, and efficient investigation of all allegations of violations of the PAA without fear of retaliation. The complaint procedure is available to any employee or student, or applicant for employment or admission, who believes they have been subjected to Prohibited Conduct or Title IX Sexual Harassment as defined under the PAA. A complaint filed in another forum does not preclude an individual from filing a complaint under the PAA. Further, a complaint filed in another forum, including a criminal or civil complaint, shall not delay an investigation of a complaint filed under the PAA.

#### **Confidentiality of Process**

The complaint procedure will be conducted as confidentially as reasonably possible to protect the privacy rights of all individuals involved. The College may share information concerning the complaint with parties, witnesses and/or others during any phase of the procedure on a need-to- know basis and shall share information with union representatives as provided for in G.L. c.150E. All individuals with whom information is shared shall be advised of the confidential nature of the information and directed not to discuss the matter with anyone other than an advisor, if applicable.

#### **Complainant Requests Confidentiality**

Where a Complainant requests that no action be taken by the College or requests that their identity not be revealed, the College shall take reasonable steps to investigate and respond to the complaint, but shall inform the Complainant that such a request may hamper its ability to fully investigate an alleged violation of the PAA and/or to take appropriate remedial steps, including disciplinary action. Where an allegation of Prohibited Conduct involves the potential of an ongoing threat to the health, safety or security of the College or a potential adverse employment action, the Affirmative Action Officer, or in the case of an allegation of Title IX Sexual Harassment, the Title IX Coordinator, shall inform the Complainant that it cannot ensure confidentiality and disclosure of their

name may likely be required.

### **Off Campus Behavior**

The College reserves the right to investigate alleged Prohibited Conduct under the PAA occurring off- campus when such conduct adversely affects the College Community, poses a threat of harm to the College Community; interferes with the College's pursuit of its educational objectives and mission, and/or if a student or employee is charged with a serious violation of state or federal law. Title IX Sexual Harassment occurs in the College's education program or activity, against a person in the United States. Education program or activity includes locations, events, or circumstances over which the College exercised substantial control over both the Respondent and the context in which the conduct occurs, and also includes any building owned or controlled by a student organization that is officially recognized by the College.

### **Supportive Measures**

Title IX requires the College to take non-disciplinary/non-punitive reasonable steps to preserve or restore equal access to its education programs and activities and protect individuals from Prohibited Conduct and Title IX Sexual Harassment, including offering supportive measures before the final outcome of an investigation, irrespective of whether the complainant ever chooses to file a Formal Complaint. Such measures are designed to restore or preserve equal access to the College's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the College's educational environment, or deter all forms of sexual harassment. The College shall take these steps promptly once it has notice of an allegation of Prohibited Conduct or Title IX Sexual Harassment. Examples of supportive measures include, but are not limited to, the following:

- Counseling;
- Extensions of deadlines or other course-related adjustments (for example: changing class schedule, withdrawal without penalty, providing student services such as tutoring, alternate class completion options)
- Modifications of work schedules or job assignments;
- Campus escort services;
- Mutual restrictions on contact between the parties;
- Changes in work or housing locations (if applicable);
- Leaves of absence, increased security and monitoring of certain areas of the campus; and
- Other similar measures.

The specific supportive measures implemented and the process for implementing those measures will vary depending on the facts of each case. The College will consider a number of factors in determining what supportive measures to take, including, for example, the specific needs expressed by each party; the severity or pervasiveness of the allegations; any continuing effects on each party; whether the parties share the same classes, dining hall schedule, transportation, or job location; and whether other judicial measures have been taken to protect the victim (e.g., civil protection orders).

In general, when taking supportive measures, the College shall minimize the burden on each party. The College must maintain as confidential any supportive measures provided to the parties, to the extent that maintaining such confidentiality would not impair the ability of the College to provide the supportive measures.

### **Interim Action and Emergency Removal**

The College reserves the right to suspend a student on an interim basis or place an employee on paid administrative leave prior to completing an investigation under the PAA when it reasonably concludes that a

student or employee: (a) poses a threat to health or safety; (b) poses a threat to College property or equipment; (c) is disruptive or interferes with the normal operations of the College; or (d) is charged with a serious violation of state or federal law. In such cases, the College shall provide the employee or student of the specific reason(s) for the interim action. During a student's interim suspension or an employee's leave, the College reserves the right to prohibit the individual from entering upon the College's property or participating in any College activities absent written authorization from an appropriate official of the College.

In the case of a Title IX Sexual Harassment claim, the College must base its decision to institute an interim action (i.e., emergency removal) on the following factors: (1) It undertakes an individualized safety and risk analysis, (2) determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Title IX Sexual Harassment justifies removal, and (3) provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. A respondent subject to emergency removal from the Title IX Coordinator may appeal the decision per the Appeal procedure below in Step 4 of the Title IX Sexual Harassment Complaint Process. The College shall make reasonable efforts to minimize disruption in the professional or educational experience of all affected parties. The College, Complainant, and Respondent will take reasonable efforts to preserve all relevant materials to a complaint, including communications (e.g. email and voice) and documents.

A copy of the full Policy on Affirmative Action, Equal Opportunity, & Diversity can be found at <https://www.northshore.edu/hr/title-ix.html>

## SEXUAL VIOLENCE PROGRAMING

The college has contracted with Vector, Inc., a national on-line training service to provide sexual violence programming for the college community

The NSCC Police Department strongly advocates that a victim of sexual violence reports the incident in a timely manner. Time is a critical factor for evidence collection and preservation. Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers.

Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests at no expense to the victim.
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, use the toilet, or change clothing prior to a medical/legal exam).
- Assure the victim has access to free confidential counseling from counselors specifically

trained in the area of sexual assault crisis intervention.

The Massachusetts Department of Public Health specially trains, certifies and supports registered nurses and physicians to provide quality care and forensic evidence collection to sexual assault survivors. Victims/survivors of sexual assault are encouraged to go their local hospital as soon as possible, before showering. For optimal evidence collection, exams should be performed within 72 hours of the assault.

Contact Information:

North Shore Community College Campus Police (781) 593-7032

Danvers Police (987) 774-1212

Lynn Police (781) 595-2000

For further Information and support contact the Metro Boston Area Rape Crisis Center Hotline: (800) 841-8371 •

Office: (617) 492-8306 • TTY: (617) 492-6434

## SEX OFFENDER REGISTRATION

The federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The Act also requires registered sex offenders to notify appropriate state officials of each institution of

higher education in that state at which the offender is employed, carries on a vocation, or is a student.

**How to Inquire:**

Information concerning Level 2 and Level 3 offenders is available to the general public by contacting the Commonwealth of Massachusetts' Sex Offender Registry Board, located at P.O. Box 4547, Salem, MA 01970-4547, 987-740-6400, or [www.state.ma.us/sorb](http://www.state.ma.us/sorb) and by contacting the following Police Departments:

Lynn Police Department - 300 Washington St, Lynn, MA 01902 Danvers Police Department - 120 Ash Street, Danvers, MA 01923

The college information notification, and dissemination guidelines can be found by utilizing the following link - [https://www.northshore.edu/safety/police/files/sori\\_policy.pdf](https://www.northshore.edu/safety/police/files/sori_policy.pdf)

If you have any questions regarding access to sex offender information, please feel free to contact the College's Chief of Police, David Cook at 978-762-4000 extension 2126.

## PENALTIES FOR IMPROPER USE OF SEX OFFENDER REGISTRY INFORMATION

Information contained in the Sex Offender Registry shall not be used to commit a crime against an offender or to engage in illegal discrimination or harassment of an offender. Any person who improperly uses Sex Offender Registry information shall be punished by a fine of not more than \$5,000 or by imprisonment in a jail or house of correction for not more than 1 year, or by both such fine and imprisonment

### **POLICY ADDRESSING DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON- FORCIBLE SEX OFFENSES**

The College will, upon written request, disclose to the alleged victim of any crime of violence or a non- forcible sex offense, the report on the results of any disciplinary proceeding conducted by the College against a student who is the alleged perpetrator of such crime or offense. If the alleged victim of such crime or offense is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this disclosure. Disclosure of this information shall not violate the Family Educational Rights and Privacy Act pursuant to 34 CFR § 99.31(a)(14).

## ISSUING TIMELY WARNINGS

The College shall alert the campus community to certain crimes in a manner that is timely and will aid in the prevention of similar crimes. As the purpose of a warning regarding a criminal incident(s) is to enable people to protect themselves, a warning will be issued as soon as pertinent information is available. If it has been confirmed that a situation arises either on campus or in surrounding locations and the situation represents an ongoing or continuing threat to safety of students and employees, a Timely Warning will be issued.

The decision to issue a Timely Warning is dependent on the facts surrounding an incident, including the nature of the incident/crime, the continuing threat to the campus community, and the possible risk of compromising law enforcement efforts. Therefore, all incidents that may constitute a continuing threat to the campus community must be reported to the NSCC PD. The processes North Shore Community College will use to confirm an ongoing or continuing threat is as follows:

- The College President or a designee will develop timely warning notices for the College Community to notify members of the community about serious crimes against people that occur on campus, where it is determined that the incident may pose an ongoing threat to members of the North Shore Community College community.
- These warnings will be distributed if the incident is reported either to North Shore Community College Campus Police directly or to North Shore Community College Campus Police indirectly through a campus security authority or the State, Transit or Municipal Police.



### **The department issues/posts Crime Alerts for incidents of**

- Criminal homicide
- Aggravated assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case by case basis to determine if the individual is believed to be an on-going threat to the larger North Shore Community College community)
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Crime Alert, but will be assessed on a case by case basis)
- Sexual assault (considered on a case by case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount information known by the North Shore Community College Campus Police Department)
- Major incidents of arson
- Other crimes as determined necessary by the Chief of Police, or his or her designee in his or her absence

### **A timely warning notice will typically include the following, unless issuing any of this information would risk compromising law enforcement efforts:**

- Date and time or timeframe of the incident
- A brief description of the incident
- Information that will promote safety and potentially aid in the prevention of similar crimes (crime prevention or safety tips).
- Suspect description(s) when deemed appropriate and if there is sufficient detail (see below)
- Police/Public Safety agency contact information
- Other information as deemed appropriate by the President or their designee, and/or the Chief of Campus or their designee
- The description of subjects in a case will only be included in the alert if there is a sufficient amount of detail to describe the individual. If the only known descriptors are sex and race, that will not be included in the alert.
- President or a designee shall draft a notice containing the proposed Crime Alert, determine the segment of the community to receive the alert, and forward it to the Executive Director of External and Public Relations (PRO). The PRO will review and revise the notice as needed, and then transmit the notice containing the Crime Alert to the College Community as any or all of the following modalities:
  - E-Mail
  - Voice call/mail
  - Facebook
  - Twitter
  - Emergency Messaging System
  - Web Announcement
  - Campus Link – Digital Signage
  - Paper posting
  - Updates to the College community about any particular case resulting in a crime alert also may be distributed to all or some of the previously mentioned modalities.
  - When a Crime Alert is posted in campus buildings, it shall be printed on orange paper and be posted in the lobby/entrance area of the affected building(s) for seven (7) days.

### **A list of the buildings where crime Alerts may be posted is maintained by the North Shore Community College Campus Police Department the department does not issue Crime Alerts for the above listed crimes if:**

- The department apprehends the subject(s) and the threat of imminent danger for members of the College community has been mitigated by the apprehension.

- If a report was not filed with the Campus Police or the Campus Police was not notified of the crime in a manner that would allow the department to post a “timely” warning for the community. A general guideline will include a report that is filed more than five days after the date of the alleged incident may not allow Campus Police to post a “timely” warning to the community. This type of situation will be evaluated on a case by case basis.
- The department also maintains a daily crime log which is normally updated each business day and contains all crimes reported to Campus Police.

## IMMEDIATE THREAT EMERGENCY NOTIFICATION – POLICY & PROCEDURE

Departments involved in fulfilling the obligations of this Standard Operating Procedure include: The North Shore Community College Campus Police Department, the Assistant Vice President of Facilities Operations and Services, Information Systems Personnel, the Executive Director of External and Public Relations.

There is a separate procedure governing timely warning notices that are sent to the North Shore Community College Community to notify members of the community about serious crimes against people that occur on campus, when it is determined by North Shore Community College Campus Police administrators that the incident may pose an ongoing threat to members of the North Shore Community College community.

If a serious crime, a natural disaster or a man-made emergency occurs that pose an immediate threat to the health and safety of the North Shore Community College community or a segment of the North Shore Community College community, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation. If the institution implements the procedures regarding notification of the North Shore Community College community for an immediate threat, the institution is not obligated to implement the timely warning notice procedures. The types of incidents that may cause an immediate threat to the North Shore Community College community could include but are not limited to emergencies such as: an active shooter on campus, hostage/barricade situation, a riot, suspicious package with confirmation of a device, a tornado, a fire/explosion, suspicious death, structural damage to a North Shore Community College owned or controlled facility, biological threat (anthrax, etc.), significant flooding, a gas leak, hazardous materials spill, etc.

All members of the North Shore Community College Community are notified on an annual basis that they are required to notify the North Shore Community College Campus Police Department of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or on-going threat to the health and safety of students and/or employees on campus. North Shore Community College Campus Police Department has a responsibility to respond to such incidents to determine if the situation does in fact pose an immediate threat to the community.

The North Shore Community College Campus Police Supervisor/Officer-in-Charge on duty is responsible for immediately notifying the appropriate North Shore Community College Campus Police administrator of any situation that poses an immediate threat to the community. The North Shore Community College Campus Police administrator who has been notified is responsible for immediately notifying the following individuals who are responsible for developing the content of the message to the community and sending the message using some or all of the below listed methods: The Chief of Campus Police, Lieutenant of Campus Police, Assistant Vice President of Facilities Operations and Services, Information Systems Personnel, the Executive Director of External and Public Relations about the incident.

Should the Assistant Vice President of Facilities Operations and Services, Presidents Office, Executive Staff, Information Systems Personnel, and the Executive Director of External and Public Relations receive information from other sources about a situation on campus that may cause an immediate threat to the North Shore Community College community, they are responsible for contacting the North Shore Community College Campus

Police Department to confirm whether or not North Shore Community College Campus Police are aware of and have responded to the incident.

The Assistant Vice President of Facilities Operations and Services, the Chief of Campus Police, Lieutenant of Campus Police, and/or the Executive Director of Public and External Relations will determine the content of the message and will use some or all of the systems described below to communicate the threat to the North Shore Community College Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

As per the requirements of the law, Assistant Vice President of Facilities Operations and Services, the Chief of Campus Police, Lieutenant of Campus Police, and/or the Executive Director of External and Public Relations will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Campus, Local, State and Federal Law Enforcement, Fire and Emergency Medical Services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

**The various systems that institution has in place for communicating information quickly to the North Shore Community College community include:**

Emergency Messaging System (Subscription required) which provides brief emergency messages utilizing email, text messaging and telephone voice messaging

- Activation of the Emergency Notification System (part of the fire alarm system) in building so equipped
- Messages on the homepage of the College's website and electronic social media.
- The Executive Director of External and Public Relations will post updates during a critical incident on the North Shore Community College Campus website and electronic social media.
- Some or all of these methods of communication may be activated in the event of an immediate threat to the North Shore Community College Campus community.

## EMERGENCY NOTIFICATION SYSTEMS AND PROCEDURES

**EVACUATION MAPS** - The campus community is strongly encouraged to familiarize themselves with the evacuation plans before an emergency occurs. Evacuation maps are posted prominently in building lobbies, classroom, offices, and hallways.

**EMERGENCY NOTIFICATION SYSTEM** - The emergency notification system is combined with the fire alarm. It will be activated when a potentially dangerous situation may be taking place on or near one of our Campuses. A warning will be broadcast throughout the campus utilizing the fire alarm / public address system which is signified by an amber flashing light in all campus buildings. Each warning provides a brief message that contains general information of the nature of the event that is unfolding. These messages are not intended to provide extensive information on how you should respond to a potential emergency. Messages are intended to serve as a "heads up" an event is or may be taking place.

## EMERGENCY MESSAGING SYSTEM

The emergency messaging system (RAVE ALERT), a service that allows College officials to reach all students, faculty and staff with time-sensitive information during unforeseen events or emergencies. The system uses voice, e-mail, and text messaging to broadcast pertinent information and, when appropriate, provide directions to those in the affected area(s).

For each individual, the emergency messaging system can deliver one voice message to the phone numbers, e-mail address, and text message number you have provided us.

Any and all contact information you provide, such as home telephone numbers, cellular numbers, and e-mail addresses, may be used to notify you of an emergency or crisis that may affect you and/or the College community.

Examples of emergency or crisis situations include the following:

- Terrorist attacks
- On-campus crime and assaults
- Natural disasters
- Fires
- Serious facilities issues
- Extraordinary weather conditions

**To sign up:**

1. Login to your MyNorthshore account.
2. Click on the Emergency Notification Icon under frequently used.
3. Log in again with your MyNorthshore/campus email login information
4. Complete the form that pops up, to include your cell phone number in order to receive text alerts.
5. Click SAVE at the bottom of the form.

**ALERTUS**

This system allows us to communicate the Emergency Messages that we are sending out over our Emergency Messaging System (RAVE) over our VoIP phones, computers, digital signage, and other network-connected technology to deliver instant emergency communications throughout your entire facility.

**CAMPUS SECURITY AUTHORITIES**

If an employee has significant responsibility for student and campus activities, they are a Campus Security Authority. CSA designation will be assigned upon hiring and online training is provided to all staff members that have been identified as CSA's

North Shore Community College performs an annual review of CSAs and requests crime statistics from any individual who the College determines is a CSA for North Shore Community College. Crime statistics obtained from CSAs are combined with the campus police statistics in the Annual Security Report.

**EMERGENCY DRILLS, TESTING AND EVACUATION PROCEDURE**

At least one test of Emergency Response/Evacuation Procedures is conducted annually. Tests include a drill or exercise with follow-through activities and assessment. The location and type of test may vary. Additional drills (testing of a single procedural operation) may also be conducted. Drills may include the testing of the emergency communications system, fire alarm, etc. Tests and drills may be conducted live or may consist of tabletop exercises. Feedback is requested via email to assist in evaluating our emergency plans and capabilities.

**LOCKDOWN DRILLS**

Lockdown drills once every semester at each of our campuses. The repeated actions of these drills help encourage muscle memory for everyone involved. Lockdown drills are a way to prepare students and staff to respond properly in an emergency. These exercises do so by teaching and practicing actions to stay safe and quiet in classrooms or other parts of the school.

**VECTOR TRAINING SOLUTIONS**

The college also offers a number of online trainings through Vector Solutions. Vector's purpose-built technology and online training management system helps elevate employees' individual preparedness, improve compliance, and increase personnel morale.

Information regarding evacuation procedures, personal safety tips, and college emergency response procedures are available by following this link to the Campus Safety website: <http://www.northshore.edu/safety/>

## CLERY REPORTABLE OFFENSE DEFINITIONS

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property, etc.

**Burglary:** The unlawful entry of a structure to commit a larceny or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned -- including joy riding).

**Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

**Sex Offenses-Forcible:** Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape-** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of temporary or permanent mental incapacity.
- **Sex Offenses-Non-Forcible:** Unlawful, non-f forcible sexual intercourse
- **Incest** – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** - Non-f forcible sexual intercourse with a person who is under the statutory age of consent.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Law Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned (Drunkenness and driving under the influence are not included in this definition.).

**Domestic violence:** A felony or misdemeanor crime of violence committed

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating violence:** Violence committed by a person who is or has been in a social relationship of a romantic or

intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Hate Crimes:** A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim.

**Stalking:** means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

## CLERY DEFINED GEOGRAPHIC LOCATION DEFINITIONS

**On-Campus Property:** On-Campus property encompasses any building or property that is owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes.

**Residential Facilities:** The College does not maintain any residential facilities.

**Public Property:** Public property encompasses all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent and accessible from the campus.

**Non-campus Property:** Non-campus property is defined as any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Specific Information about Classifying Crime Statistics:** The number of victims involved in a particular incident is indicated for the following crime classifications: murder/non-negligent manslaughter, negligent manslaughter, forcible and non-forcible sex offenses, and aggravated assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart. The number of incidents involving a particular offense is indicated for the following crime categories (includes one offense per distinct operation): robbery, burglary, larceny, and arson. For example, if five students are walking across campus together and they are robbed, this would count as one robbery in the crime statistics chart. In cases of motor vehicle theft, each vehicle stolen is counted. In cases involving liquor law, drug law, and illegal weapons violations, each person who was arrested is indicated in the arrest statistics. If an arrest includes offenses for multiple liquor or drug law violations, it is only counted as a drug law violation as that is the more egregious offense.

The statistics captured under the "Referred for Disciplinary Action" section for liquor law, drug law, and illegal weapons violations indicate the number of people who are referred to the College's judicial system.

**Hate crime statistics** are separated by their category of prejudice. Statistics for hate crimes are counted in each specific Clery Act reportable crime category and therefore, are part of the overall statistics reported for each year. In addition to reporting hate crimes for the general Clery Act definitions, hate crimes must be disclosed for larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property. The law requires that this statistic be reported as a hate crime even though there is no requirement to report the crime in any other area of the compliance document.

### **Campus Security Authorities Defined**

The following are defined by the Jeanne Clery Act as Campus Security Authorities:

- **Campus Police Department** – The campus law enforcement/public safety agency responsible for the safety and security of all members of the college community.
- **Individuals with Campus Security Responsibility** - Any individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department, such as an individual who is responsible for monitoring entrance into institutional property. Examples of this category are: parking enforcement staff, event security staff and bicycle patrol staff.
- **Individuals Designated by the Campus** - Any individual or organization specified in an institution's statement of campus security policy as one to which students and employees should report criminal offenses. Examples are
- **Officials with Significant Responsibility for Student and Campus Activities** - An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting in those capacities. Examples of this category are: Deans of Students, Student Housing Officials, Students Discipline Officials, Students Judicial Affairs Officials, Officials who oversee a student center, and Officials who oversee student extracurricular activities, Director of Athletics, Team Coaches and Faculty Advisors to student groups



# CLERY GEOGRAPHY FOR THE DANVERS CAMPUS

## Danvers Campus Geography

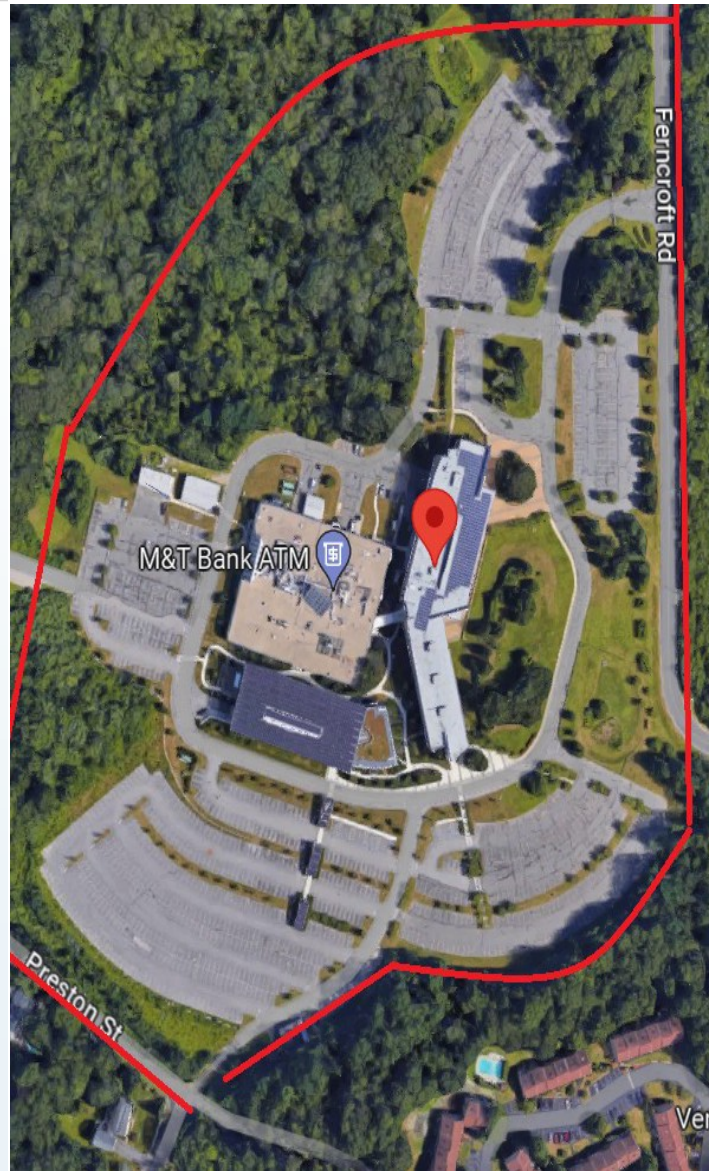
North Shore Community  
College Danvers Campus  
1 Ferncroft Rd,

Danvers, Massachusetts

Nestled off Route 95 South, NSCC's Danvers Campus features the Commonwealth's first state-owned Zero Net Energy building and highlights NSCC's strong commitment to sustainability and conservation. The Health Professions and Student Services Building is a green building prototype that meets LEED Gold certification requirements, generates energy onsite, uses clean renewable resources such as sunlight and rainfall, and reclaims water through a rooftop garden.

The Bertolon Health Care Center of Excellence provides students enrolled in NSCC's health professions programs with the state-of-the-art training and experience needed to be successful in today's health care careers, including enhanced health care simulation that allow students to apply theory and skills to real-life situations and advanced technology for electronic medical records software training.

**\*Everything within the red outline is the campus reporting geography**



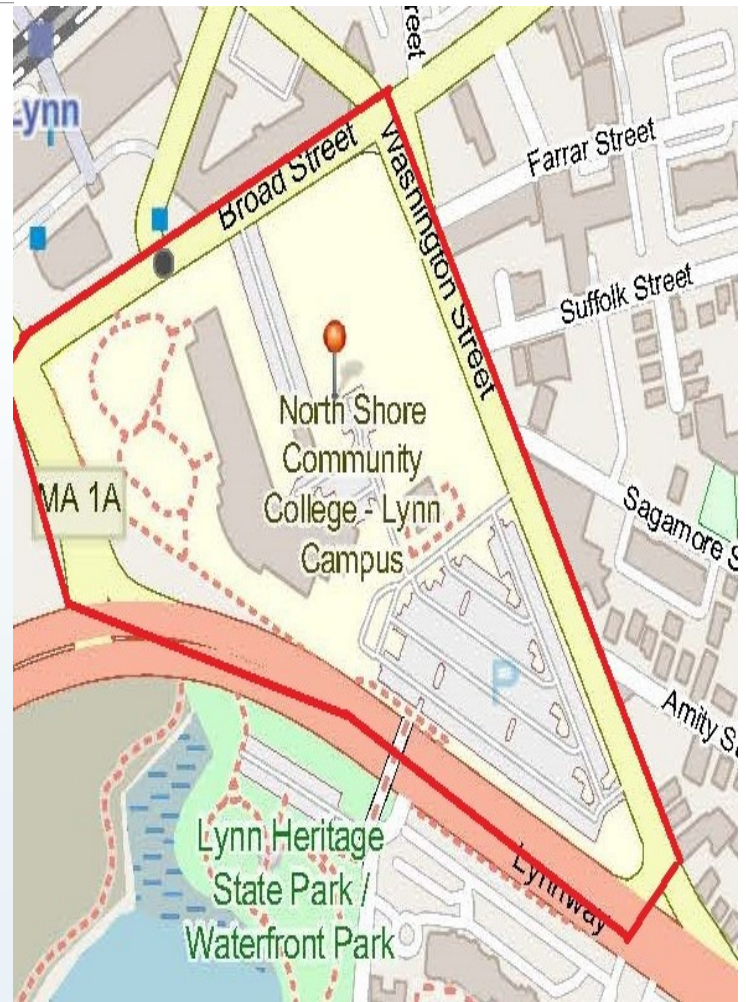
# CLERY GEOGRAPHY FOR THE LYNN CAMPUS

## North Shore Community College Lynn Campus 300 Broad Street, Lynn Massachusetts

Located at the gateway to the Arts and Cultural District, NSCC's Lynn Campus includes smart classrooms, lab space, and vibrant Student Success Center.

Our Lynn campus also has a greenhouse, equipped with aquaponics, rain catchment, composting and solar energy systems, will offer students hands-on experiential learning. NSCC has partnered with the Essex County Community Foundation Food Project to operate the greenhouse resulting in a town-gown relationship with nutritional benefits!

**Clery geography is within the red outline**



## **Non- Campus Locations**

**Beverly Flight Center  
191 Old Burley St,  
Danvers, MA 01923**

The Aviation Science Professional Pilot program at NSCC provides students with the professional training necessary to become fixed-wing commercial pilots. All flight instruction is required to be conducted by an appropriately rated FAA-certified flight instructors at the NSCC-approved flight training facility, which is the Beverly Flight Center

\* The Beverly Flight Center property is located some distance from the main campus, and through a written agreement, is utilized for aviation classes by the institution during very specific time frames. As a result, the only reportable clery crimes, would be those which occurred during the specific times when institution had access to the building, parking lots, etc. These are then included with the Danvers Campus statistics.

**Salem State University  
352 Lafayette Street  
Salem, MA 01970**

NSCC currently has 20 students who reside at SSU. These students fall in one of the following categories:

- 1) A DHE program for students experiencing homelessness.
- 2) Students who voluntarily live on campus at SSU as a student housing option. To qualify to live at SSU they must be a full-time student at NSCC.

### **Housing Contract**

NSCC students are required to sign a housing contract with SSU which covers housing fees and other amenities such as dining plans (including a 24/7 dining program) and on-campus parking.

\*Because their housing contract is with SSU, and not NSCC, SSU reports the clery reportable crimes which may affect these NSCC students.

For more information utilize the following link:

<https://www.northshore.edu/about/initiatives/housing/index.html>





Sex Offenses	0	0	0	0	0	0	0	0	0
<i>Rape</i>	0	0	0	0	0	0	0	0	0
<i>Fondling</i>	0	0	0	0	0	0	0	0	0
<i>Incest</i>	0	0	0	0	0	0	0	0	0
<i>Statutory</i>	0	0	0	0	0	0	0	0	0
<i>Rape</i>	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0

Hate Crime Key: (D) Disability (E) Ethnicity (Ra) Race (Re) Religion (S) Sexual Orientation (G) Gender (N) National Origin (Gi) Gender Identity